

BIKANER TECHNICAL UNIVERSITY
UNIVERSITY COLLEGE OF ENGINEERING &
TECHNOLOGY, BIKANER in association with
JNTUA COLLEGE OF ENGINEERING, ANANTAPUR, AP

Personality Development & Communication Skills

held from 05- 25 May 2020.

Training Program Participation Certificate

Sponsored by TEQIP-III

This certificate is presented to

ABHAY SHARMA

ELECTRICAL ENGINEERING

for successful completion of training program



REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

PROF. V. B. CHITHRA,
COORDINATOR,

PROFESSOR OF ENGLISH,
JNTUA COLLEGE OF ENGINEERING,
ANANTAPUR, AP,

Dr. SUDHIR BHARDWAJ,
COORDINATOR

TRAINING & PLACEMENT OFFICER,
UCET, BIKANER TECHNICAL UNIVERSITY,
BIKANER, RAJ.



Permission to act as Coordinator cum Resource person for the online training program for UCET students, Bikaner. (Twinning program) -Reg.

Inbox



Dr.V.B.Chithra jntua <chitra.hss@jntua.ac.in>

Thu, Apr 23, 2020,
12:54 PM

to principal.cea, teqipco.cea

Respected Sir,

Good afternoon. This is to bring to your kind notice that I have been invited to act as Coordinator and Resource person for the three-week online training program on "Life Skills for the Engineering students" to be conducted for the second year students of University College of Engineering & Technology, Bikaner from 5th May 2020 to 25th May 2020, as part of twinning program.

In this regard, I request you to permit me to serve as Coordinator and Resource person for the online training course. Further it is to state that there is no financial commitment from our side.

Thanks and regards,
Dr. V. B. Chithra
Professor of English
JNTUA College of Engg
Anantapur.



principal cea <principal.cea@jntua.ac.in>

Thu, Apr 23, 2020,
4:17 PM

to me, teqipco

Please go ahead.



Dr.V.B.Chithra jntua <chitra.hss@jntua.ac.in>

Thu, Apr 23, 2020,
6:23 PM

to principal.cea, teqi


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J.N.T.U. Anantapur
ANANTAPURAMU-515002

TEQIP-III Twinning Program

ONLINE SUMMER TRAINING PROGRAM FOR UG STUDENTS OF UCE&T, BIKANER on
PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS

Organized by

JNTUA COLLEGE OF ENGINEERING (AUTONOMOUS) ANANTHAPURAMU

in association with

UNIVERSITY COLLEGE OF ENGINEERING & TECHNOLOGY,
BIKANER TECHNICAL UNIVERSITY, BIKANER
During 05-25 May 2020



REGISTRATION FORM

Name: _____

:Admn.Number _____

Branch: _____

Class/Sem: _____

Sex: Male/Female _____


Community : SC/ST/BC/OC _____

Address for Correspondence: _____

Contact No: _____

E-Mail: _____

Signature


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

TEQIP-III (Twinning) Online Three-Week Summer Training Program on “Personality Development & Communication Skills” for the UG Students of UCE&T, Bikaner Technical University, Bikaner conducted by the Department of Humanities, JNTUA College of Engineering, Anantapur, AP in association with University College of Engineering & Technology, Bikaner Technical University, Bikaner, Rajasthan from 05-05-2020 to 25-05-2020

SCHEDULE OF THE PROGRAM

Date & Day	Session-I 10.00 am to 11.00 am	Session-II 11.00 am to 12.00 Noon
05-05-2020 Tuesday	Inaugural	Introduction to the Personality Development Dr.V.B.Chithra, JNTUA
06-05-2020 Wednesday	Need for Communication Skills Dr.V.B.Chithra, JNTUA	Introduction to Phonetics K.Thabrez Khan
07-05-2020 Thursday	Speaking Skills Part-1 Dr.Y.Sridevi	Reading Skills Part – I Dr.K.Ravi Sankar
08-05-2020 Friday	Speaking Skills Part-II Dr.Y.Sridevi	Reading Skills Part – II Dr.K.Ravi Sankar
09-05-2020 Saturday	Listening Skills Ms.T.Sailaja	How to improve Listening Skills Ms.T.Sailaja
11-05-2020 Monday	Channels of Communication Dr.V.B.Chithra, JNTUA	Nonverbal Communication Dr.V.B.Chithra, JNTUA
12-05-2020 Tuesday	Interview Skills Dr.A.P.Siva Kumar, JNTUA	Group Discussion – Introduction Mr.M.Kalyan Kumar
13-05-2020 Wednesday	How to control Stage fear during Interview Dr.A.P.Siva Kumar, JNTUA	Group Discussion – Do's & Don'ts Mr.M.Kalyan Kumar
14-05-2020 Thursday	Interpersonal Skills Mr.R.Srinivas Rao	Time Management Dr.S.V.GouriSankar
15-05-2020 Friday	Presentation Skills Mr.K.Rajesh Sam	Facing challenges in Life Dr.V.B.Chithra
16-05-2020 Saturday	Leadership Skills Mr.K.Rajesh Sam	Role of Teachers in inculcating human values Dr.Sudhir Bhardwaj
18-05-2020 Monday	Anger Management Dr.M.RamaNaik	Social & Emotional Intelligence Dr.Sudhir Bhardwaj

