



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
ANANTHAPURAMU- 515 002 (A.P) INDIA**

Metric No: 2.5.4:

Status of automation of Examination division along with approved Examination Manual.

HEI Input:

100% automation of entire division & implementation of Examination Management System (EMS)

DVV Comment:

Provide The report on the present status of automation of examination division including screenshots of various modules of the software. Provide Copies of the purchase order and bills/AMC of the software..

HEI Response: Provided the report on the present status of automation of examination division including screenshots of various modules of the software. Provide Copies of the purchase order and bills/AMC of the software.

**REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002**



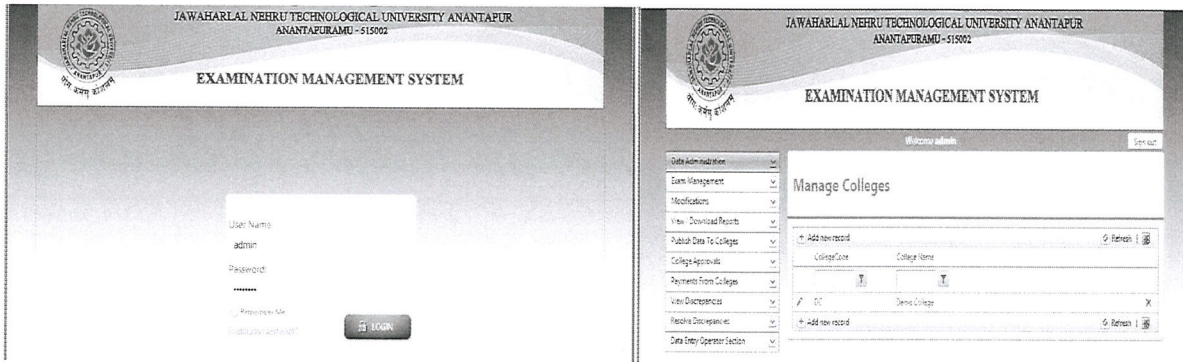
**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
ANANTHAPURAMU- 515 002 (A.P) INDIA**

2.5.4. Status of Automation of Examination division along with approved examination manual.

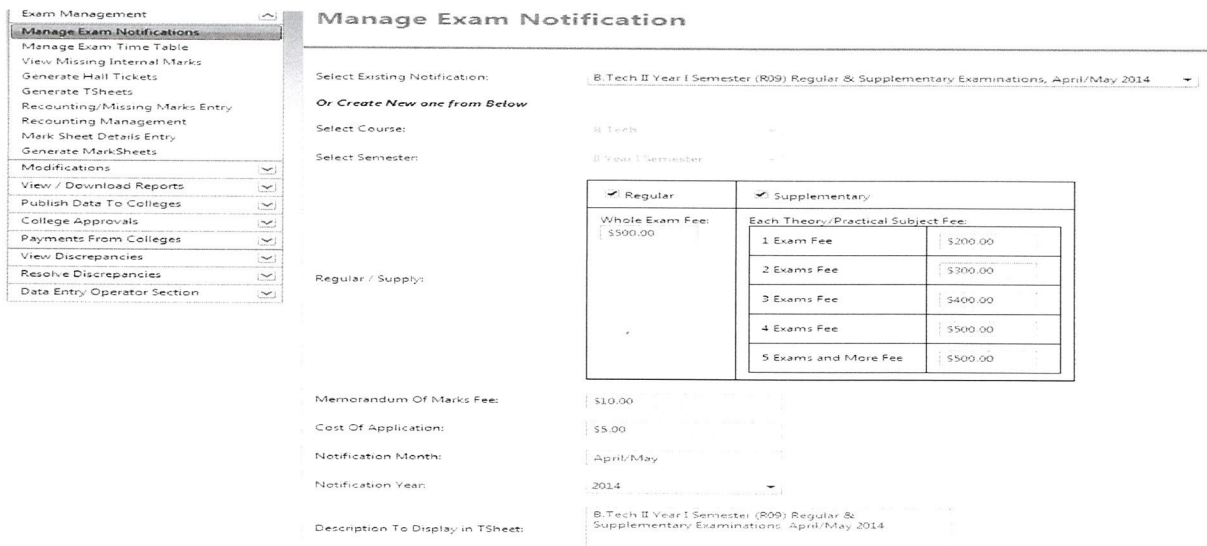
The report on the present status of Automation of Examination software

The JNTUA has impleted Automation of Examination software in all its constituent units. The Examination Management System is a web portal that allows the admin users to perform website administration tasks. The features and functionalities of Examination Management System admin portal are: 1. Data Administration, 2. Exam Management, 3. Modifications, 4. Reports, 5. Publish Data to College, 6. College Approvals, 7. Payments, 8. View and Resolve Discrepancies, and 9. Data Entry Operations.

In order to get started with the administration work, you need to login to the admin portal of Examination Management System. Enter the **User Name** and **Password** and click **Login** to login to admin portal as shown (a). After logging into the admin portal, the home page will appear on your computer screen as shown (b)



You can manage the exam notifications such as exam fees, cost of application, last date last fee amount, end date and etc. In order to manage the notifications you need to select the existing notifications. The below screens provide a brief description of the Manage Exam Notifications.



Exam Registration

Subject Registration | Branch Wise Subject Registration | Mandatory Audit

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

BRANCH WISE SUBJECTS REGISTRATION

COURSE: MTECBPTPG | YEAR: 1

SEM: 1 | REG: R13

BRANCH: DIGITAL ELECTRONICS AND COMMUNICAT... | CATEGORY: Elect Subject

SUBCODE: IEPENSI | SUBNAME: IMAGE & VIDEO PROCESSING

SUBMIT VIEW

Exam Registration

Detained/Transfer Students | Regular Student Registration | Single Student Registration | Halltickets Generation | View Single Students

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

Detained/Transfer Student Status

HTNO: | STATUS: DETAINED | Comments: |

COURSE: MTECBPTPG | YEAR: 1 | SEM: 1

SUBMIT VIEW

Exam Registration

Detained/Transfer Students | Regular Student Registration | Single Student Registration | Halltickets Generation | View Single Students

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

Regular Student Exam Registration

COURSE: MTECBPTPG | YEAR: 1 | SEM: 1

EXAM_YEAR: 2021 | MONTH: APRIL | REG: R13

ACADEMIC_YEAR: 1st

PSACED

View Registration History

View Un-Register History

Exam Registration

Detained/Transfer Students | Regular Student Registration | Single Student Registration | Halltickets Generation | View Single Students

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

Halltickets Generation

COURSE: MTECBPTPG | YEAR: 1 | SEM: 1

EXAM_YEAR: 2021 | MONTH: APRIL | REG: R13

BRANCH: DIGITAL ELECTRONICS AND COMMUNICATIONS...

SPECIFIC ADMISSION NUMBER: |

NEXT

STEP – 2: On successful conduction of examination the scripts are decoded. The scripts after valuation will be mapped with subject code, Hall ticket and decoded number to get the external marks. The internal marks were also mapped with subject code and Hall ticket number. The Internal and External marks were added to get the final marks for the respective subject to the respective student. The T Sheets will be generated for all the conducted examination and the reports can be viewed. The results can be published officially in the college results portal. The notification for recounting will be released after the results are published. By considered the applications of recounting notification, the scripts were identified with the help of decoded number. If any difference found in processing the recounting the same will be reflected in EMS portal in the presence of controller of examination through confidential login credentials. The memo's will be generated and printed which are ready for distribution to students. For students who have successfully completed all the semesters are eligible to generate the PC and CMM.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA COLLEGE OF ENGINEERING PULIVENDULA

RESULT PROCESSING AUTOMATION

USERNAME

PASSWORD

JNTUA COLLEGE OF ENGINEERING PULIVENDULA

RESULT PROCESSING AUTOMATION

STEP 1: HALL TICKET-EXTERNAL MARKS MAPPING

STEP 2: UPLOADING INTERNAL MARKS

STEP 3: EXTERNAL MARKS MAPPING

STEP 4: APPLYING MODERATION TO RESULT

STEP 5: GENERATE TSHEETS

STEP 6: VIEW REPORTS

STEP 7: MEMO GENERATION

STEP 8: SINGLE MEMO GENERATION

RESULT PROCESSED HISTORY

INDIVIDUAL RESULT PROCESS

CODE SHEET SHOULD BE IN THE FOLLOWING FORM:

COURSE	SUBJECT	INFO

CODE MARKS SHOULD BE IN THE FOLLOWING FORM:

COURSE	SUBJECT	MARKS

CODE SHEET AND CODE MARKS ARE SEPARATE EXCEL SHEETS AND DATA MUST BE IN SHEET-08 EXCEL

COURSE: MITCHEP1PG | YEAR: 1 | SEM: 1

EXAM_YEAR: 2021 | MONTH: APRIL | REG: RL1

JNTUA COLLEGE OF ENGINEERING PULIVENDULA (AUTONOMOUS)

Internal Marks Upload

COURSE: MITCHEP1PG | YEAR: 1 | SEM: 1

EXAM_YEAR: 2021 | MONTH: APRIL | REG: RL1

EMCHECKING | **MAPPING EXTERNAL MARKS** | AUDIT COURSE RESULT PROCESS

JNTUA COLLEGE OF ENGINEERING PULIVENDULA (AUTONOMOUS)

MAPPING EXTERNAL MARKS

COURSE: MITCHEP1PG | YEAR: 1 | SEM: 1 | REG: RL1

EXAM_YEAR: 2021 | MONTH: APRIL | REGULAR/SUPPLE: Regular

JNTUA COLLEGE OF ENGINEERING PULIVENDULA (AUTONOMOUS)

T-SHEET GENERATION

COURSE: MITCHEP1PG | YEAR: 1 | SEM: 1

EXAM_YEAR: 2021 | MONTH: APRIL | REG: RL1

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

RESULT ANALYSIS

COURSE: YEAR: SEM: REG:

EXAM_YEAR: MONTH: MODERATION:

GENERAL REPORT COLLEGE WISE REPORT AB REPORT
 BRANCH WISE REPORT COLLEGES WITH BRANCH & SUBJECT WISE MP REPORT
 BRANCH AND SUBJECT STUDENTS PASSED AFTER MODERATION CREDITS ACQUIRED REPORT
 SEMESTER WISE CLASS WISE ANALYSIS TOPPERS REPORT

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

MARKS CARDS GENERATION

SNO:

COURSE: YEAR: SEM:

EXAM_YEAR: MONTH: REG:

JNTUA COLLEGE OF ENGINEERING PULIVENDULA
(AUTONOMOUS)

CMM - PC Generation

HTNO:

HTNO:

HTNO:

HTNO:

JNTUA COLLEGE OF ENGINEERING PULIVENDULA

Confidential Data Correction

USER NAME:

PASSWORD:

JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

EXAMINATION MANAGEMENT SOFTWARE

- ADMINISTRATION
- ACADEMIC STATUS
- EXAM REG FORMS
- EXAM REGISTRATION
- DATA VALIDATION
- RESULT PROCESSING
- PC & CMM & TC
- BACKLOG REPORT
- VERIFICATION
- CONFIDENTIAL CORRECTION
- MINOR-HONOUR REGISTER
- NEW USER REGISTRATION

Jawaharlal Nehru Technological University Anantapur


Administration Portal

ADMIN NAME:


PASSWORD:

H. H.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002


Jawaharlal Nehru Technological University Anantapur
Administration Portal

Step 1 COURSE AND DURATION [CLICK HERE](#) Step 5 STUDENT REGISTRATION [CLICK HERE](#)
 Step 2 COURSE® WISE PASSMARKS [CLICK HERE](#) Step 6 SUBJECT REGISTRATION [CLICK HERE](#)
 Step 3 BRANCH REGISTRATION [CLICK HERE](#) Step 7 SUBJECTS ORDER [CLICK HERE](#)
 Step 4 COLLEGE REGISTRATION [CLICK HERE](#) Step 8 SUBJECT COUNT [CLICK HERE](#)



Jawaharlal Nehru Technological University Anantapur
Administration Portal

Step 1 COURSE AND DURATION [CLICK HERE](#) Step 5 STUDENT REGISTRATION [CLICK HERE](#)
 Step 2 COURSE® WISE PASSMARKS [CLICK HERE](#) Step 6 SUBJECT REGISTRATION [CLICK HERE](#)
 Step 3 BRANCH REGISTRATION [CLICK HERE](#) Step 7 SUBJECTS ORDER [CLICK HERE](#)
 Step 4 COLLEGE REGISTRATION [CLICK HERE](#) Step 8 SUBJECT COUNT [CLICK HERE](#)


JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)
COURSE REGISTRATION

COURSE CODE DURATION

Course Code	Course Name	Duration	Action
A	BTECH	4	<input type="button" value="edit"/> <input type="button" value="delete"/>
D	MTECH	2	<input type="button" value="edit"/> <input type="button" value="delete"/>
B2	MTECH(PTPM)	3	<input type="button" value="edit"/> <input type="button" value="delete"/>
F	MCA	3	<input type="button" value="edit"/> <input type="button" value="delete"/>


JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)
COURSE AND REGULATION WISE PASS MARKS

REGULATION COURSE SUBJECTS

INTERNAL MAXIMUM MARKS EXTERNAL MAXIMUM MARKS
 INTERNAL PASS MARKS TOTAL PASS MARKS


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

COLLEGE REGISTRATION

COLLEGE CODE DISTRICT

COLLEGE SHORT NAME

COLLEGE FULL NAME

ADD COLLEGE



JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

SUBJECTS ORDER FOR TSHEET & MEMOS

SUBJECT	PRIORITY
AI	1
MI	1
Theory	1
Lab	2
Auto Subject	3
M	3
Auto Theory	3
Auto Plan	3
Auto Plan	4

SUBJECT TYPE PRIORITY

SEND

ExamRegForm

EXAM REGISTRATION FORM SUPPLY REGISTRATION FORM



JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

REGULAR EXAM REGISTRATION FORMS

ACADEMIC YEAR

COURSE

YEAR SEM

EXAM NOTIFICATION

GENERATE



JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

T-SHEET GENERATION

HTNO

COURSE YEAR SEM

EXAM YEAR MONTH REG

GENERATE

M. S.
**REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002**

JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

RESULT ANALYSIS

COURSE: YEAR: SEM: REG: BLS:

EXAM_YEAR: MONTH: MODERATION:

GENERAL REPORT
 COLLEGE WISE REPORT
 AB REPORT
 BRANCH WISE REPORT
 COLLEGES WITH BRANCH AND SUBJECT WISE
 MP REPORT
 BRANCH AND SUBJECT
 STUDENTS PASSED AFTER MODERATION
 CREDITS ACQUIRED REPORT
 SUBJECT WISE
 CLASS WISE ANALYSIS
 TOPPERS REPORT
 RESULT CIRCULAR FORMAT

JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

MARKS CARDS GENERATION

SNO: Date of Declaration:

COURSE: YEAR: SEM:

EXAM_YEAR: MONTH: REG: BLS:

Results Processed History

COURSE: EXAM_YEAR:

REG: REGULAR/SUPPLE:

Course	Year	Sem	Examyear	Regulation	Regular/Supple	Moderation Type	Factor Ya	View
Block 1 year	1 Sem	2022AUGUST	R20	Regular	General	6	View	
Block 1 year	2 Sem	2022MAY_AUGUST	R20	Regular/Supple	General	6	View	
Block 2 year	2 Sem	2022MAY_AUGUST	R20	Regular/Supple	General	6	View	
Block 2 year	1 Sem	2022MAY	R19	Supple	General	6	View	
Block 2 year	2 Sem	2022MAY	R19	Supple	General	6	View	
Block 2 year	1 Sem	2022MAY_JUNE	R17	Supple	General	6	View	
Block 2 year	2 Sem	2022MAY_JUNE	R17	Supple	General	6	View	
Block 4 year	2 Sem	2022MAY	R19	Supple	General	6	View	
Block 3 year	1 Sem	2022MAY_JUNE	R19	Supple	General	6	View	
Block 3 year	2 Sem	2022MAY_JUNE	R17	Supple	General	6	View	
Block 3 year	1 Sem	2022MAY_JUNE	R17	Supple	General	6	View	
Block 3 year	2 Sem	2022MAY_JUNE	R17	Supple	General	6	View	
Block 3 year	2 Sem	2022MAY_JUNE	R19	Supple	General	6	View	

JNTUA COLLEGE OF ENGINEERING ANANTHAPURAMU
(AUTONOMOUS)

CMM- PC Generation

HTNO:

HTNO:

HTNO:

HTNO:

H. S.
REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

**JAWAHARLA NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
COLLEGE OF ENGINEERING (Autonomous), ANANTHAPURAMU
PROCEEDINGS OF THE PRINCIPAL
PRESENT: Dr. K. GOVINDA RAJULU**

Procs No.A3/ Examination Section./JNTUEA CEA/2019-20

Date: 06/05/2020

Sub: JNTUA - CEA - Annual Maintenance Commitment (AMC) to M/s Lakshmi Devi Computers for the period June 2020 to May 2021 for updating EMS software to suit R19 Regulations and to resolve the patch works in R15 and R17 Regulations - Academic Section - Orders - Issued.

