

2364

F.No- NAI/2025/JDG(IT)/8/
National Archives of India
Ministry of Culture,
Government of India
Janpath Road, New Delhi-110001

Dated the 29th May, 2025

To

The Registrar,

Jawaharlal Nehru
Technological University
Sir Mokshagundam
Vishveshwariah Road,
Andhra Pradesh 515002

D. SDC
see 16/6

Subject- Regarding Introduction of Abhilkh Patal (Web Portal of National Archives of India).
Sir/Madam,

The National Archives of India is the custodian of the records of enduring value of the Government of India and has been given the mandate for implementation of the Public Records Act, 1993 and the rules made there under the Public Records Rules, 1997. It is matter of pride that NAI has hosted more than 10 Crores pages on its portal namely www.abhilkeh-patal.in. The Researchers and other stakeholders are able to access the records online in addition to offline.

The Standard Operating Procedure (SOP)/ guidelines to access/ download the records from web portal namely www.abhilkeh-patal.in is enclosed.

Therefore, it is requested that the above information may be brought in the notice of students, Faculty members, Ph.D. Scholars and other stakeholders. The wide publicity of the same will help in knowledge sharing among the students'/Researcher(s) community. A copy of this letter may also be arranged to place on various notice board(s) of your University/Institute.

Yours sincerely,


(Dr. Anil Kumar)

Joint Director General (IT)

Copy to the following for information:

1. P.A. to DG for kind information of Director General, NAI;
2. ADG (RM) for kind information

F.No. 1-1/2024-RR
Government of India
National Archives of India
Janpath, New Delhi-110001

Date 07.01.2025

Schedule of Reprography Service Rates.

#	Name of Service	Current Rates for Indian Scholars	Current Rates for Foreign Scholars	Revised Rates for Indian Scholars	Revised Rates for Foreign Scholars	Remarks
1	2	3	4	5	6	7
1	Supply of Plain Paper copies and print-outs from digital files.	(1). ₹ 5/- per page for B&W copy on A-4 size paper (Minimum charges ₹25/-) (2). Color-copy for ₹20/- per copy on A-4 size paper (Minimum charges ₹ 100/-)	(1). ₹10/- per page for B&W copy on A-4 size paper (Minimum Charges ₹50/-) (2). ₹40/- per page for colour copy on A-4 size paper (Minimum Charges ₹ 200/-)	(1). ₹ 2/- per page for B&W copy/printout on A-4 size paper (2). Color copy/printout is @ ₹8/- per copy on A-4 size paper	(1). ₹ 4/- per page for B&W copy/printout on A-4 size paper (2). Color copy/printout is @ ₹18/- per copy on A-4 size paper	
2	Supply of Digital images from Abhilekh Patal including DOD/POD	₹ 10/- per image for scanning in PDF-A format in 300/dpi (Minimum charges ₹ 50/-).	₹ 40/- per image for scanning in PDF-A format in 300/ dpi (Minimum charges ₹ 200/-).	Downloading of first 20 Pages will be provided free of cost. The detailed slots may be seen below: 1. 0-20 images-free of cost. 2. 20-50 images - Rs 2/- per image 3. 50-100 images-	Downloading of first 20 Pages will be provided free of cost. The detailed slots may be seen below: 1. 0-20 pages-free of cost. 2. 20-50 pages-Rs 5/- per pages 3. 50-100 pages-Rs	The provided images will be in PDF format in 300-dpi

				Rs 3/- per image. 4. 100- above- Rs 5/- per image. Note: If the number of images falls in the next slot, then that slot's rate will be charged for all the pages.	10/- per page. 4. 100- above- Rs 15/- per pages. Note: If the number of images falls in the next slot, then that slot's rate will be charged for all the pages.	
3. Providing scanned images of Oversize and large size Maps/ documents upto A-0 size only	₹ 20/- per image in PDF-A format only (Minimum charges ₹ 100/-)	₹ 20/- per image in PDF-A format only (Minimum charges ₹ 100/-)	₹ 15/- per image in PDF-A, in 300/dpi format only	₹ 15/- per image in PDF-A, in 300/dpi format only	Minimum charges may be removed	

*It may be noted that the print-outs from the digitized copies of Non-Digitized Records would be provided @ the same rates as that of plain paper copies.

*As per CIC decision dated 20.06.2022 the RTI Act, 2005 and Public Records Act 1993 are mutually exclusive and do not challenge the Legislative Intent. The archival records of NAI are maintained under the Public Records Act, 1993 and Public Record Rules, 1997 and will be available as per the approved schedule of rates.

This is in supersession of earlier orders issued.

This has the approval of the Director General of National Archives of India.

(Naoroibam Raju Singh)
Deputy Director of Archives, I/C
Government of India