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Date & Day	Session-I 10.00 am to 11 am	Session-II 11 am to 12 Noon
19-05-2020 Tuesday	Goal Setting Dr.S.V.GouriSankar	Strategies for effective writing Dr.R.V.JayanthKashyap
20-05-2020 Wednesday	Resume Writing Dr.N.Naresh Naidu	Job Applications Dr.N.Naresh Naidu
21-05-2020 Thursday	Decision Making Skills Dr.R.V.JayanthKashyap	Spiritual Intelligence Mr.V.V.R.KSastri
22-05-2020 Friday	Overcoming Stagefright Dr. V.B.Chithra	Answering Strategies for facing the interview - Dr. V.B.Chithra
23-05-2020 Saturday	Testing Communication Skills of Students: Their Responses Dr.V.B.Chithra/Dr.Sudhir Bhardwaj	7 Habits of Highly Effective people Dr.V.B.Chithra
25-05-2020 Monday	Strategies for students to motivate themselves Dr.Y.N.Singh	Feedback

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ANANTAPURAMU 515007

JNTUA College of Engineering (Autonomous) Ananthapuramu-515002 (A.P) INDIA
TEQIP-III Sponsored (Twinning Program) Three-Week Summer Training Program (Online) on
Personality Development & Communication Skills
held during 5-25 May 2020
REPORT

The Department of Humanities and Social Sciences, JNTUA College of Engineering, (Autonomous) Ananthapuramu, in association with the College of Engineering and Technology, Bikaner Technical University, Bikaner, Rajasthan Organized the twinning program with the title 'TEQIP-III Sponsored Three-Week Summer Training Program (Online) on Personality Development & Communication Skills for the students of UCET, Bikaner.

The workshop has focused to train the students pursuing professional courses to prepare themselves for their careers which may require them to enhance personality, communication skills. About 170 students of UCET had registered for this workshop and 126 participants attended the sessions. The program started with the inaugural function. Prof Y.N.Singh, Principal, UCET, Bikaner Technical University, Bikaner, Rajasthan, Prof.V.B.Chithra, Coordinator from JNTUACEA, Dr.Sudhir Bhardwaj, the coordinator from UCET, BTU, Bikaner, Rajasthan, and many students attended the inauguration of the Three-Week training program.

Effective communication paves a way to achieve success and helps to maintain cordial relations among the human beings. Listening skill is one of the most important among four skills (L-S-R-W) of a language. It is one most important receptive skill for acquisition of information and knowledge. Presentation skills comprise verbal and non-verbal skills. Under verbal communication (L-S-R-W), we use appropriate and contextual diction for effective communication where as we use appropriate body language (gestures, signs, facial expressions etc) and para language (tone, touch, volume etc..) in non-verbal communication. Minimizing the wastage of time and judicious usage of time in a planned manner will help to define the priorities and reduces stress.


Proficiency of language blended with apt body language boosts confidence levels by avoiding undue stress and draws the positive results in interviews. Cooperation, co-existence, effective communication, sociability, honesty and hard work help for team building which improves the efficacy of higher achievements.

Personality development is important because it enables people to succeed in all fields of their life. It improves the relationship between persons, helps one to grow in their career, and improves the performance in every field they work. It helps people to obtain success and happiness in professional as well as personal life. Personality development is important because it helps you to live your life in a better way. It builds confidence in you, helps you to look your life in a positive way, creates positive energy within you, improves your health, improves your skills, decreases your stress, and makes you a more pleasing personality.

Students require good communication skills in English language in order to succeed in their future life. Most of the Engineering students are unable to crack the job interviews due to lack of communication skills and soft skills. This training program enables them to enhance their communication skills and personality.