Read: Note file submitted by Vice Principal, JNTUA CEA Dated 05/05/2020

ORDER:

The Vice Principal, of this college in the letter read above has submitted proposal for Annual Maintenance Commitment (AMC) to M/s Lakshmi Devi Computers for the period June 2020 to May 2021 for updating EMS software to suit R19 Regulations and to resolve the patch works in R15 and R17 Regulations that exist in Academic Section of JNTUA College of Engineering, Ananthapuramu.

Accordingly the Principal, JNTUA, CEA is pleased to accord permission to execute the Annual Maintenance Commitment (AMC) to M/s Lakshmi Devi Computers for the period June 2020 to May 2021 for updating EMS software to suit R19 Regulations and to resolve the patch works in R15 and R17 Regulations that exist in Academic Section of JNTUA College of Engineering, Ananthapuramu at a cost of Rs. 98, 500/- (Rs. Ninety Eight thousand Five Hundred Rupees only) by following college purchase procedures. Further, half amount of Rs 49, 250/- may be paid initially to complete the patch works and the remaining half amount can be paid after six months from the date of AMC.

The expenditure shall be met from the examination section **Autonomous Account:** **10428782103** of this college.


PRINCIPAL

To
M/s Lakshmi Devi Computers, ATP
Copy to Vice Principal, JNTUACEA


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



PROCEEDING of the
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: ANANTAPUR
COLLEGE OF ENGINEERING (Autonomous), ANANTHAPURAMU
Present: Dr.P SUJATHA, M.Tech.,Ph.D.,

Procs No: AS/JNTUACEA/ EMS - AMC/ 2022-23

Dt: 04-05-2022

Sub: - JNTUA – ATP Examination Section – Permission for Renewal of Annual Maintenance of Examination Management System (EMS) – Administrative & Financial sanction of Rs.98,000/- Orders – Issued.

Ref: - 1) Note submitted by Deputy Controller of Examination, Dt.04-05-2022.
2) Request letter of Lakshmidevi Computers Dt: 04-05-2022.

-o0o-

ORDER:

The office % examination Branch, JNTUA CE, Ananthapuramu in the Note (1) read above has submitted proposal for renewal of Annual maintenance of Examination Management System (AMC) for smooth running of Exam software modules.

Vide ref (2), M/s Lakshmidevi Computers, # 2-301,D.C.M.S Road, Kamala Nagar, Ananthapuramu have given proposal for renewal of AMC for the academic year 2022-23.

Under the above circumstances, the Principal is pleased to accord permission to the Deputy Controller of Examination, JNTUA CE, Ananthapuramu for renewal of Annual maintenance of Examination Management System (AMC) at a cost not exceeding Rs.98,500/- (Rupees Ninety eight Thousand and five hundred Only) and the conditions will be same for the year 2022-23 that were approved during the year 2021-22. Management.

The expenditure shall be met from the **Examination Account (10428782103)**.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002


PRINCIPAL

To
Copy to Vice-Principal
Copy to DCE
Copy to Accounts Section, for necessary action
Copy to file.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
COLLEGE OF ENGINEERING (Autonomous), ANANTHAPURAMU - 515002

From,
The Principal,
JNTUA College of Engineering,
Ananthapuramu-515002 A.P, India.

To,
M/s. Lakshmidivi Computers
2-301, D.C.M.S Road,
Kamala Nagar,
Ananthapuramu- 515001.

Work order No. JNTUACEA/Exam branch/EMS Software/2022-23, dated 09.05.2022

Sub:- JNTUACEA- ATP-Account.- Renewal of Annual Maintenance Charges for EMS Software
for Examination Branch, JNTUACEA, ATP -Work orders - Issued.

Ref: 1. Procs.No.AS/JNTUACEA/EMS-AMC/2022-23, Dated.04-05-2022.
2.Your quotation dated 06-05-2022.

- @ @ @ @ @ -

With references cited above, your quotation for Renewal of Annual Maintenance Charges for EMS Software is accepted. You are requested to take up the work as per reference (1) cited and you are accorded the AMC with immediate effect from 01.06.2022 to 31.05.2023 with the following scope.

S No.	Description	Rate
	<u>Exam Software Modules</u> Administration model, Regular & Supple Exam Registration, Hall Ticket Generation, Core Result model, Moderations, T-Sheet Changes, Marks memo generation, PC model, CMM model, Confidential correction, Result analysis (Report), Data Validation, Back log report, Audit course processing	Rs. 98,500-00
Total Amount Including GST		Rs.98,500-00

You are requested to give your acceptance immediately.

Yours faithfully,

P. Vijaya
PRINCIPAL

[Signature]
[Signature]

[Signature]
REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002



PROCEEDING of the
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: ANANTAPUR
COLLEGE OF ENGINEERING (Autonomous), ANANTHAPURAMU
Present: Dr.P SUJATHA, M.Tech.,Ph.D.,

Procs No: AS/JNTUACEA/ EMS - AMC/ 2022-23

Dt: 01-08-2022.

Sub: - JNTUA – ATP Examination Section – Permission for M Tech R21 Regulations – Development of modules and integration existing EMS – Administrative & Financial sanction of Rs.99,000/- Orders – Issued.

Ref: - 1) Note submitted by Deputy Controller of Examination, Dt.28-07-2022.
-o0o-

ORDER:

Office of the examination Branch, JNTUA CE, Ananthapuramu in the Note (1) read above has submitted proposal for Development of Modules and its Integration into existing EMS M. Tech (R21) Regulations to ensure smooth running of Exam software modules.

M/s Lakshmidevi Computers, # 2-301,D.C.M.S Road, Kamala Nagar, Ananthapuramu have submitted a proposal for renewal of M Tech R21 Regulations and also development of modules and its integration with the following details


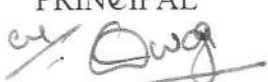
S.NO	Name of the Expenditure
1	Administrative Module
2	Regular & Supplementary Examination Registration Module
3	Core Result Process and individual result Process
4	T sheets generation module
5	Marks memo generation module
6	Confidential Correction module
7	PC and CMM generation module
8	Report Generation module

Under the above circumstances, the Principal is pleased to accord permission to the Deputy Controller of Examinations, JNTUA CE, Ananthapuramu for development of modules and integration existing EMS M Tech (R21) Regulations with an estimated cost of Rs.99,000/- (Rupees Ninety nine Thousand only).

The expenditure incurred shall be met from the **Examination Account (10428782103).**

To
Copy to Vice-Principal
Copy to DCE
Copy to Accounts Section, for necessary action
Copy to file.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002


PRINCIPAL




JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS) :: PULIVENDULA
Pulivendula - 516 390, Y.S.R. Kadapa (Dist), Andhra Pradesh, India

Prof. G.Sankara Sekhar Raju,
M.Sc., Ph.D., MISTE

Mobile: 9000551427

: 8187892501

PRINCIPAL FAC &
Professor of Mathematics

principal.cep@jntua.ac.in
www.jntuacep.ac.in

To

M/s.Lakshmi Devi Computers,
Govinda Reddy Building,
Kamala Nagar,
ANANTAPURAMU-515 001.

Annual Maintenance Contract (AMC) Order No: INTUA/CEP/JEMS-19/2020,
dated 01.06.2020

Gentlemen,

Sub:JNTUA-CE-Pulivendula - Provide Annual Maintenance Contract (AMC) for
JEMS-19 (JNTUACEP Examination Management Software-19) with effect
from June-2020 to May-2023 (3 years) - Orders - Issued.

Ref: Your recommendations letter nil, dated

The College is pleased to award Annual Maintenance Contract (AMC) to the JNTUACEP Examination Management Software-19 (JEMS-19) including enhanced modules which are provided by you pertaining to R13, R15, R17 & R19 academic regulations for the use in the Examination Section of the College, vide reference cited at the cost of Rs.98,500/- (Rupees Ninety eight thousand and five hundred only) per annum inclusive of all taxes. You are requested to take up the assignment and update & maintain the JEMS-19. You are further requested to submit the bill after the completion one year i.e. June-2021 after providing enhanced modules to the existing software JEMS-15 as per R13, R15, R17 & R19 regulations to the satisfaction of the Examination Branch headed by the Vice-Principal.

TERMS & CONDITIONS:

1. All the exiting software and modules at the time of AMC is to be maintained and if any new modules to be developed in future as per our requirement pertaining to R13, R15, R17 & R19 regulations will also be covered under this AMC.
2. AMC agreement will come into force during the period June-2020 to May-2023 for three years.
3. You are also required to physically attend/depute persons to the training and services related to updating of the above said software from time to time, if any, without any additional charges.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

Yours sincerely


PRINCIPAL

TAX INVOICE

LAKSHMIDEVI COMPUTERS

#2-301, D.C.M.S ROAD KAMALA NAGAR, ANANTHAPUR, ANANTHAPURAMU - 515001. MOBILE NO: 9441261901

Invoice No. : 2689
Date of Invoice : 22.June.2021
Place of Supply : JNTU College Of Engineering Pulivendula(Autonomous)
Y.S.R Kadapa (dt), Andhra Pradesh
AMC Order No : JNTUA/CEP/JEMS-19/2020,dated 01.06.2020

BILLED TO :
The Principal
JNTU College of Engineering Pulivendula (Autonomous)
Y.S.R Kadapa (dt)

S.NO.	DESCRIPTION OF MODULES	Total Amount
1.	Examination software maintenance cost June 2021 To May 2022	98,500/-

Payment on amount of Rs. 98,500/-
Rupees ninety eight thousand
five hundred only

PAID & CANCELLED
PRINCIPAL

Grand Total Rs. 98,500/-
PRINCIPAL
JNTUA College of Engineering
PULIVENDULA-516 390
Ninety eight thousand and five hundred only

ANDHRA BANK- A/C. NO : 033711100000627, IFSC : UBIN0803375

- Terms & Conditions:**
- Prices inclusive of all taxes.
 - Immediate Payment.

Receiver's Signature:

For Lakshmidivi Computers
Authorized Signature

REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANATAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS)::PULIVENDULA 516 390, A.P

Prof. G. Sankara Sekhar Raju, Ph.D.,

PRINCIPAL FAC

Lr.No/JNTUA/CEP/Acad.Sec/R20/Work order/JEMS-20/2021 dated 16.02.2021

To
M/S Lakshmi Devi Computers,
Govinda Reddy Building,
Kamalanagar
ANANTHAPURAMU 515 001.

Gentlemen,

Sub: JNTUA-CE-Pulivendula – Up gradation of existing examination results processing software (JEMS-15) as per R20 regulations - Reg.

Ref: Principal Note order approval dated 04.02.2021.

At present the college is having JEMS-19 to meet R13, R15 & R17 Academic Regulations for conduct of examinations and declaring of results. Your financial estimation for providing of new modules pertaining to R20 regulations like a). Administration module, b). Exam Registration forms & student backlog report module, c). Regular & Supple. Exam registration, d). Hall Ticket Generation, e). Core Result Processing, f). moderations, g). T-Sheet & Exam results generation, h). Marks memo generation, i). Confidential correction, j). CMM & PC provisions in the JEMS-19 to use in the Examination Section of the college is accepted vide reference cited. You are requested to take up the assignment and same may supplied to the JNTUA College of Engineering, Pulivendula. You are further requested to submit the bill after the completion, execution compilation of enhanced module software and training to the satisfaction of Dr. G.V.Subba Reddy, Vice Principal of the college. The details of assignment are furnished below:

S.No	Details of the existing software	Description of module for B.Tech R20 Regulations	Amount (Rs.)
1		Administration Module	98,500
2	Basic Examination Results processing software Platform: Java Swing API, JDBC API and Core Java to meet R13,R15,R17&R19 regulations	Examination registration forms & Student backlog reports module	
3		Regular & Suple. Exam registration	
		Hall ticket generation	
4		Core results processing	
		Moderations	
		T-Sheets & Exam result generation	
		Marks memo generation	
		Confidential corrections	
		CMM	
		PC	
Total: Rs. 98,500/- (Rupees ninety Eighty thousand and five hundred only)			

The above price is inclusive of all taxes and installation charges. Further, you are required to extend and attend to the services related to updating of the above said JEMS-20 time to time without any additional charges after installation and execution. Further, you have to support R20 regulation with existing regulations i.e(B.Tech R13, R15, R19 & M.Tech & (PTPG) R13, R17) without any increase in maintenance cost which is in force.

Yours Sincerely,


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002


PRINCIPAL

Copy to: File.

TAX INVOICE

LAKSHMIDEVI COMPUTERS

#2-301, D.C.M.S ROAD KAMALA NAGAR, ANANTHAPUR, ANANTHAPURAMU - 515001. MOBILE NO: 9441261901

Invoice No. : 2699
 Date of Invoice : 01.Sep.2020
 Place of Supply : JNTU College Of Engineering Pulivendula(Autonomous)
 , Y.S.R Kadapa (dt), Andhra Pradesh
 AMC Order No : JNTUA/CEP/JEMS-19/2020, dated 01.06.2020

BILLED TO :
 The Principal
 JNTU College of Engineering Pulivendula (Autonomous)
 Y.S.R Kadapa (dt)

S.NO.	DESCRIPTION OF MODULES	Total Amount
1.	Examination software maintenance cost June 2020 To May 2021	98,500/-
<p><i>PAID & CANCELLED</i></p> <p><i>Passed for Payment of Rs - 98500/- (Rupees ninety eight thousand five hundred only)</i></p> <p><i>Principal</i> PRINCIPAL JNTUA College of Engineering PULIVENDULA-516 390</p>		
Grand Total		Rs. 98,500/-

Ninety eight thousand and five hundred only

ANDHRA BANK- A/C. NO : 033711100000627, IFSC : ANDB0000337

Terms & Conditions:

- Prices inclusive of all taxes.
- Immediate Payment

Receiver's Signature:

For Lakshmidevi Computers

Authorized Signatory



REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

V.P. Ghoshal

29/3/21
Ghoshal

TAX INVOICE

LAKSHMIDEVI COMPUTERS

#2-301,D.C.M.S ROAD KAMALA NAGAR, ANANTHAPUR, ANANTHAPURAMU - 515001. MOBILE NO: 9441261901

Invoice No. : 2703
 Date of Invoice : 29.March.2021
 Place of Supply : JNTU College Of Engineering Pulivendula (Autonomous),
 Y.S.R Kadapa (dt), Andhra Pradesh
 Work Order No : JNTUA/CEP/(Acad.sec)/R20/Work order/JEMS-20/2021,dated 16.02.2021

BILLED TO :
 The Principal
 JNTU College of Engineering Pulivendula (Autonomous)
 Y.S.R Kadapa (dt)

R20 up gradation cost

S.NO.	DESCRIPTION OF MODULES	Total Amount
1.	Administration Module	7500/-
2.	Exam Registration forms & Student backlog report Module	7000/-
3.	Regular & Supple Exam Registration	7000/-
4.	Hall Ticket Generation	7000/-
5.	Core Result Processing	7500/-
6.	Moderations	9000/-
7.	T-Sheet & Exam Result Generation	9000/-
8.	Marks Memo Generation	9000/-
9.	Confidential Correction	9000/-
10.	CMM & PC	26000/-

PAID & CANCELLED
 Ghoshal
 Principal

Passed for
 CRUPCES ninety eight thousand
 five hundred 07 (by)
 Payment of Rs. 98,500/-

Grand Total Rs. 98,500/-

Ninety eight thousand and five hundred only

PRINCIPAL

JNTUA College of Engineering
PULIVENDULA-516 399

ANDHRA BANK- A/C. NO : 0337111000000027 IFSC : ANDB0000337

Terms & Conditions:

- Prices inclusive of all taxes.
- Immediate Payment.

