**Proforma for recommending NSS UNIT &PROGRAMME**

**Paste Passport Size PHOTO of Programme Officer**

**(2 photos also attached)**

**OFFICER for State Level NSS Awards- 2022-23**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name of the State/ UT |   |  |
|  | Name of the University/ +2 Council  |   |  |
|  | Name of the College/ School with address and contact details (E-mail and Phone) |   |  |
|  | Name of the Principal of College/ School with address and contact details (E-mail and Phone) |   |  |
|  | Name of the Programme Officer(in Capital) and contact details(E-mail and Phone) |    |  |
|  | Sex (Please Tick mark) | Male Female |  |
|  | Name of NSS Unit which is being recommended for Award and date from which the NSS Unit is in existence. \* |  |  |
|  | Period of Service as Programme Officer of the NSS unit  | From: To:  |  |
|  | Whether the Programme Officer is trained at ETI? **if yes , then attach ETI certificate** | Yes No |  |
|  | Please indicate year wise allocation of NSS Volunteers under NSS Units and actual enrolment during last 3 years i.e. during **2020-21, 2021-22 and 2022-23** | Year | Allocation of Volunteers under NSS unit  |  Actual Enrolment of NSS Volunteers under NSS unit |  |
| 2020-21 |  |  |
| 2021-22 |  |  |
| 2022-23 |  |  |
|  | Adoption of Villages/ Slums and completion of Special Camping against targets[Please indicate year wise target of Special Camping and actual achievement during last 3 years i.e. during **2020-21, 2021-22 and 2022-23**] | Year | No of Adopted Villages/Slums | No of Special camps organized and duration of camp |  |
| 2020-21 |  |  |  |
| 2021-22 |  |  |  |
| 2022-23 |  |  |  |

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| --- | --- | --- | --- |
|  | Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her? [Certificate from the competent authority of the College/ School to be attached]. | YES NO**(Attach the certificate and mention page No….)** |  |
|  | Other Remarks ,if any |  |  |

1. **Eligibility Criteria:**

Incase if the NSS Programme Officers is in-charge of more than one NSS Unit for any reason, one of such units should be identified and all the data in this proforma should be furnished for that particular unit.

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| **Sno** | **Name of the Parameter** | **Factual Position** |
| 1. | Whether the NSS Unit has been in existence continuously for 5 years i.e., **during 2018-19 and onwards** | Yes/No |
| 2. | Whether the Strength of the NSS Unit is as per guidelines during last 3 years **i.e. during 2020-21,2021-22,2022-23** | Yes/No |
| 3. | Whether the NSS Unit has adopted village/slum as per guidelines and has completed the Special targets during last 3 years **i.e., 2020-21, 2021-22 and 2022-23** | Yes/No |
| 4. | Whether the Programme Officer has completed minimum two years as Programme Officer of the NSS unit being recommended for award (**as on 31.03.2023**)? | Yes/No |
| 5. | Whether the Programme Officer has been trained at ETI? | Yes/No |
| 6. | Whether the Programme Officer has been convicted by a court of law or any case/investigation is pending against him/her? | Yes/No |

**B. Performance/Achievements (during last 3 years)**

Include the performace/achievements during 2020-21, 2021-22 and 2022-23 (Extra sheets for details of the programmes)

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| **S.No** | **Name of the Parameter** | **Factual Position** |  |
| **2020-21** | **2021-22** | **2022-23** |  |
| **1** | **Plantation**1. No.of Plantation Drives attended
2. No.of saplings planted in the programmes
 |  |  |  |
| **2** | **Blood Donation**1. No. of Blood Donation Camps conducted
2. Blood Donated in the Camps(No. of units)
 |  |  |  |  |
| **3** | **Health/ Eye/ Immunisations Camps**  a)No. of Camps organized b) Benificiary Count |  |  |  |  |
| **4** | **a) Awareness Programmes /Rallies/Campaigns Organized**a) AIDS/ Health related awareness programmes(No. of Programmes organized)b) Benificiary Count |  |  |  |  |
| **b) Environment Awareness/Sustainability Progrmmes** a) No.of Programmes organizedb) Benificiary Count |  |  |  |  |
| **c) Other Awareness Progrmmes related to NSS** (Please indicate the name of the programme and no.of programmes organized) a) No.of Programmes organizedb) Benificiary Count |  |  |  |  |
| **d) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan**  |  |  |  |  |
| **e) Contribution to*** Ujjwala Yojna
* Pradhan Mantri Jandhan Yojana
* Pradhan Mantri Jeevan Bima Yojana
* Awareness on renewable energy
* Work on Digital Literacy/Digital India Initiatives
* Work on Cashless India
* Other Programmes
 |  |  |  |  |
| **5** | **Creation of Durable Assets :****(Estimated value of Assets created (Rs.)**.Enclose the details and the Assets creation should be duly certified by concerned Govt. authority  |  |  |  |  |

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| **S.No** | **Name of the Parameter** | **Factual Position** |  |
| **2020-21** | **2021-22** | **2022-23** |
| **6** | **National/State/District Level Awards****a) National Level**(please indicate the name of the Awards and year )**Attach the certificate and mention Page No…)** |  |  |  |  |
| **b) State Level**(please indicate the name of the Awards and year )**Attach the certificate and mention Page No…)** |  |  |  |  |
| **c) University Level/District Level**(please indicate the name of the Awards and year )**Attach the certificate and mention Page No…)** |  |  |  |  |
| **7** | **POSCO Act, 2012**Posco Act related Programs |  |  |  |
| **8** | **Gender Sensitization**Programmes related to Gender Sensitization |  |  |  |  |
| **9** | **Persons with Disability**Programmes related to Persons with Disability |  |  |  |  |
| **10** | **Plastic Free /Single Plastic Usage Programs**Programmes related to Plastic Free /Single Plastic Usage |  |  |  |  |
| **11** | **Adult Literacy**Programmes related to Adult Literacy |  |  |  |  |
| **12** | **Green Village/Green Initiatives**Programmes related to Green Village/Green Initiatives |  |  |  |  |
| **13** | **Programs on Significant Days related to NSS** |  |  |  |  |
| **14** | **Other Outstanding Achievements** (Details of such achievements). |  |  |  |  |

**Note**: The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data in this Performa should be furnished for that particular unit only.

NSS Programme Officers should include Achievements/ Awards specific to NSS Only and other Awards/ Achievements will not considered. Prepare and submit the document into 100 pages only.

The details mentioned above should tally with those given in the main proposal. In case of any deviation, the application will be liable to rejection. **The above information furnished by the applicant is checked and found correct.**

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| --- | --- | --- |
| **Signature of the P.O.** | **Signature of the Principal** | **Signature of the Programme Coordinator** |
| **Signature of the Vice Chancellor/ Chairman**  | **Signature of the SNO** |  |