Objectives of the Workshop

- To create awareness about significance of communication skills for the students
- To manifest the best ways of learning LSRW Skills
- To inculcate passion for developing communication skills
- To equip students with soft skills and personality development
- To improve self-awareness & self-motivation.

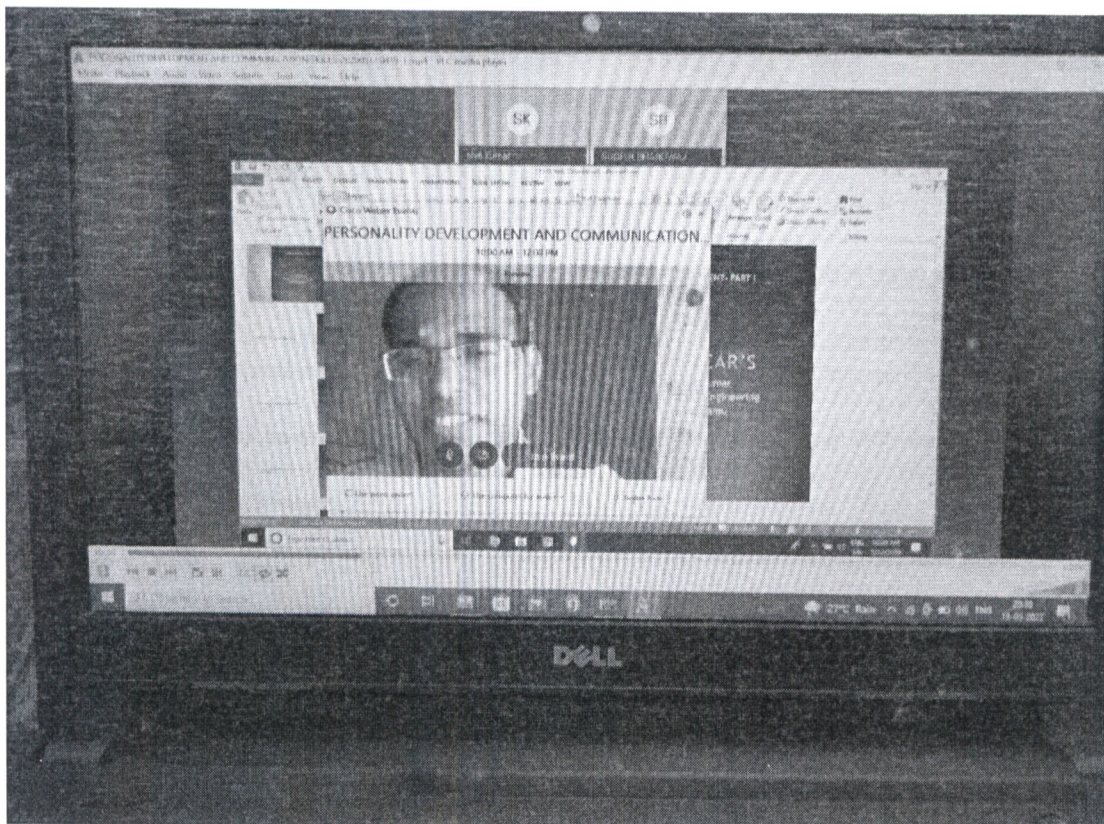

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- To make them aware of positive attitude in life.
- To inculcate values and ethics in them

Major topics covered

- Listening, Speaking, Writing & Reading Skills
- Phonetics for better pronunciation
- Presentation Skills
- Resume Writing -Job Applications
- Group Discussions
- Interview Skills
- Time Management & Stress Management
- Goal setting & Teamwork skills
- Ethics in Academics
- Interpersonal Skills
- Social & Emotional Intelligence
- Non-verbal communication
- Leadership Skills
- Anger Management
- Stage fright
- Human values

Resource Persons from various reputed institutes and soft skills trainers delivered the sessions on the above topics.



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TEQIP-III Twinning Program

ONLINE THREE-WEEK SUMMER TRAINING PROGRAM FOR UG STUDENTS
OF UCET, BIKANER TECHNICAL UNIVERSITY, BIKANER on
PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS

Organized by

JNTUA COLLEGE OF ENGINEERING (Autonomous)
ANANTHAPURAMU

in association with

University College of Engineering & Technology,
Bikaner Technical University, Bikaner

During 05-25 May 2020



About JNTUA College of Engineering (Autonomous) Ananthapuramu

JNTUA College of Engineering (Autonomous) Ananthapuramu, an esteemed engineering college in Andhra Pradesh was established in 1946 and has been growing continuously in size with respect to intake, faculty strength, number of academic programs offered and infrastructure. It is always committed to offer value added instruction to widen the horizon of vision for the enrichment of Technical education along with skill development.