Receiver's Signature:

For Lakshmi Devi Computers

Authorized Signature

[Signature]
 Authorized Signature

REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002

VP
G. Srinivas

Dy. CE
Surya

Office of Examination Section
JNTUACE, Pulivendula
Dt:15.06.2020.

Submitted to the Principal:

Sub: JNTUACEP-Academic Section-Up gradation of existing examination results processing software for B.Tech III&IV years as per R19 regulations- Permission to place Work order – Request – Regarding.

- Ref: 1. Lr.NoJNTUA/CEP/Acad.Sec/R19/Work order/JEMS-19/2019 dated 16.10.2019
2. Letter received from M/S Lakshmi Devi Computers, Anantapur dated 04.06.2020.

It is to submit that the college has revised the academic regulations for 2019 admitted batch under R19 regulations for the academic year 2019-20. Accordingly, vide reference(1) cited, work order was issued in the name of M/S Lakshmi Devi Computers, Anantapur to update JEMS-R15 software with additional modules for I&II Year B.Tech: student registrations, examination registration forms, student backlog report modules, regular & supplementary exam registrations, hall ticket generation, core result processing, moderations, T-sheet generations and marks memo generation provisions in the JEMS-15 including corrections and confidential permissions. Now we need to further updating of JEMS-15 with additional modules by considering B.Tech III&IV years of R19 Regulations such as Hall Ticket Generation, T-Sheet & Examination results Generation, Marks memo generation, Consolidate Grade Sheet generation and Provisional Certificate. The college requested the firm for financial commitment for the above said additional modules. Accordingly, M/S Lakshmi Devi Computers, Anantapur has submitted financial commitment of Rs. 90,000/- to provide additional modules to the existing JEMS for III&IV years of B.Tech R19 Academic regulations and also merging of R13&R15 JEMS w.e.f.2019-20 academic year. This commitment will cover all the requirements comes under R19 regulations time to time.

Under the above circumstance, it is requested to accord permission to take up the up gradation of JEMS to cover R19 regulations for issue of Work Orders to M/S Lakshmi Devi Computers, Anantapur. The letter received from M/S Lakshmi Devi Computers, Anantapur is herewith attached for your ready reference and necessary orders.

} Yes

Dy. CE (1)

Dy. C.E (2)

Prof. In Charge, Examinations

VICE-PRINCIPAL

REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

TAX INVOICE

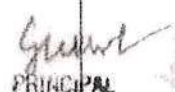
LAKSHMIDEVI COMPUTERS

#2-301, D.C.M.S ROAD KAMALA NAGAR, ANANTHAPUR, ANANTHAPURAMU - 515001. MOBILE NO: 9441261901

Invoice No. : 2696
 Date of Invoice : 01.07.2020
 Place of Supply : JNTU College Of Engineering Pulivendula(Autonomous)
 Y.S.R Kadapa (dt), Andhra Pradesh
 Reverse Charge : NA

BILLED TO :
 The Principal
 JNTU College of Engineering Pulivendula (Autonomous)
 Y.S.R Kadapa (dst)

S.NO.	DESCRIPTION OF MODULES	Total Amount
1.	Hall Ticket Generation	10,000/-
2	T-Sheet & Exam Result Generation	10,000/-
3	Marks Memo Generation	10,000/-
4	Consolidated Grade Sheet generation	30,000/-
5	Provisional Certificate	30,000/-

PAID & CANCELLED

 PRINCIPAL

*Passed for Payment of Rs. 90,000/-
 (Rupees Ninety thousand only).*

Grand Total *Guarant* Rs. 90,000/-

Ninety Thousand only

PRINCIPAL

JNTUA College of Engineering
 PULIVENDULA-516 390

ANDHRA BANK- A/C. NO : 033711100000627, IFSC : ANDB0000337

Terms & Conditions:

- Prices inclusive of all taxes.
- Immediate Payment.

Receiver's Signature:

For Lakshmidivi Computers

Authorized Signature



H P
REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANATAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS)::PULIVENDULA 516 390, A.P

Prof. G. Sankara Sekhar Raju, Ph.D.,

PRINCIPAL FAC

Lr.No.JNTUA/CEP/Acad.Sec/R19/Work order/JEMS-19/2019 dated 16.10.2019

To

M/S Lakshmi Devi Computers,
Govinda Reddy Building,
Kamalanagar
ANANTHAPURAMU 515 001.

Gentlemen,

Sub: JNTUA-CE-Pulivendula – Up gradation of existing examination results processing software (JEMS-15) as per R19 regulations - Reg.

Ref: Principal Note order approval dated 16.10.2019.

At present the college is having JEMS-15 to meet R13 & R15 academic regulations for conduct of examinations and declaring of results. Your financial estimation for providing of new modules pertaining to R19 regulations like student registrations, examination registration forms, student backlog report modules, regular & supplementary exam registrations, hall ticket generation, core result processing, moderations, T-sheet generations and marks memo generation provisions in the JEMS-15 to use in the Examination Section of the college is accepted vide reference cited. You are requested to take up the assignment and same may supplied to the JNTUA College of Engineering, Pulivendula. You are further requested to submit the bill after the completion, execution compilation of enhanced module software and training to the satisfaction of Dr. G.V.Subba Reddy, Vice Principal of the college. The details of assignment are furnished below:

S.No	Details of the existing software	Description of module for I&II Year B.Tech	Amount (Rs.)
1	Basic Examination Results processing software Platform: Java Swing API, JDBC API and Core Java to meet R13&R15 regulations	Students registrations	90,000
2		Examination registration forms & Student backlog reports module	
3		Regular & Suple. Exam registration	
4		Hall ticket generation	
		Core results processing	
		Moderations	
		T-Sheets & Exam result generation and Marks memo generation	
	Confidential corrections		
Total: Rs. 90,000/- (Rupees ninety thousand only)			

The above price is inclusive of all taxes and installation charges. Further, you are required to extend and attend to the services related to updating of the above said JEMS-19 time to time without any additional charges after installation and execution.

Yours Sincerely,


PRINCIPAL

Copy to: File.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

D/c and

TAX INVOICE

*By CES
Anantapur*

LAKSHMIDEVI COMPUTERS

H2-301, D.C.M.S ROAD KAMALA NAGAR, ANANTHAPUR, ANANTHAPURAMU - 515001. MOBILE NO: 9441261901

Invoice No. : 2690
 Date of Invoice : 17.12.2019
 Place of Supply : Anantapur, Andhra Pradesh
 Reverse Charge : N

BILLED TO :
 The Principal
 JNTUAC CEP Pulivendula
 Y.S.R dist

S.NO.	DESCRIPTION OF MODULES	Total Amount
1	Student Registration	8,000
2	Exam Registration forms & Student backlog report Module	9,000
3	Regular & Supple Exam Registration	10,000
4	Hall Ticket Generation	10,000
5	Core Result Processing	10,000
6	Moderations	11,000
7	T-Sheet & Exam Result Generation	10,000
8	Marks Memo Generation	11,000
9	Confidential Correction	11,000

PAID & CANCELLED
Principal

Passed for Rs. 90,000/-
 Grand Total Rs. 90,000/-
 Rupees Ninety Thousand only (Rupees ninety thousand only)

ANDHRA BANK- A/C. NO : 033711100000627, IFSC : ANDB0000337

Receiver's Signature:

Principal
PRINCIPAL
 JNTUA College of Engineering
 PULIVENDULA-516 390

Terms & Conditions:

- Prices inclusive of all taxes.
- Immediate Payment.

For Lakshmi Devi Computers

Authorized Signature



He
REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002

V.V. Guruswami *DKV* *102*
INVOICE

WEBPROS SOLUTIONS PVT. LTD.
 # 39-34-15/3, Ambetkar Colony, Behind RTO Office, R & B,
 Muralinagar, Visakhapatnam - 530007

Invoice No:	1127
Date:	23-02-2020
P.O. No:	
P.O. Date:	
Supplier's Ref. No:	
Dispatched Through:	
Dispatch No:	
Dispatch Date:	
Destination:	
Terms of Delivery:	
Contact Person:	Mr
Contact No:	
Terms of Payment	
100 % Against Delivery	

Buyer's Name & Address:

ITUA College of Engineering, Pulivendula
 Pulivendula

ITUA College of Engineering, Pulivendula
 Pulivendula

Sl. No.	Description of Goods	Qty Nos	Unit Rate ₹	Amount ₹
1	ECAP (Engineering College Automation Package) Annual Maintenance charges	5000	3	15,000.00
	Package Hosting charges	10000	3	30,000.00
	Domain Renewal charges http://intuacep.co.in/	2000	3	6,000.00
	2017 November to 2018 October 2018 November to 2019 October 2019 November to 2020 october			51,000.00
Total				₹ 51,000.00

Amount in words: **Five thousand one hundred only**

Passed 51,000.00
 (Rupees Five thousand one hundred only)

 PRINCIPAL

For Webpros Solutions Pvt. Ltd.



42
REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANATAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS)::PULIVENDULA 516 390, A.P

.. Govinda Rajulu, M.Tech, Ph.D.,
IPAL

.. Shmi Devi Computers,
.. Reddy Building,
.. Nagar
.. HAPURAMU 515 001.

Maintenance Contract (AMC) Order No. JNTUA/CEP/JEMS-15/ 2016 Dated: 01.06.2016

.. en,

JNTUA-CE-Pulivendula – Provide Annual Maintenance Contract (AMC) for
JEMS-15 (JNTUACEP Examination Management Software-15) with effect from June, 2016 to
May, 2019 (3 years) - Orders – Issued.
.. our recommendations letter nil dated 20.05.2016.

.. lege is pleased to award Annual Maintenance Contract (AMC) to the JNTUACEP Examination
.. ment Software-15 (JEMS-15) including enhanced modules which are provided by you pertaining to
.. 15 academic regulations for the use in the Examination Section of the college, vide reference cited
.. t the cost of Rs. 96,000/- (Rupees Ninety six thousand only) per annum inclusive of all taxes. You are
.. d to take up the assignment and update & maintain the JEMS-15. You are further requested to submit
.. after the completion one year ie May, 2016 after providing enhanced modules to the existing software
.. 5 as per R13 & R15 regulations to the satisfaction of the Examination branch headed by the Vice
.. l.

.. Conditions:

.. All the exiting software and modules at the time of AMC is to be maintained and if any new modules to
.. be developed in future as per our requirement pertaining to R13 & R15 regulations will also be covered
.. under this AMC.

.. AMC agreement will come into force during the period June, 2016 to May, 2019 for three years.

.. You are also required to physically attend/ depute persons to the training and services related to updating
.. of the above said software from time to time, if any, without any additional charges.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

Yours Sincerely,


PRINCIPAL

File.



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SHMIDEVI COMPUTERS

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94412 61901

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Canon

To:

THE PRINCIPAL,
JNTU COLLEGE OF ENGINEERING,
PULIVENDULA - 516390.

DATE : 12/06/2019

CREDIT / CASH BILL

559

S.No.	DESCRIPTION	Qty	Rate	Amount
1.	ANNUAL MAINTENANCE CONTRACT FOR EXAMINATION MANAGEMENT SOFTWARE FOR JUNE 2019 TO MAY 2020			98,500 /-
PAID & CANCELLED				
<i>gural</i> <i>Q-180188</i>				
<i>Passed for Rs. 98,500/-</i> <i>[Rupees ninety eight thousand and five hundred only.]</i>				Total <i>gural</i> 98,500/-

Rupees NINETY EIGHT THOUSAND FIVE HUNDRED **PRINCIPAL**
JNTU College of Engineering
PULIVENDULA-516390

- * Goods once sold will not be taken back.
- * 11 months Warranty as per Manufacturers.
- * No Guarantee for Burn/Physical Dammmges
- * No Warranty for Softwares

QF



D.C.M.S. Road, Kamaia Nagar, Ananthapuramu - 516

REGISTRAR
J.N.T.U. Anantapur

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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANATAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS)::PULIVENDULA 516 390, A.P

Prof. K. Govinda Rajulu, M.Tech, Ph.D.,
PRINCIPAL

S Lakshmi Devi Computers,
Govinda Reddy Building,
Malanagar
Anantapuramu 515 001.

Annual Maintenance Contract (AMC) Order No. JNTUA/CEP/JEMS-15/ 2016 Dated: 01.06.2016

Gentlemen,

Subject: JNTUA-CE-Pulivendula – Provide Annual Maintenance Contract (AMC) for
JEMS-15 (JNTUACEP Examination Management Software-15) with effect from June, 2016 to
May, 2019 (3 years) - Orders – Issued.

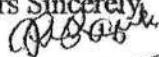
Reference: Your recommendations letter dated 20.05.2016.

The college is pleased to award Annual Maintenance Contract (AMC) to the JNTUACEP Examination Management Software-15 (JEMS-15) including enhanced modules which are provided by you pertaining to R13 & R15 academic regulations for the use in the Examination Section of the college, vide reference cited above, at the cost of Rs. 96,000/- (Rupees Ninety six thousand only) per annum inclusive of all taxes. You are requested to take up the assignment and update & maintain the JEMS-15. You are further requested to submit a bill after the completion one year i.e. May, 2016 after providing enhanced modules to the existing software JEMS-15 as per R13 & R15 regulations to the satisfaction of the Examination branch headed by the Vice Principal.

Terms & Conditions:

1. All the existing software and modules at the time of AMC is to be maintained and if any new modules to be developed in future as per our requirement pertaining to R13 & R15 regulations will also be covered under this AMC.
2. AMC agreement will come into force during the period June, 2016 to May, 2019 for three years.
3. You are also required to physically attend/ depute persons to the training and services related to updating of the above said software from time to time, if any, without any additional charges.

Yours Sincerely,


PRINCIPAL


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Catidze Refilling & D.T.P. Works.



Canon

To:
THE PRINCIPAL,
JNTUA COLLEGE OF ENGINEERING,
POLIVENDOLA

DATE: 02 June 18

CREDIT / CASH BILL

486

SNo.	DESCRIPTION	Qty	Rate	Amount
1	ANNUAL MAINTENACE CONTRACT FOR EXAMINATION MANAG- -MENT SOFTWARE FOR MAY/JUNE TO MAY/ JUNE 19 (@ RS. 8000/- per month) Passed for Rs. 96,000/- JNTUA College of Engineering POLIVENDOLA-516 390			96,000/- (RS. ninety six thousand only)
			Total	96,000/-
Rupees <i>Ninty Six Thousand only</i>				

- * Goods once sold will not be taken back.
- * 11 months Warranty as per Manufacturers.
- * No Guarantee for Bum/Physical Dammges
- * No Warranty for Softwares



For LAKSHMIDEVI COMPUTERS

D.C.M.S. Road, Kamala Nagar, Ananthapuramu - 515 015

HL
REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANATAPUR
COLLEGE OF ENGINEERING (AUTONOMOUS)::PULIVENDULA 516 390, A.P

Prof. K. Govinda Rajulu, M.Tech, Ph.D.,
PRINCIPAL

S Lakshmi Devi Computers,
Govinda Reddy Building,
Anantapur
ANANTHAPURAMU 515 001.

Annual Maintenance Contract (AMC) Order No. JNTUA/CEP/JEMS-15/ 2016 Dated: 01.06.2016

Gentlemen,

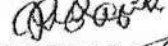
Subject: JNTUA-CE-Pulivendula – Provide Annual Maintenance Contract (AMC) for
JEMS-15 (JNTUACEP Examination Management Software-15) with effect from June, 2016 to
May, 2019 (3 years) - Orders – Issued.
Reference: Your recommendations letter nil dated 20.05.2016.

The college is pleased to award Annual Maintenance Contract (AMC) to the JNTUACEP Examination Management Software-15 (JEMS-15) including enhanced modules which are provided by you pertaining to R13 & R15 academic regulations for the use in the Examination Section of the college, vide reference cited above, at the cost of Rs. 96,000/- (Rupees Ninety six thousand only) per annum inclusive of all taxes. You are requested to take up the assignment and update & maintain the JEMS-15. You are further requested to submit the bill after the completion one year i.e. May, 2016 after providing enhanced modules to the existing software JEMS-15 as per R13 & R15 regulations to the satisfaction of the Examination branch headed by the Vice Principal.

