**< ON THE INSTITUTION LETTERHEAD >**

**APPROVAL LETTER**

To

Rajeev Warrier **Date:**

Executive Vice - President,

National Entrepreneurship Network (“NEN”),

Bengaluru – India

**Subject:** Approval letter for enlisting and rolling out NEN - Ignite Program.

Dear Rajeev,

We appreciate that through customized learning programs the objective of the course is to empower students with an entrepreneurial mindset and business skills, support aspiring entrepreneurs with validated ideas to start meaningful ventures, and build institutional capacity to run world-class entrepreneur education programs. This would help the students in securing superior job prospects and long-term entrepreneurship.

To support NEN’s endeavor, we intend to provide all reasonable support by accepting and making all reasonable efforts to adhere to the Roles and Responsibilities.

I, < Name of the Head of the Inst.> , <Designation>, glad to inform you that we have approved the teaching and learning of the **Ignite** on our campuses for the current and subsequent AYs to all the students of < Institution Name >. The table shows the details:

|  |  |
| --- | --- |
| **Required Parameters** | **Details** |
| Course offered with credits | 3 credits |
| Degree of students opting the course | UG (Mention disciplines),  PG (Mention disciplines) |
| Which Semester | For UG << Mention Semesters>>  For PG << Mention Semesters>> |
| Course start date | June |
| Course end date | Nov |
| Total teaching hours actual | 36 - 40 hours |
| Total number of students |  |
| Mode of course | Core OR Elective OR Value-Add (select any one) |
| No. of practice ventures to be formed (*Total enrolled students divided by 3*) | <<Input Number>> |
| No. of Faculty for the FDP | <<Input Number>> |
| Teaching mode | By the Institution Faculty |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **COURSE STRUCTURE -- WEIGHTAGE (%)** | | | | | | | |
| Attendance | College Booklet/ Ref Material | Class Participation | Mid term Exam | Final Exam | Quizzes on Platform | Other Class Tests | Final Milestones |
|  |  |  |  | 70% | 10% |  | 20% |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **YEAR 🡪** | **YEAR 1** | | **YEAR 2** | | **YEAR 3** | | **YEAR 4** | |
| **SEMESTER 🡪** | **Sem 1** | **Sem 2** | **Sem 3** | **Sem 4** | **Sem 5** | **Sem 6** | **Sem 7** | **Sem 8** |
| **No. of Students 🡪** |  |  |  |  |  |  |  |  |

**Timely Submission of Student Work**

The enrolled students commit to submitting milestones on the platform by the specified timelines.

**Faculty Feedback and Evaluation**

Faculty members of the institution commit to providing constructive and detailed feedback on student assignments within a week after submission on the platform.

**Platform & Content Use**

Enrolled students use the Foundation’s Experiential Learning Platform for submitting work and receiving feedback.

Faculty will ensure that students consume the content resources and tools available on the platform.

The Institution shall ensure that the Assessment Scores on platform will be considered for students performance in the course.

This initiative from the Foundation is at **ZERO COST**.

In conclusion, we fully support the initiative and hence please treat this letter as an intention for entering into a partnership to initiate the aforementioned engagement. We sincerely hope that this relationship will be beneficial to both NEN (National Entrepreneurship Network) and our institution in achieving their aims and objectives.

**For the Institution:**

Name :

Designation :

Signature :

Date :

Mobile :

Emai :

<< Institution’s official seal>>