About University College of Engineering & Technology, BTU, Bikaner

Judging by the date of establishing year, CET is relatively a new arrival in the arena of technical institutions. It was established in 2007, as an autonomous body of Govt. of Rajasthan, amidst the brown blooms of desert island, Bikaner. It has made its mark by inspiring quality education.

About the Workshop:

Due to the outbreak of COVID-19 pandemic, students' learning at educational institutions has been hampered. Several changes have been taking place in the field of education on account of lockdown announced by the Central Government. Several institutions are redefining their teaching and learning mechanisms to meet the global challenges.

At this juncture we are not in a position to anticipate the situation in future and can't put a full stop to the learning process. As part of TEQIP-III twinning program, we have planned to conduct the Three-Week Online summer training program for the UG students of UCE&T, Bikaner on "Personality Development and Communication Skills"

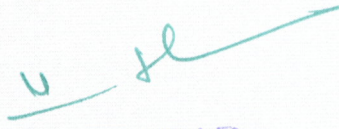
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Objectives of the Workshop

- To create awareness about significance of communication skills for the students
- To manifest the best ways of learning LSRW Skills
- To inculcate passion for developing communication skills
- To equip students with soft skills
- To improve self-awareness & self-motivation.
- To help them to develop reflective practices.
- To make them aware of positive attitude in life.
- To inculcate values and ethics in them

Major topics to be covered

- Listening, Speaking, Writing & Reading Skills
- Phonetics for better pronunciation
- 7 Cs of communication
- Presentation Skills and PPTs


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- Academic writing -Resume Writing -Job Applications
- Group Discussions and Debates
- Interview Skills
- Stress Management
- Human Values
- Ethics in Academics
- Interpersonal Skills
- Emotional Intelligence
- Non-verbal communication

Target Participants

UG students of UCE&T, Bikaner

Registration Fee

No registration fee

Requirements for the Training program

Smart phone with good internet facility

Mode of Delivery

Live web session through zoom meeting

Students will be provided link through whatsapp before a day of training.

How to apply?

Please click the following link for registration

<https://forms.gle/kHff2nC7fJZgmeis8>

Last date for Registration: 03-05-2020

Intimation to the selected candidates: 04-05-2020

No.of candidates limited to 200 only

Chief Patrons

Prof. S. SRINIVAS KUMAR

Vice-Chancellor

Jawaharlal Nehru Technological University Anantapur, Ananthapuramu

Prof. H. D. Charan

Vice-Chancellor

Bikaner Technical University, Bikaner, Rajasthan

Patrons

PROF. K. GOVINDARAJULU

Principal,

JNTUA College of Engineering,
Ananthapuramu

PROF. Y.N. SINGH

Principal

University College of Engg. & Technology,
Bikaner

Coordinators:

DR.V.B.CHITHRA

Professor of English & Head Dept.of Humanities


JNTUA College of Engineering Anantapur

&

DR. SUDHIR BHARDWAJ

Training & Placement Officer,

University College of Engineering & Technology, Bikaner


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J.N.T.U. Anantapur




University College of Engineering and Technology, Bikaner
(Constituent College of Bikaner Technical University, Bikaner)
(Established by the Govt. Act 29 of 2017)

CERTIFICATE
TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Dr.V.B.Chithra**, Professor of English, JNTUA College of Engineering, Anantapur, AP, acted as a Resource Person for the TEQIP-III Online Three-Week Summer Training Program on “*Personality Development and Communication Skills*” conducted for UG Students of UCE&T, Bikaner Technical University, Bikaner as part of Twinning Program in association with University College of Engineering & Technology, Bikaner Technical University, Bikaner, Rajasthan from **05-05-2020 to 25-05-2020**. She had delivered the lectures on the following topics during the above period:

1. Need for Communication Skills
2. Channels of Communication
3. Phonetics for effective Speaking Skills
4. Active Listening
5. Reading for Comprehension
6. Writing Resumes
7. Pre-planning for facing Interviews
8. Answering Strategies in Interviews
9. Time Management
10. Soft Skills for success
11. Team Building Skills
12. 7 Cs of Communication
13. Facing Challenges in Life
14. Overcoming Stage fright
15. Non-Verbal Communication Skills


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(Dr. Yadunath Singh)
Principal/Director
23.6.2020