Terms & Conditions:

1. All the existing software and modules at the time of AMC is to be maintained and if any new modules to be developed in future as per our requirement pertaining to R13 & R15 regulations will also be covered under this AMC.
2. AMC agreement will come into force during the period June, 2016 to May, 2019 for three years.
3. You are also required to physically attend/ depute persons to the training and services related to updating of the above said software from time to time, if any, without any additional charges.

Yours Sincerely,


PRINCIPAL

Copy to: File.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



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Canon

22/05/17

To:

THE PRINCIPAL
JNTUA COLLEGE OF ENGINEERING
PULIVENDULA

DATE :

CREDIT / CASH BILL

332

S.No	DESCRIPTION	Qty	Rate	Amount
1	ANNUAL MAINTENANCE CONTRACT FOR RESULTS PROCESSING SOFTWARE FROM JUNE 2016 TO MAY 2017			Rs. 96000
			Total	Rs. 96000

*Based for Rs. 96000/-
(Rupees Ninety Six only.)*
[Signature]
PRINCIPAL

Rupees NINETY SIX THOUSAND ONLY (INCLUSIVE ALL TAXES)


- * Goods once sold will not be taken back.
- * 11 months Warranty as per Manufacturers.
- * No Guarantee for Bum/Physical Damnges
- * No Warranty for Softwares


[Signature]
For LAKSHMIDEVI COMPUTERS


D.C.M.S. Road, Kamala Nagar, Ananthapuramu - 515 001.

REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

INVOICE

 WEBPROS SOLUTIONS PVT. LTD. Flat No. 303, K.M.Towers, Opp. Timpany School Main Gate, C.B.M.Compound, Visakhapatnam – 500 003. Ph: 0891 - 3097980, Mob.: +91 96769 07555 Email:ravi@webprosindia.com COMPANY'S TIN No.: 28254339675	Invoice No.: WS 564
	Date: 5 th may, 2017
	P.O. No.
	Date:
	Dispatch Through:
ONSIGNEE NAME & ADDRESS:- ITUA College of Engineering Ilivendula	Dispatch No:
	Dispatch Date:
	Destination:
	Terms of Payment:

No.	DESCRIPTION OF GOODS	QTY	RATE ₹	AMOUNT ₹
1	ECAP (Engineering College Automation Package) Annual Maintenance charges 2016 November to 2017 November			5000 00
	Package Hosting charges 2016 November to 2017 November			10000 00
	Domain Renewal charges 2016 November to 2017 November			2000 00
Passed for Rs 17,000/- (Rupees Seventeen thousand Only)				
 PRINCIPAL				
TOTAL AMOUNT		In words: Seventeen thousands only		₹ 17000 00

TERMS & CONDITIONS 1. Payment to be made in favour of Webpros Solutions Pvt. Ltd. 2. Interest @18% will be charged if the bill is not paid within the stipulated time. 3. Goods once sold will not be taken back. 4. All disputes subject to Visakhapatnam Jurisdiction only.	For WEBPROS SOLUTIONS (P) LTD  (Authorised Signatory)
--	---


REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002

3/05/17

INVOICE

WEBPROS SOLUTIONS PVT. LTD. Flat No. 303, K.M.Towers, Opp. Timpany School Main Gate, C.B.M.Compound, Visakhapatnam – 500 003. Ph: 0891 - 3097980, Mob.: +91 96769 07555 Email:ravi@webprosindia.com COMPANY'S TIN No.: 28254339675	Invoice No.: WS 564
	Date: 5 th may, 2017
	P.O. No.
	Date:
CONSIGNEE NAME & ADDRESS:- JNTUA College of Engineering Rivendula	Dispatch Through:
	Dispatch No:
	Dispatch Date:
	Destination:
	Terms of Payment:

3/05
15

No.	DESCRIPTION OF GOODS	QTY	RATE ₹	AMOUNT ₹
1	ECAP (Engineering College Automation Package) Annual Maintenance charges 2016 November to 2017 November			5000 00
	Package Hosting charges 2016 November to 2017 November			10000 00
	Domain Renewal charges 2016 November to 2017 November			2000 00

Passed for Rs 17,000.00
 (Rupees Seventeen thousand
Only)

PRINCIPAL

TOTAL AMOUNT	In words: Seventeen thousands only	₹ 17000	00
---------------------	------------------------------------	---------	----

<p style="text-align: center;"><u>TERMS & CONDITIONS</u></p> <ol style="list-style-type: none"> 1. Payment to be made in favour of Webpros Solutions Pvt. Ltd. 2. Interest @18% will be charged if the bill is not paid within the stipulated time. 3. Goods once sold will not be taken back. 4. All disputes subject to Visakhapatnam Jurisdiction only. 	For WEBPROS SOLUTIONS (P) LTD (Authorised Signatory)
--	---

REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002

JNTUA – Anantapuramu Examination Management System

Administrator's Guide


REGISTRAR
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ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is an administrator guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes tasks such as data administration, exam management, site modifications, reports, data publishing, college approvals, payment details, discrepancies and data entry. The document is targeted at admin users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the admin users to perform website administration tasks. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/aems/WebLogin.aspx> as shown below.

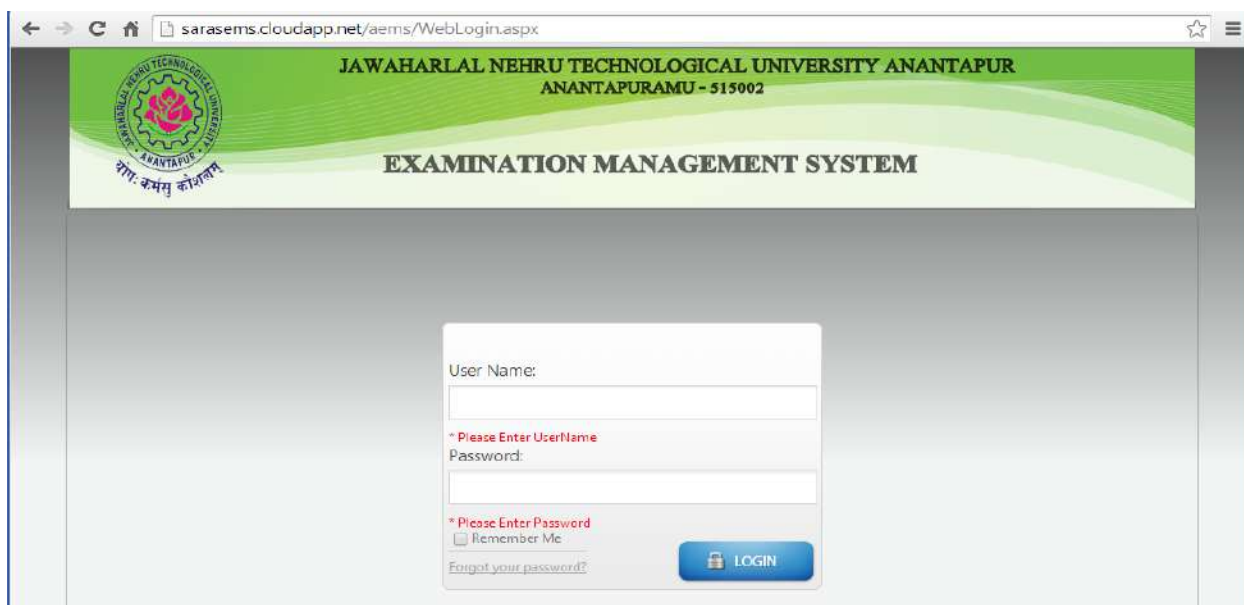


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. Data Administration
2. Exam Management
3. Modifications
4. Reports
5. Publish Data to College
6. College Approvals
7. Payments
8. View and Resolve Discrepancies

9. Data Entry Operations

Getting Started

In order to get started with the administration work, you need to login to the admin portal of Examination Management System. Enter the **User Name** and **Password** and click **Login** to login to admin portal as shown below:

Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen as shown below:

Figure 3: Home Page

Data Administration

The Data Administration menu allows you to manage colleges, branches, semesters, subjects, courses, branches in college, users in college and data entry operators in college. The admin portal also allows you to add, edit and delete Courses, Branches, Semesters, Subjects and College Users.

Operations

Add, Edit and Delete operation will be similar throughout the portal. A detailed explanation of Add, Edit and Delete operations are provided below:

Add New Record

You can add new Courses, Branches, Semesters, Subjects and College Users to the list using the Add New Record option. To add a new Course or Branch or Semesters or Subject or College User to the list follow the steps listed below:

1. Click **Manage Courses** from the list and select **Regulation** as shown below:



Figure 4: Select Regulation



The select regulations option is applicable only while adding a new Course to the list. Different options has to be selected to add different services and users.

2. Click **Add New Record**, enter the **Course Code** and **Course Name**, and click **Insert** as shown below:

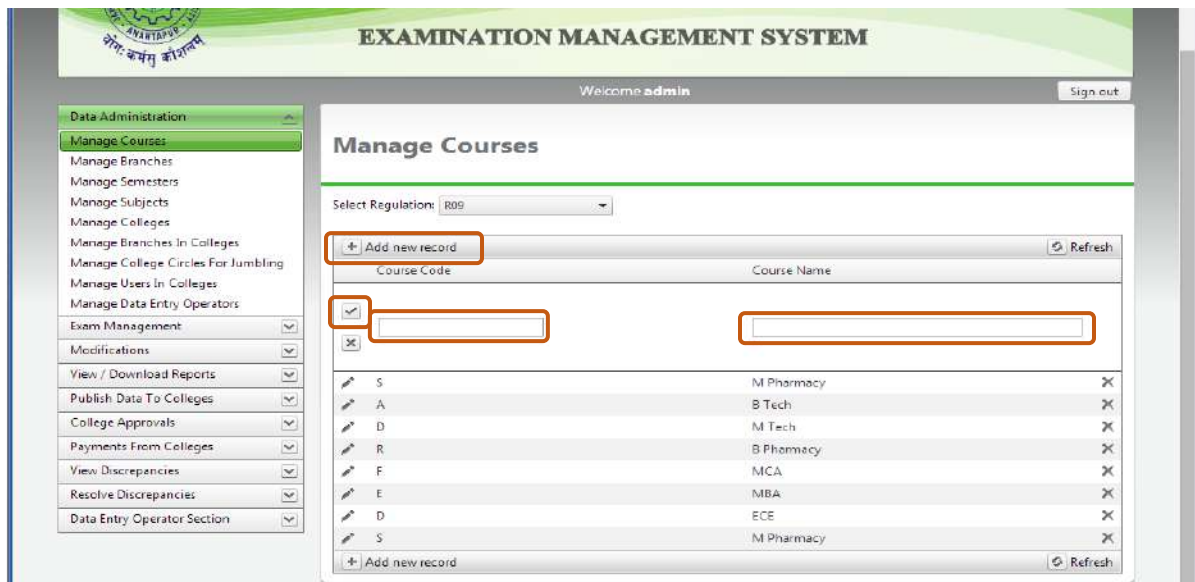


Figure 5: Add New Record

Edit Records

You can edit the list of Courses, Branches, Semesters, Subjects and College Users using the edit option.

To edit the list click the **Edit**  button and to save the changes click **Update** as shown below:

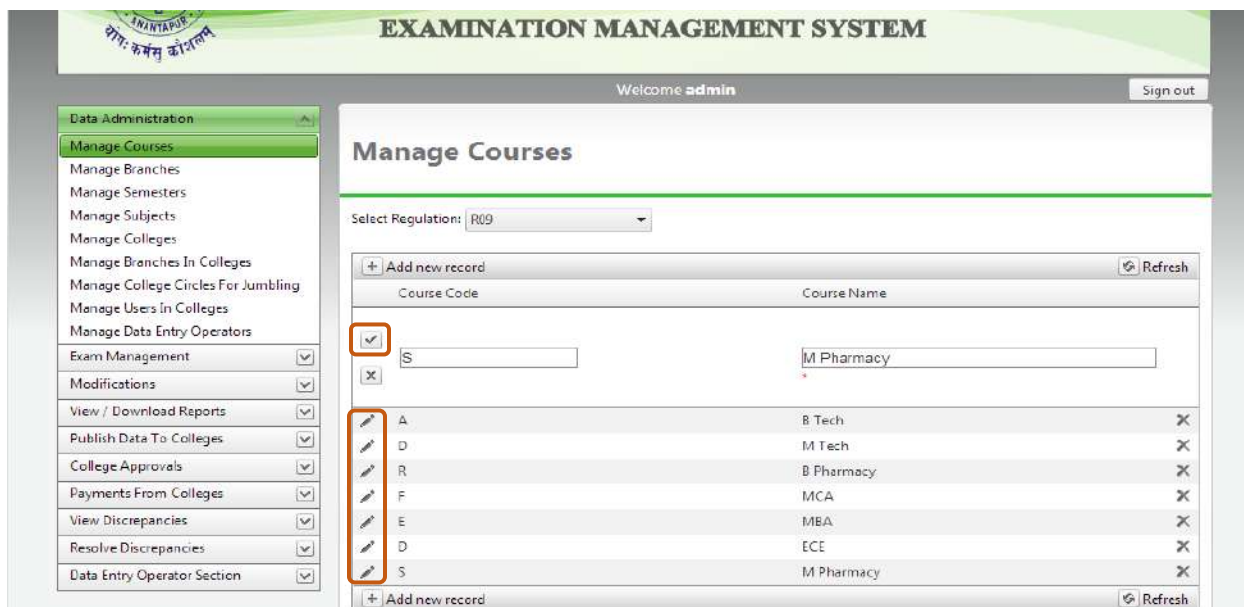



Figure 6: Edit Records

Delete Records

You can delete the list of Courses, Branches, Semesters, Subjects and College Users using the delete option. To delete Course or Branch or Semesters or Subject or College User, click the **Delete**  button and click **OK** as shown below:

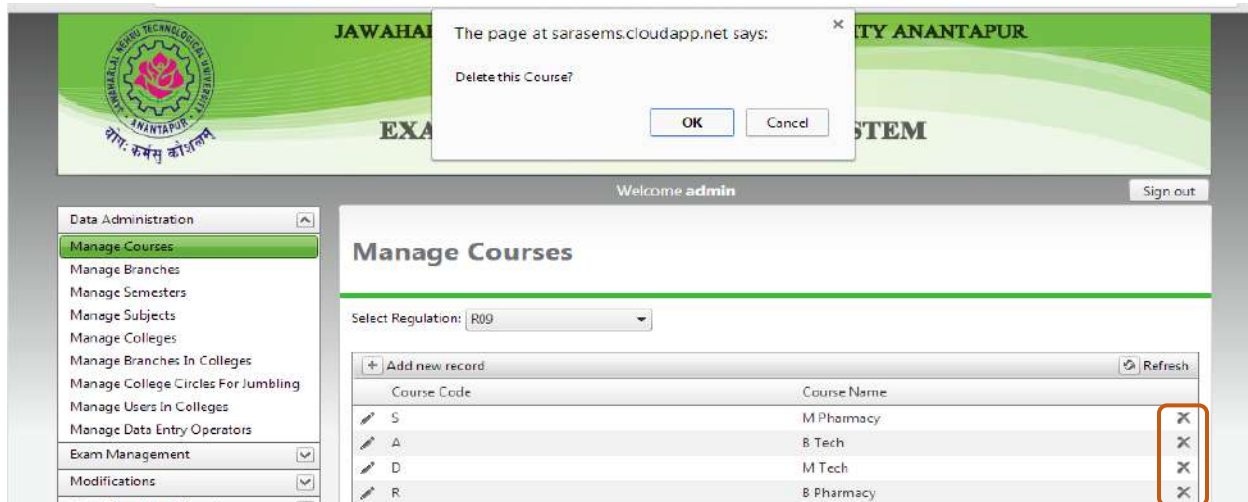


Figure 7: Delete Record

Manage Courses

The Manage Course option allows you to add, edit and delete the courses. The below screen provides a brief description of the Manage Courses option:

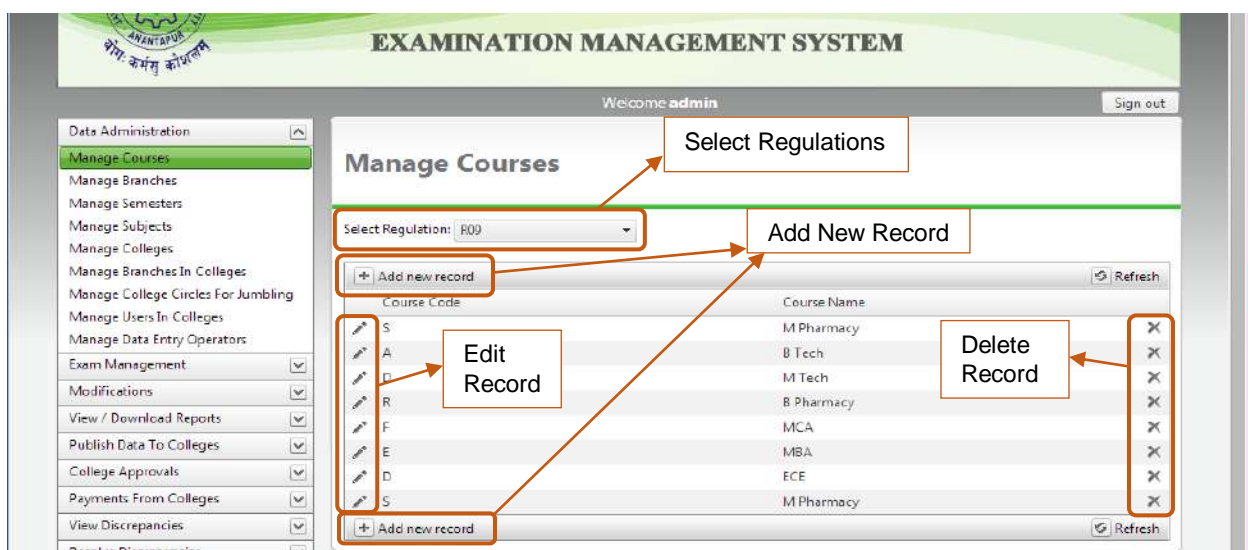


Figure 8: Manage Courses

Manage Branches

The Manage Branches option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Branches option:

The screenshot shows the 'Manage Branches' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches' (highlighted), 'Manage Semesters', 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area displays a table of branches with columns: BranchID, BranchCode, Short Name, Branch Name, and Course Name. The table contains several records, including 'Advanced Manufacturing Systems', 'AERONAUTICAL ENGINEERING', 'B PHARMACY', 'BIO-TECHNOLOGY', 'CAD/CAM', 'CHEMICAL ENGINEERING', and 'CIVIL ENGINEERING'. Action buttons for 'Add new record', 'Edit Record', and 'Delete Record' are highlighted with red boxes and arrows. The 'Delete Record' button is located in the rightmost column of the table, represented by an 'X' icon.

Figure 9: Manage Branches

Manage Semester

The Manage Semester option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Semester option:

The screenshot shows the 'Manage Semesters' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches', 'Manage Semesters' (highlighted), 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area displays a table of semesters with columns: Year Number, Semester Number, and Semester Name. The table contains two records: '1 1 I Semester' and '1 2'. Action buttons for 'Add new record', 'Edit record', and 'Delete record' are highlighted with red boxes and arrows. The 'Delete record' button is located in the rightmost column of the table, represented by an 'X' icon. A 'Select Course' dropdown menu is also visible at the top of the main content area, currently showing 'M Pharmacy'.

Figure 10: Manage Semester

Manage Subject

The Manage Subject option allows you to add, edit and delete the Subjects. In order to Add, Edit or Delete the Subjects, you need to select the Course, Branch and Semester first. The below screen provides a brief description of the Manage Subjects option:

Manage Subjects

Select Course: B Tech

Select Branch: CIVIL ENGINEERING

Select Semester: II Year I Semester

Subject Code	Subject Name	External Marks	Total Marks	Pass Marks	Total Pass Marks	Credits	Subject Order	Subject Type
SAB5301	MATHEMATICS-II	70	100	25	40	4	1	Theory
9A02303	ELECTRICAL AND MECHANICAL TECHNOLOGY	70	100	25	40	4	2	Theory
9A01302	STRENGTH	70	100	25	40	4	4	Theory
9A01303	SURVEYING	70	100	25	40	4	4	Theory
9A01304	FLUID MECHANICS	70	100	25	40	4	5	Theory
9A01305	BUILDING MATERIALS AND CONSTRUCTION	70	100	25	40	4	6	Theory
9A01306	SURVEYING LAB-I	50	75	18	30	2	7	Lab
9A01307	STRENGTH OF MATERIALS LAB	50	75	18	30	2	8	Lab

Figure 11: Manage Subjects

Manage College

The Manage College option allows you to add, edit and delete the Colleges from the list. The below screen provides a brief description of the Manage College option:

EXAMINATION MANAGEMENT SYSTEM

Welcome admin

Sign out

Manage Colleges

+ Add new record

CollegeCode

College Name

DC

+ Add new record

Figure 12: Manage College

Manage Branches in College

The Manage Branches in Colleges option allows you to add to a particular Course to a particular College. In order to add a Subject, you need to select the Course, and College first. The below screen provides a brief description of the Manage Branches in College option:

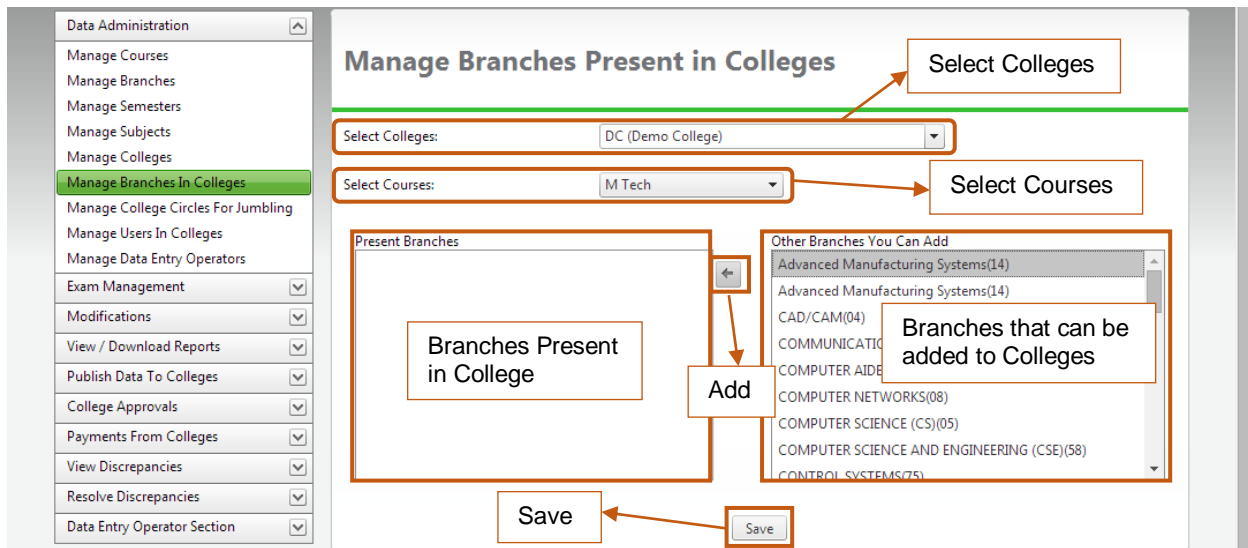


Figure 13: Manage Branches Present in Colleges

Manage College Circles for Jumbling

The Manage College Circles for Jumbling option allows you to edit and update the college circle. In order to update the college circle, you need to select the course first. The below screen provides a brief description of the Manage College Circles for Jumbling option:

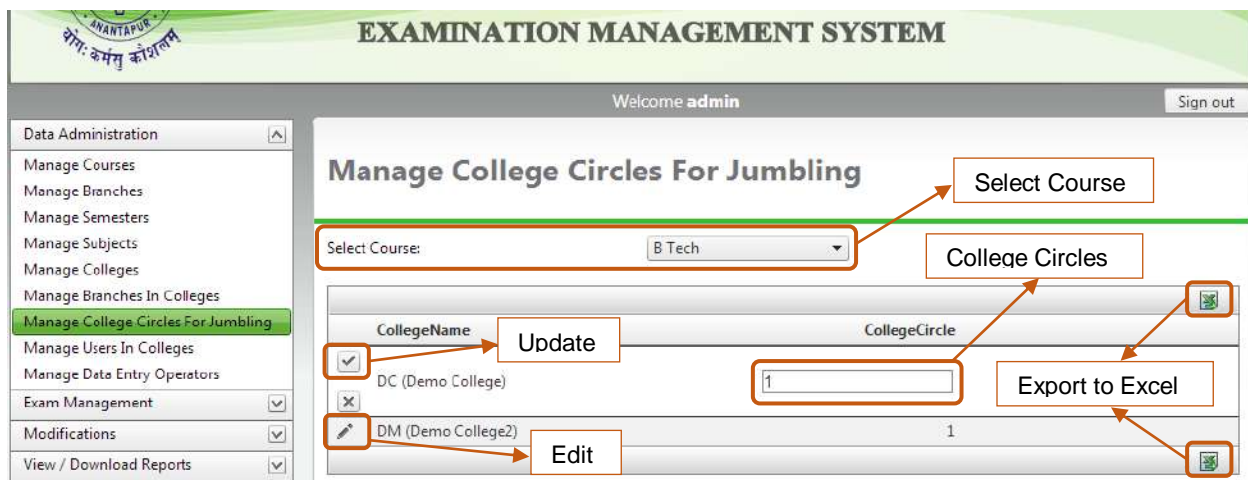


Figure 14: Manage College Circles for Jumbling

Manage Users in Colleges

The Manage Users in College option allows you to add new users to a particular college and it also allows you to view the passwords of all the users of different colleges. The below diagram provides a brief description of the Manage Users in Colleges options:

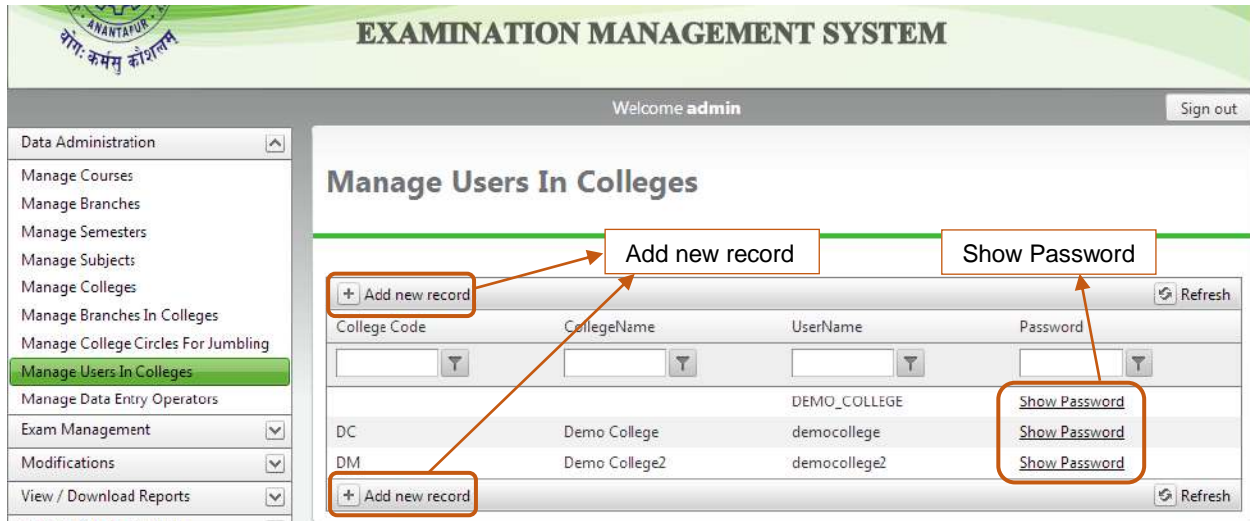


Figure 15: Manage Users in College

Manage Data Entry Operators

The Manage Data Entry Operators option allows you to add new data entry operators to the list. You can also edit the data entry user details and view passwords of different data entry operators. The below screen provides a brief description of the Manage data Entry option:

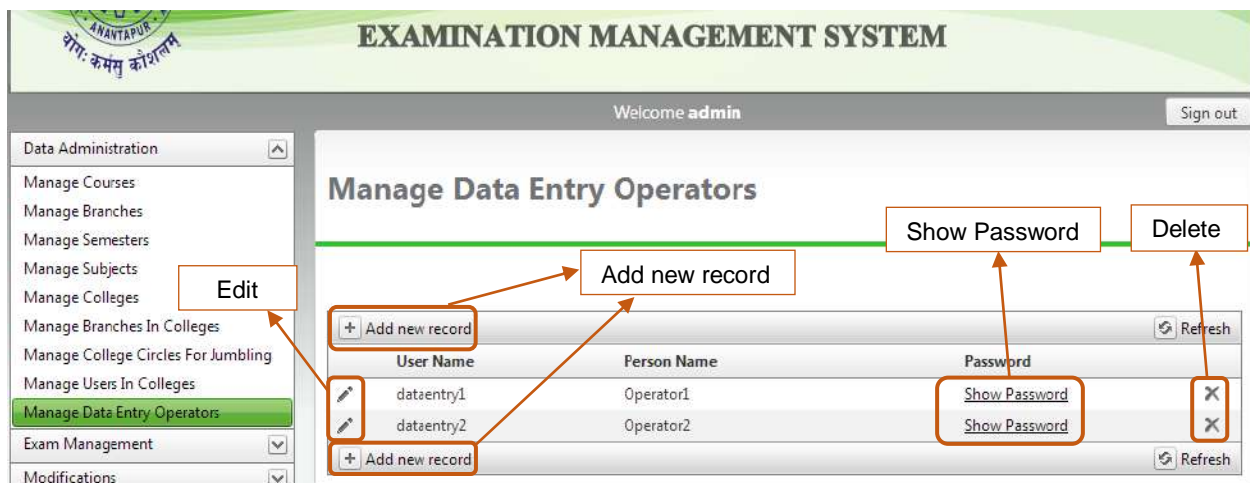


Figure 16: Manage Data Entry Operators

Exam Management

You can manage exam notifications, time tables, and internal marks. The Exam Management tab allows you to generate hall tickets, TSheets and Marks Sheets. You can also manage recounting / missing marks entry and marks sheet details.

Manage Exam Notifications

You can manage the exam notifications such as exam fees, cost of application, last date last fee amount, end date and etc. In order to manage the notifications you need to select the existing notifications. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the 'Manage Exam Notification' interface. On the left is a sidebar menu with 'Manage Exam Notifications' selected. The main area contains the following fields and sections:

- Select Existing Notification:** A dropdown menu showing 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.
- Or Create New one from Below:** A section for creating new notifications.
- Select Course:** A dropdown menu showing 'B Tech'.
- Select Semester:** A dropdown menu showing 'II Year I Semester'.
- Regular / Supplementary Exam Fees:** A table with two columns: 'Regular' and 'Supplementary'.

<input checked="" type="checkbox"/> Regular	<input checked="" type="checkbox"/> Supplementary
Whole Exam Fee: \$500.00	Each Theory/Practical Subject Fee:
	1 Exam Fee \$200.00
	2 Exams Fee \$300.00
	3 Exams Fee \$400.00
	4 Exams Fee \$500.00
	5 Exams and More Fee \$500.00
- Regular / Supply:** A label for the fee table.
- Memorandum Of Marks Fee:** A text input field with '\$10.00'.
- Cost Of Application:** A text input field with '\$5.00'.
- Notification Month:** A text input field with 'April/May'.
- Notification Year:** A dropdown menu with '2014'.
- Description To Display in TSheet:** A text input field with 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.

Callouts in the image point to these fields with the following descriptions:

- 'Select Existing Notification' points to the dropdown menu.
- 'Regular / Supplementary Exam Fees' points to the fee table.
- 'Manage Description to display in TSheet' points to the 'Description To Display in TSheet' field.
- 'Manage Memorandum of Marks Fee, Cost of Applications, Notification Month and Notification Year' points to the 'Memorandum Of Marks Fee', 'Cost Of Application', 'Notification Month', and 'Notification Year' fields.

The screenshot shows a form for managing exam notifications. The fields and their corresponding callouts are as follows:

- Apply Jumbling:** (Callout: Apply Jumbling)
- Last Date(Without Late Fee):** 4/26/2014 (Callout: Set Last Date without Late Fee)
- Late Fee1 Amount:** \$100.00 (Callout: Set Late Fee1 Amount)
- Late Fee1 End Date:** 4/28/2014 (Callout: Set Late Fee1 End Date)
- Late Fee2 Amount:** \$500.00 (Callout: Set Late Fee2 Amount)
- Late Fee2 End Date:** 5/21/2014 (Callout: Set Late Fee2 End Date)
- Late Fee3 Amount:** \$1,000.00 (Callout: Set Late Fee3 Amount)
- Late Fee3 End Date(Hall Ticket Generation Date):** 5/1/2014 (Callout: Set Late Fee3 End Date)
- Late Fee4 Amount:** \$5,000.00 (After HT Generation and Before Exam Start Date) (Callout: Set Late Fee4 Amount)
- Examination Commencing Date:** 5/6/2014 (Callout: Exam Commencing Date)
- Save** button (Callout: Save Changes)

Figure 17: Manage Exam Notifications



You can also create a notification using the **Exam Notification** option. In order to create a notification, enter the required details and click **Save** as shown in the above snapshot and do not select the existing notification.

Manage Exam Time Table

You can manage the exam tile table for different subjects using the Manage Exam Time Table option. In order to manage the exam timetable you need to select the existing notification. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the Manage Exam Time Table interface. The elements and their corresponding callouts are as follows:

- Select Notification:** B.Tech II Year II Semester (R09) Supplementary Examinations, September 2014 (Callout: Select Notification)
- Course:** B Tech
- Semester:** II Year II Semester
- Export to Excel** button (Callout: Export to Excel)
- Edit Time Table** button (Callout: Edit Time Table)

BranchCode	BranchName	Subject Code	Subject Name	Subject Order	Subject Type	Exam Date & Time	Edit
01	CIVIL ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	1	Th		
		9ABS303	ENVIRONMENTAL SCIENCE	2	Th		
		9A01401	STRENGTH OF MATERIALS-II	3	Theory		

Figure 18: Manage Exam Time Table

View Missing Internal Marks

You can view the data of college whose students are registered but internal marks are not found using the View Internal Missing Marks option. In order to view missing internal marks, select the **Notification** as shown below:

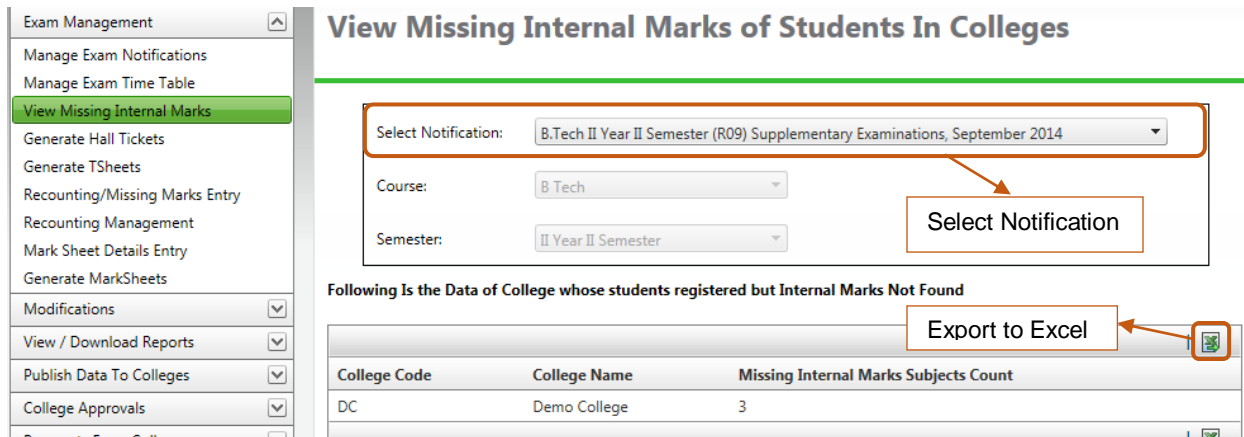


Figure 19: View Missing Internal Marks

Generate Hall Ticket

You can generate student's hall tickets or regenerate hall ticket using the Generate Hall Ticket option. In order to generate Hall Tickets, select the **Notification** and click **Generate**. You can regenerate the hall ticket using the Hall Ticket number as shown below:

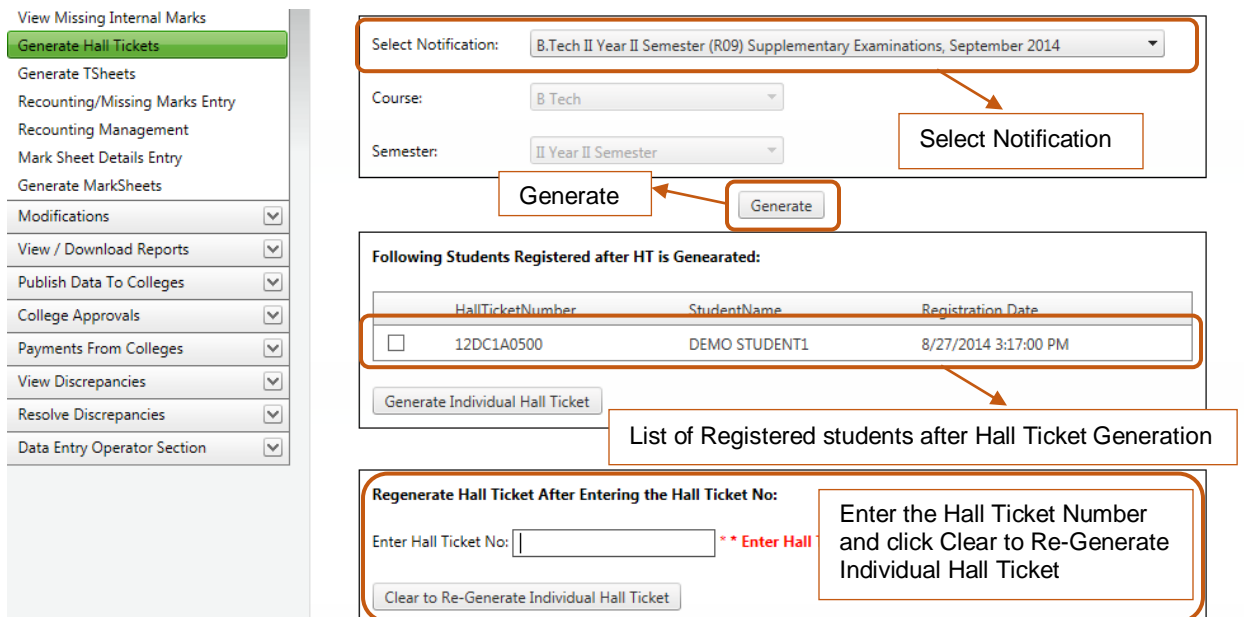


Figure 20: Generate Hall Ticket

Generate TSheet

You can generate TSheets using the Generate TSheet option. Once the TSheet generated, you will not be able to generate another notification TSheets for an hour. In order to generate TSheets, select the **Notification**, select the **Date** and click **Generate**:

Figure 21: Generate TSheet

Recounting / Missing Marks Entry

You can view and modify the recounting or missing marks entries using the Recounting or Missing Marks Entry option. In order to view the recounting or missing marks, select the **Notification**, enter the Hall Ticket number and click **Get Details** as shown below:

Figure 22: Recounting / Missing Marks



You can also modify the recounting or missing marks entries using the Modify button. In order to modify the marks, select the record and click **Modify**.

Recounting Management

The Recounting Management option allows you to view the paper codes for marks recounting cases. In order to get the paper codes, select the **Notification**, enter the **Hall Ticket Number** and **Subject Code** and click Get PaperCodes as shown in the snapshot below:

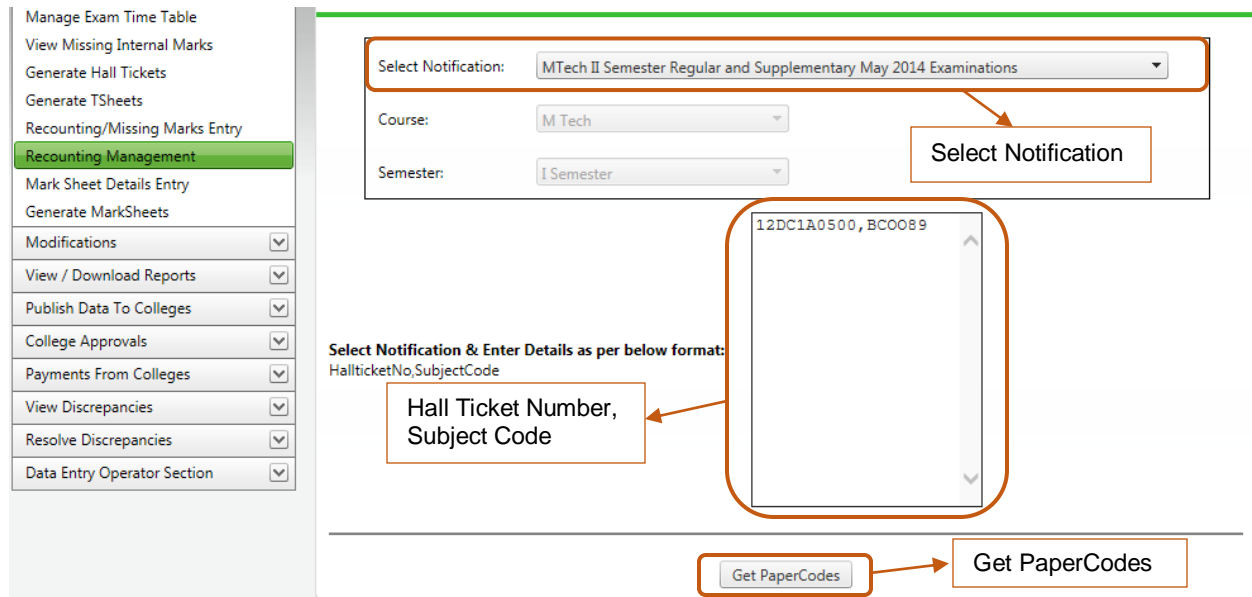


Figure 23: Recounting Management

Marks Sheet Details Entry

You can save the marks sheet details such as Marks Sheet Description and Month/ Year data of Marks Sheet using the Marks Sheet Details Entry option. In order to save the Marks Sheet Details, select the **Notification**, enter **Marks Sheet Description**, enter **Month / Date** data of Marks Sheet and click **Save** as shown below:

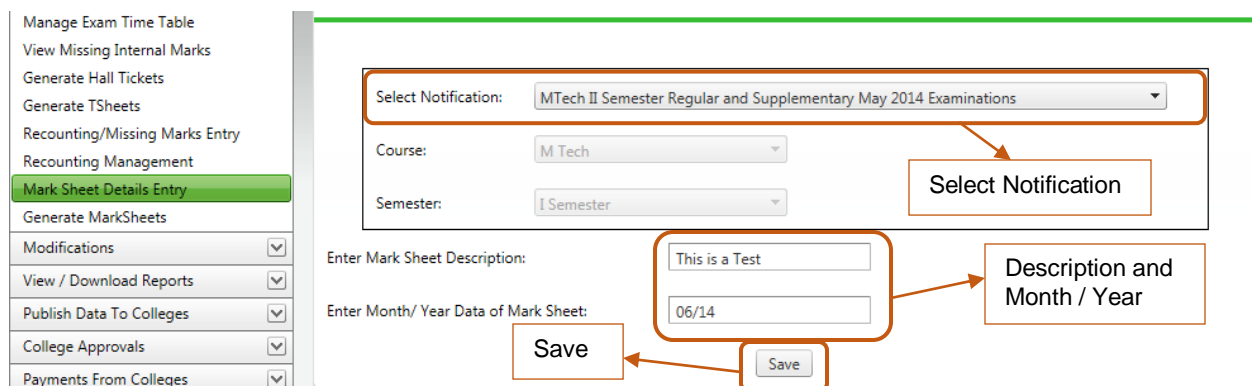


Figure 24: Marks Sheet Detail Entry

Generate Marks Sheets

You can generate student's marks sheets using the Generate Marks Sheets option. You will not be able to generate another marks sheet for an hour. In order to generate Marks Sheet, select the **Notification**, enter or select the **Date** to print on Marks Sheet and click **Generate** as shown below:

The screenshot shows the 'Generate MarkSheets' interface. On the left is a sidebar menu with 'Exam Management' expanded, and 'Generate MarkSheets' highlighted. The main content area is titled 'Generate MarkSheets' and contains the following fields and controls:

- Select Notification:** A dropdown menu with the selected value 'MTech II Semester Regular and Supplementary May 2014 Examinations'. An arrow points to this field with the label 'Select Notification'.
- Course:** A dropdown menu with the selected value 'M Tech'.
- Semester:** A dropdown menu with the selected value 'I Semester'.
- Mark Sheet Heading:** A text input field.
- Month/Year Displayed on Mark Sheet:** A text input field.
- Select Date To Print on MarkSheet:** A date picker field showing 'Wednesday, Aug 20 2014'. An arrow points to this field with the label 'Date'.
- Generate:** A button. An arrow points to this button with the label 'Generate'.

Figure 25: Generate Marks Sheet

Modifications

The Modifications menu allows you to modify the Welcome Page updates and it allows you to make correction to student registrations. You can add, delete or edit the welcome page updates and you can change the registration of students using their Hall Ticket number. A detailed explanation about Welcome Page Update and Registration Correction is provide in the below sections:

Welcome Page Updates

The Welcome Page Update option allows you to add new update, edit or delete an existing update. You can also export the data to an excel file. The below screen provides a brief description of the Welcome Pages Updates option:

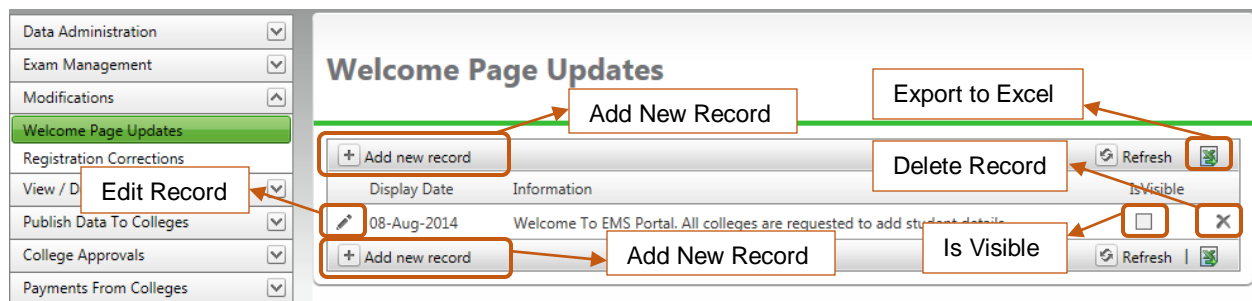


Figure 26: Welcome Page Updates

Registration Corrections

The Registration Correction option allows you to make changes to students' registration details. In order to make changes to student registration details, select the Notification, enter the Hall Ticket Number, and click **Get Detail** as shown below:

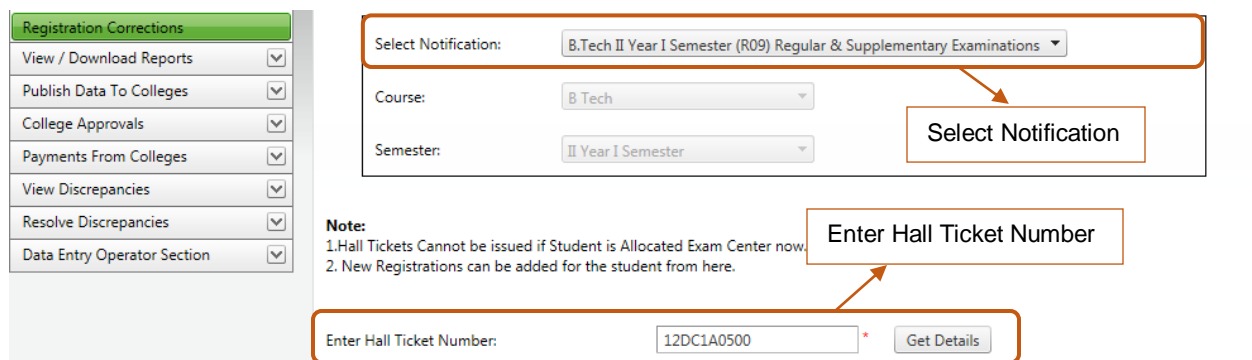


Figure 27: Registration Correction

The Registration Correction option allows you to change the details such as Exam Type, Subject Code, and Subject Name. The below screen provide a brief description of The Registration Correction option:

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplymentary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	Regular

Change Registered Subjects:

Regular or Supply Regular Supplementary

Student Registration Details

Exam Type

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS304	PROBABILITY AND STATISTICS
<input type="checkbox"/>	9A02306	BASIC ELECTRICAL ENGINEERING
<input type="checkbox"/>	9A05301	MATHEMATICAL FOUNDATIONS OF COMPUTER SCIENCE
<input type="checkbox"/>	9A05302	ADVANCED DATA STRUCTURES
<input type="checkbox"/>	9A04306	DIGITAL LOGIC DESIGN
<input type="checkbox"/>	9A04301	ELECTRONIC DEVICES AND CIRCUITS
<input type="checkbox"/>	9A02307	ELECTRICAL AND ELECTRONICS LAB
<input type="checkbox"/>	9A05304	DATA STRUCTURES LAB

Change Registration

Change Registration

Subject Code and Subject Name

Figure 28: Registration Details

Once you click the Change Registration button, you will be prompted to confirm the action. Click Confirm to update the changes in the server, you can also cancel the action by clicking the Cancel button as shown in the snapshot below:



Figure 29: Confirm

View / Download Reports

You can view or download various types of reports using the View / Download Reports menu. The View / Download Reports menu allows you to view or download Exam Notifications and Exam Time Table. A detailed explanation about various reports are provide in the below sections:

Exam Notification

You can view and download Exam Notification report using the Exam Notification option. In order to view Exam Notification Reports, select **Notification** and click View as shown in the snapshot below:

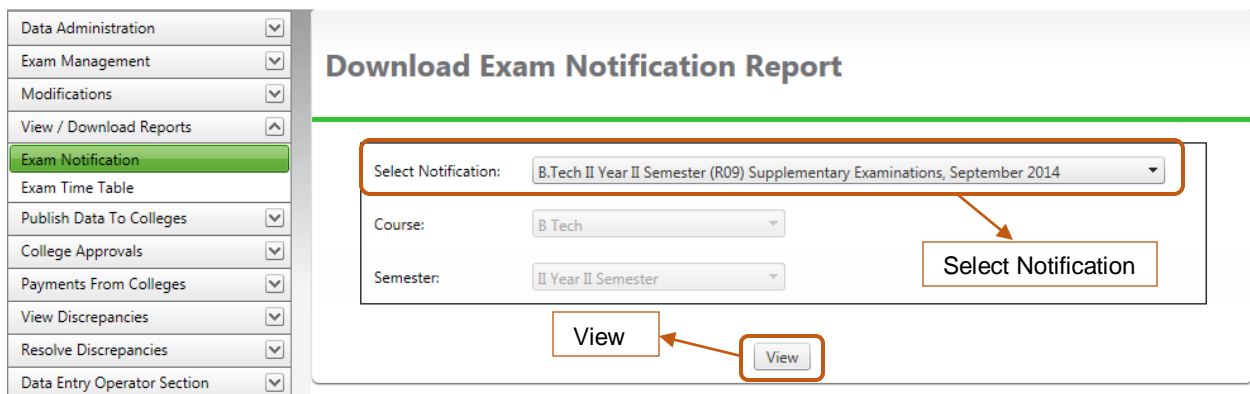


Figure 30: Exam Notification

Exam Notification Report will open in a new window, to download the report click the **Save** button as shown below:

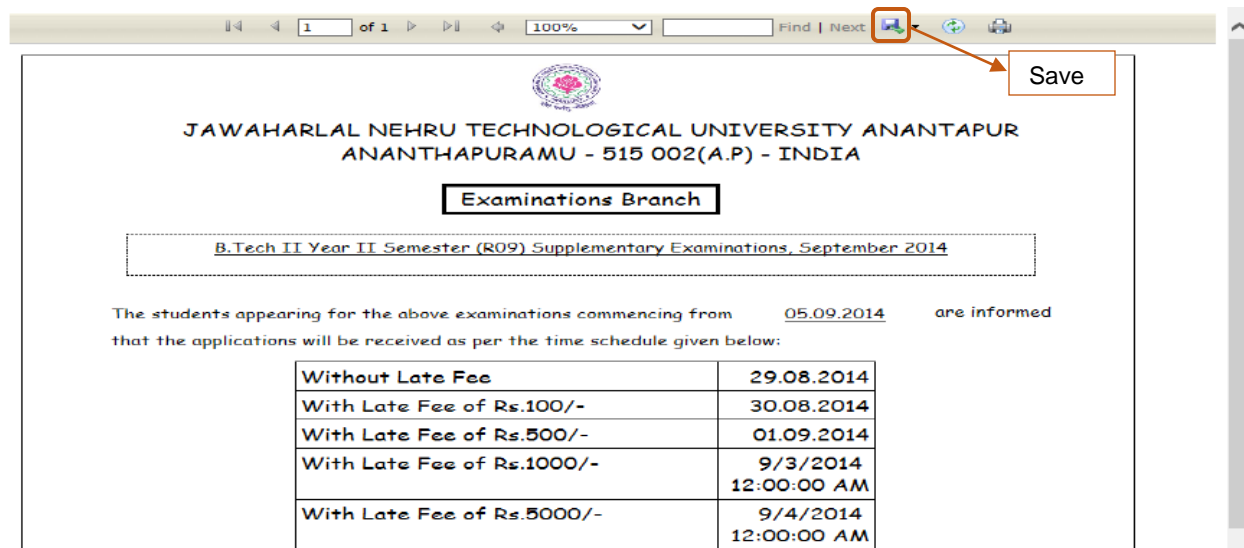


Figure 31: Exam Notification Report

Exam Time Table

You can view and download Exam Time Table using the Exam Time Table option. In order to view Exam Time Tables, select **Notification** and click View as shown in the snapshot below:

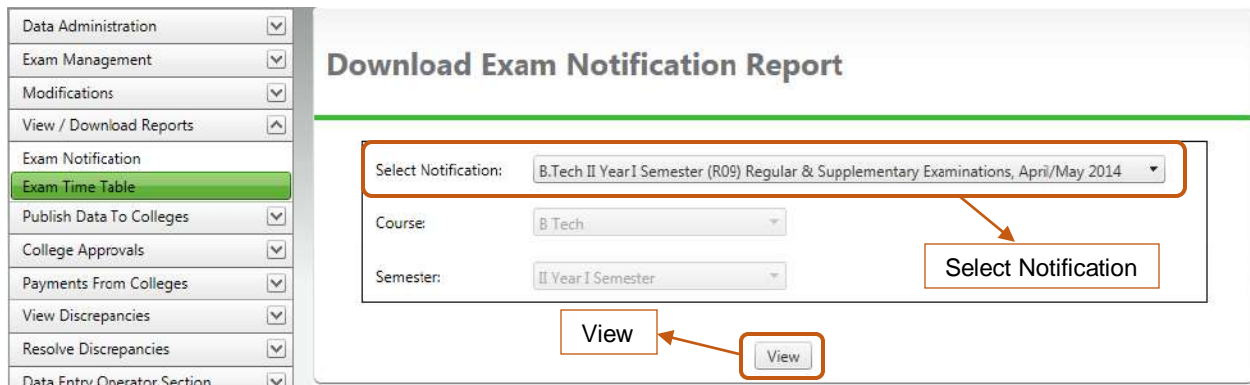


Figure 32: Exam Time Table

Exam Time Table will open in a new window, to download the Time Table click the **Save** button as shown below:

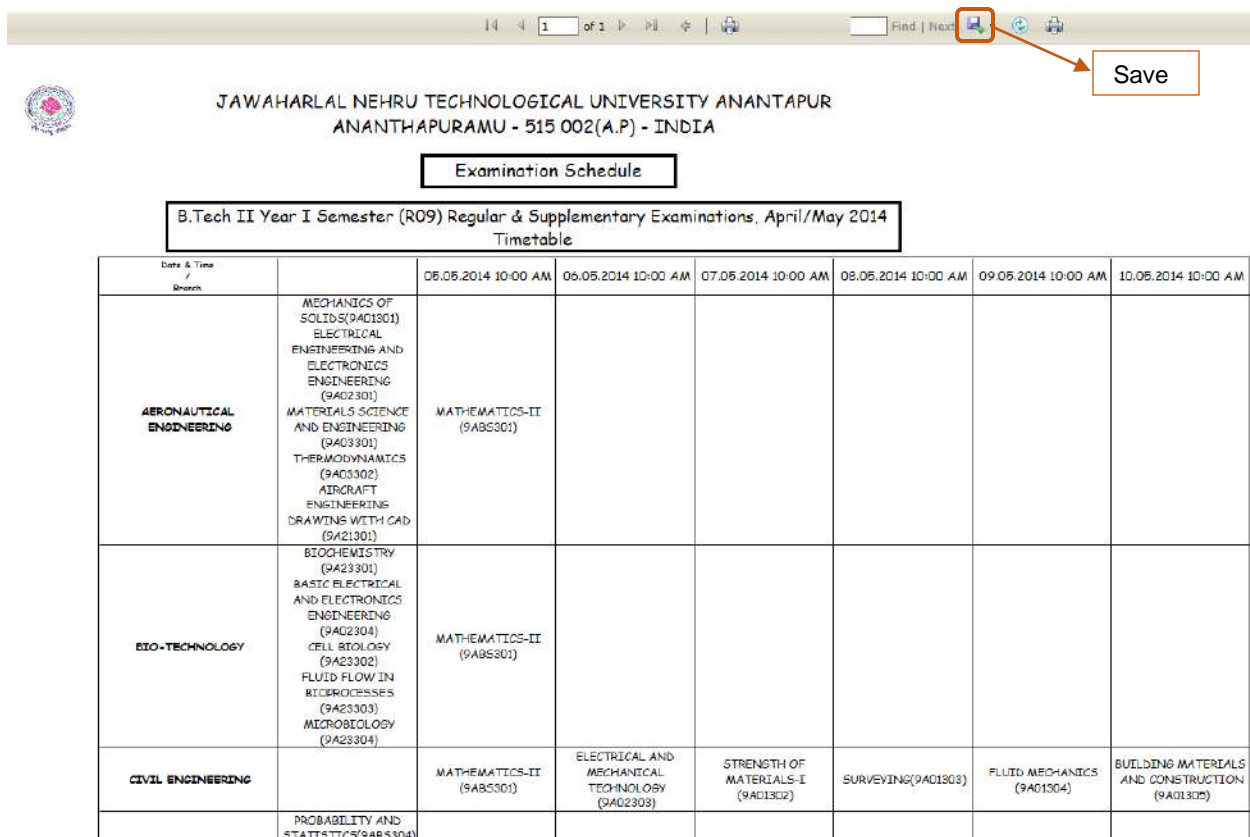


Figure 33: Exam Time Table

Publish Data to College

You can publish various types of notifications such as Exam Notifications and Exam Time Table using the Publish Data to College option. A detailed explanation about publish data is provided in the below section:

Exam Notification

You can publish exam notifications using the Exam Notification option. In order to publish exam notifications, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 34: Publish Exam Notification

Exam Time Table

You can publish exam time table using the Exam Time Table option. In order to publish exam time table, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 35: Exam Time Table



In order to publish exam notifications and exam time table, you need to upload the notifications and time table in an Excel format as shown below:

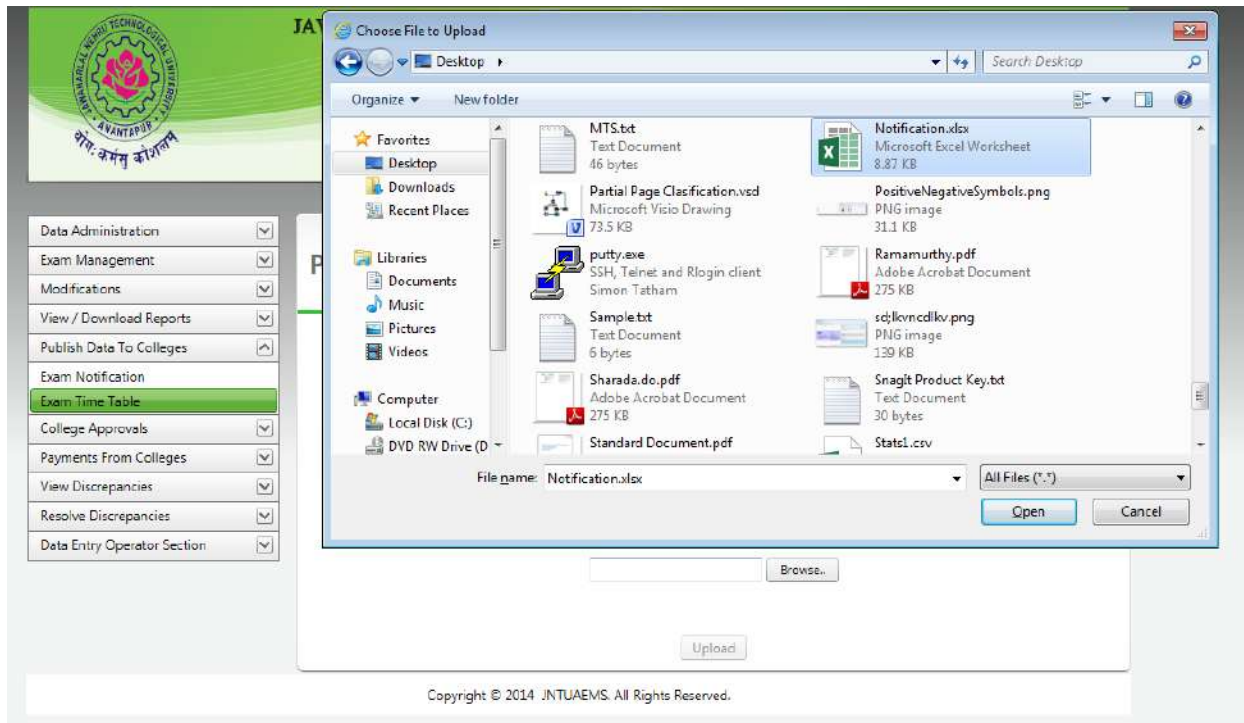


Figure 36: Upload Excel File

College Approvals

The College Approvals menu enables you to approve modified student details, new student details and Re- Registration request. A detailed explanation about the College Approvals option is provided in the below section:

Approve Modified Students

You can approve details modified by students such as Student Name, Father Name, Mother Name, Caste, etc. You can approve all using the Select All checkbox or you can also approve individual details using respective checkboxes as shown below:

Approve Modified Students In College

Approve

Approve

Page size: 10 1 items in 1 pages

Select All	HallTicketNumber	CollegeName (Code)	CourseName	BranchName	Reason For Change
<input type="checkbox"/>	12DC1A0500	Demo College(DC)	B Tech	COMPUTER SCIENCE & ENGINEERING	details modified

	Old Details	New Details
Student Name	DEMO STUDENT1	DEMO STUDENT1
Father Name	STUDENT FATHER	STUDENT FATHER1
Mother Name	STUDENT MOTHER	STUDENT MOTHER1
Date Of Birth	8/1/1990	8/1/1990
Caste	OC	BC-A
Gender	Male	Male
Physically Handicapped	No	No
Photo		

Page size: 10 1 items in 1 pages

Approve

Approve

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Figure 37: Approve Modified Student Details

Approve New Students

You can approve new student details such as College, Course, Branch, Hall Ticket Number, etc. You can approve all students using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

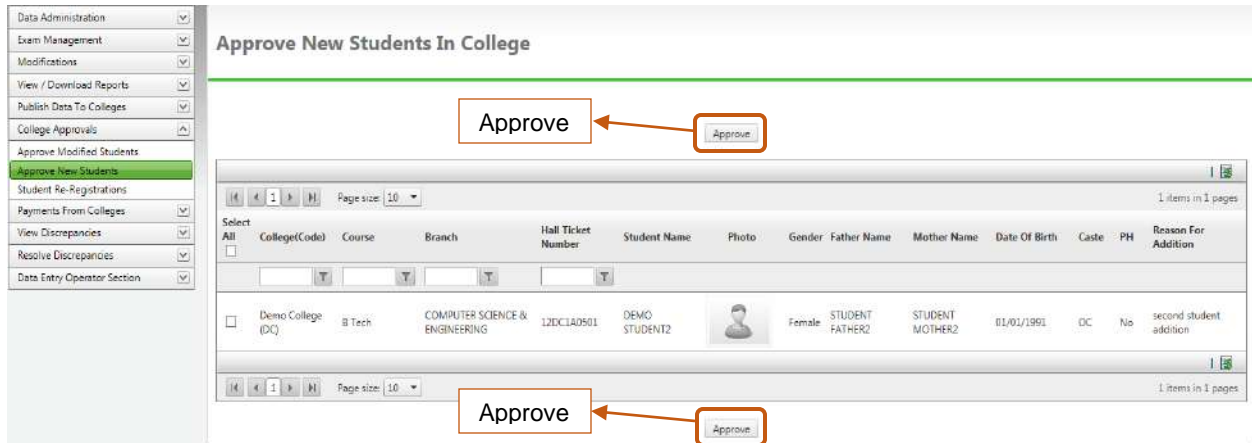


Figure 38: Approve New Students

Student Re-Registration

You can approve re-registered student details such as Hall Ticket Number, Student Name, and College Name etc. You can approve re – registered student details using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

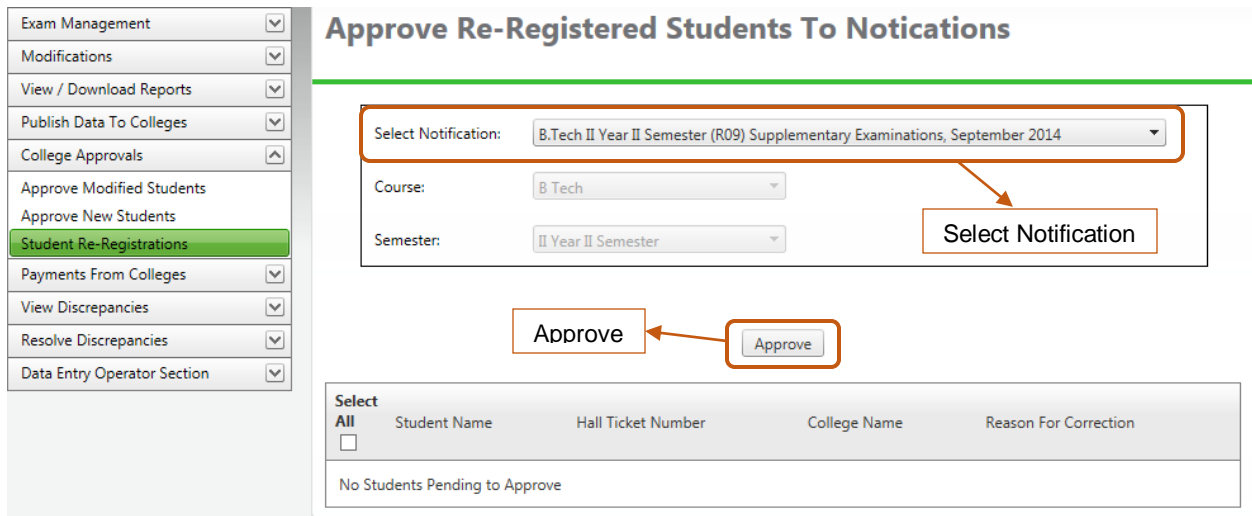


Figure 39: Student Re-Registration

Payments from Colleges

You can view the Registration Amount from colleges using the Registration Amount option in the Payments from Colleges menu. You can also download the registration amount details using the Export to Excel or Export to Adobe options, the below screen provides a brief description of the Registration Amount option:

Registration Amount From Colleges

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Amount For the Selected Notification

College Code	College Name	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
DC	Demo College	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1	Count : 1	Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee(All Colleges): 310.0

Export to Excel
Export to Adobe

Figure 40: Registration Amount from Colleges

View Discrepancies

The View Discrepancies option allows you to view various types of discrepancies such as Lab Marks not Found, Labs Marks Missing 2nd Entry, HT vs PC Not Found, HT vs PC Missing 2nd Entry, PC vs Marks Not Found, PC vs Marks Missing 2nd. A detailed explanation about various Discrepancies are provided in the below sections:

Lab Marks Not Found

The Lab Marks Not Found option enables you to view the details of students registered to lab but lab marks are not found in first entry and second entry. In order to view the details of students registered to lab but lab marks are not found, select the **Notification** as shown below:

The screenshot shows the 'View Discrepancies' interface. On the left, a navigation menu lists various discrepancy types, with 'Lab Marks Not Found' highlighted. The main content area contains a form with the following fields:

- Select Notification:** A dropdown menu showing 'B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb'.
- Course:** A dropdown menu showing 'B Tech'.
- Semester:** A dropdown menu showing 'II Year II Semester'.
- Select Notification:** A button with an arrow pointing to the 'Select Notification' dropdown menu.

Below the form, the title is 'Students Registered To Lab But Lab Marks Not Found in First Entry and Second Entry'. The table below shows 'No Records Missed'.

HallTicketNumber	Subject Code
No Records Missed	

Figure 41: Lab Marks not Found

Lab Marks Missing 2nd Entry

The Lab Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the details of student records missing in second entry, select the **Notification** as shown below:

The screenshot shows the 'View Discrepancies' interface. On the left, a navigation menu lists various discrepancy types, with 'Lab Marks Missing 2nd Entry' highlighted. The main content area contains a form with the following fields:

- Select Notification:** A dropdown menu showing 'B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb'.
- Course:** A dropdown menu showing 'B Tech'.
- Semester:** A dropdown menu showing 'II Year II Semester'.
- Select Notification:** A button with an arrow pointing to the 'Select Notification' dropdown menu.

Below the form, the title is 'Missing Records in Second Entry but Present in First Entry'. The table below shows 'No Records Missed'.

HallTicketNumber	1st Entry Marks	1st Entry By	Date
No Records Missed			

Figure 42: Lab Marks Missing 2nd Entry

HT vs PC Not Found

The HT vs PC Not Found option enables you to view the details of the students registered to subject but Hall Ticket vs Paper Code Not Found in first entry and second entry. In order to view the details, select the **Notification** as shown below:

HallTicketNumber	Subject Code
12DC1A0500	9ABS303
12DC1A0500	9A05406
12DC1A0500	9A05401

Figure 43: HT vs PC Not Found

HT vs PC Missing 2nd Entry

The HT vs PC Missing 2nd Entry option enables you to view the missing Hall Ticket vs Paper Code in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A03402	122M1A0306	344007848	Sivaranjanamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekhar	22-08-2014 15:47:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00

Figure 44: HT vs PC Missing 2nd Entry

PC vs Marks Not Found

The PC vs Marks Not Found option enables you to view the PC vs Marks Not Found in first and second entries (HT vs PC 1st entry present). In order to view the missing details, select the **Notification** as shown below:

Paper Code vs Marks Not Found or Missing Entries

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

HT vs PC 1st entry present but PC vs Marks Not Found in Both entries

Subject Code	Missing PC Entry
9AHS401	34108311
9A02404	341001767
9A02404	341001768
9ABS304	341004341
9ABS304	341004342
9ABS304	341004343

Figure 45: PC vs Marks Not Found

PC vs Marks Missing 2nd Entry

The PC vs Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

Paper Code vs Marks Missing Second Entry

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Missing Records in Second Entry but Present in First Entry

SubjectCode	PaperCode	Marks	1st Entry By	Date
9ABS303	342001991	40	M.Chandra Sekhar	30-08-2014 16:08:00
9ABS303	342009494	13	M.Mamta	30-08-2014 16:16:00
9A02401	342022090	43	P.Lalitha	28-08-2014 12:38:00
9ABS303	342009490	3	M.Mamta	30-08-2014 16:15:00
9ABS303	342009521	25	M.Mamta	30-08-2014 16:18:00
9ABS303	342008886	40	M.Mamta	30-08-2014 15:29:00
9ABS303	342009517	13	M.Mamta	30-08-2014 16:17:00

Figure 46: PC vs Marks Missing 2nd Entry

Resolve Discrepancies

The Resolve Discrepancies option allows you to resolve the discrepancies in various scenarios such as Lab Marks, HT vs PC Not Found, HT vs PC Missing 2 Entry Delete, HT vs PC Discrepancies, PC vs Marks Not Found Delete, PC vs Marks Missing 2nd Entry Delete, PC vs Marks Discrepancies and Missing Paper Codes. A detailed description is provided below:

Lab Marks Discrepancies

The Lab Marks Discrepancies option allows you to resolve the discrepancies in Lab Marks. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

The screenshot displays the 'Lab Marks Discrepancies' interface. On the left, a navigation menu lists various options, with 'Lab Marks Discrepancies' selected. The main area features a form for selecting a notification, course, and semester. Below this is a table for discrepancy records, which is currently empty. At the bottom right, there are buttons for 'Save New Entries' and 'Refresh'.

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Figure 47: Lab Marks Discrepancies

HT vs PC Not Found Resolver

The HT vs PC Not Found Resolver option allows you to resolve the discrepancies list of students who are registered to subject but Hall Ticket vs Paper Code not found in first entry and second entry. You can update the status and click **Save Changed Data** to clear that Hall Ticket vs Paper Code Not Found entry as shown below:

Hall Ticket vs Paper Code Not Found Resolver

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Select Notification

- Following is the list of Students Registered To Subject But Hall Ticket vs Paper Code Not Found in First Entry and Second Entry.
- Update the Status in "Action To Take" column and click "Save Changed Data" to clear that Hall Ticket vs Paper Code Not Found Entry.

Hall Ticket Number	Subject Code	Action To Take
12DC1A0500	9ABS304	None

Action to Take

Save Changed Data

Figure 48: Hall Ticket vs Paper Code Not Found Resolver

HT vs PC Missing 2nd Entry Delete

The HT vs PC Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Hall Ticket vs Paper Code Missing Second Entry Delete

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Select Notification

Delete the Missing Records in Second Entry but Present in First Entry

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A05401	123A1A0530	344031933	P.Mu	20-08-2014 15:26:00
9A03403	128T1A0306	346006882	R.Hal	20-08-2014 10:54:00
9A01405	122M1A0119	346001888	Shaik Farooq Nathan	21-08-2014 15:15:00
9A03402	12745A0304	344006995	Shaik Farooq Nathan	18-08-2014 15:41:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00
9ABS303	12L21A0535	342002159	P.Lalitha	08-08-2014 10:39:00
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A02401	12F81A0408	342018176	Anitha	12-08-2014 11:30:00
9A03402	118P1A0301	344007989	Sivaranjamma	18-08-2014 11:47:00
9A03402	122M1A0306	344007848	Sivaranjamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekher	22-08-2014 15:47:00

Delete Records

Figure 49: HT vs PC Missing 2nd Entry Delete

HT vs PC Discrepancies

The HT vs PC Discrepancies option allows you to resolve the hall ticket vs paper code discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

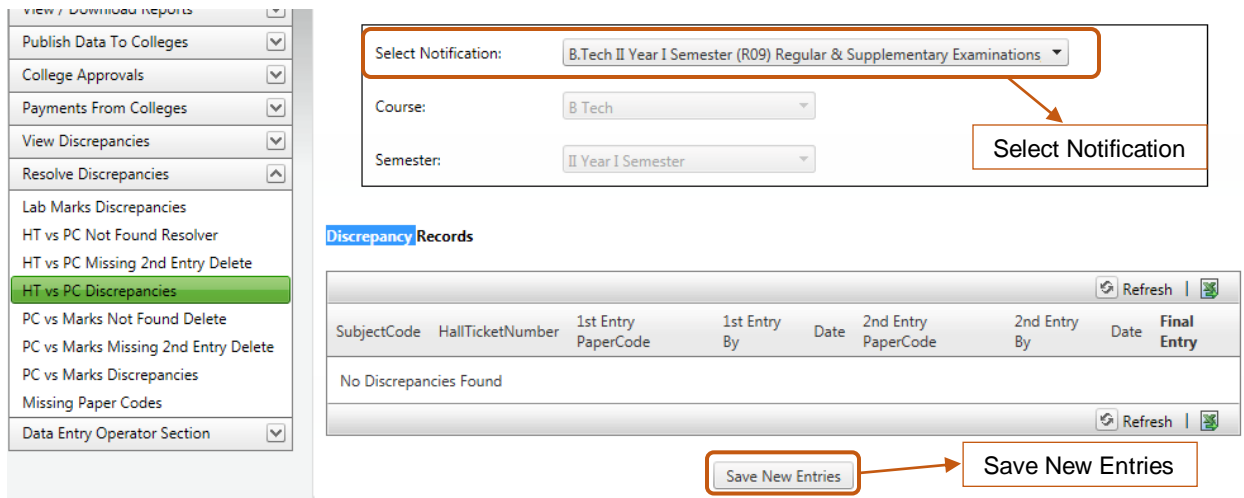


Figure 50: HT vs PC Discrepancies

PC vs Marks Not Found Delete

The PC vs Marks Not Found Delete option allows you to delete the records of entries present in HT vs PC 1st Entry but PC vs Marks Not Found in both entries. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

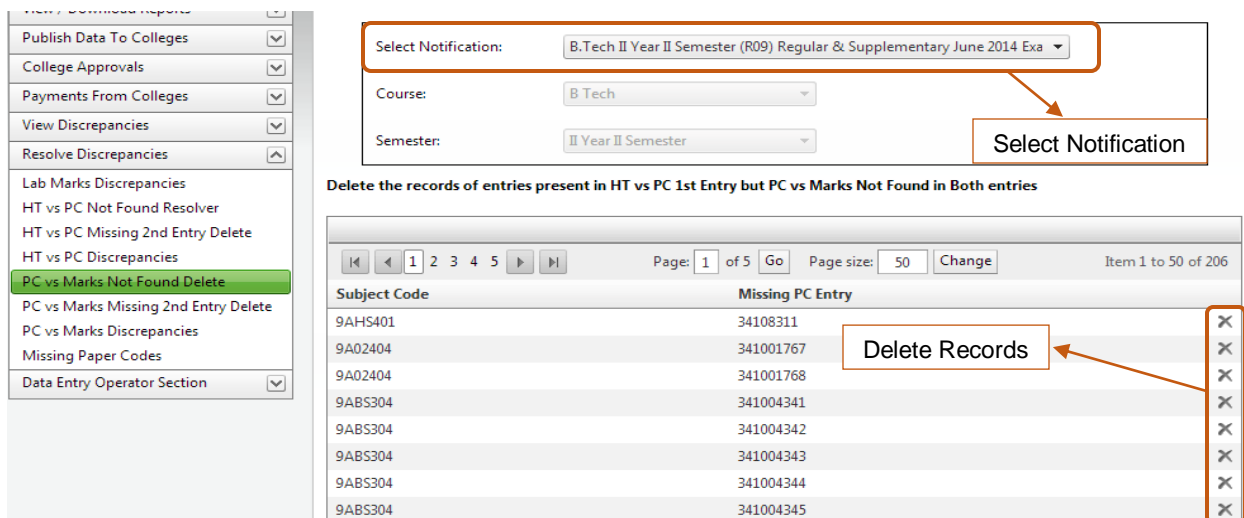


Figure 51: PC vs Marks Not Found Delete

PC vs Marks Missing 2nd Entry Delete

The PC vs Marks Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Delete the Missing Records in Second Entry but Present in First Entry

SubjectCode	PaperCode	Marks	1st Entry By	Date
9A02401	342022090	43	P.Lalitha	30-08-2014 12:38:00
9ABS303	342009493	33	M.Mamta	30-08-2014 16:16:00
9ABS303	342008888	43	M.Mamta	30-08-2014 15:29:00
9ABS303	342009488	27	M.Mamta	30-08-2014 16:15:00
9ABS303	342009512	36	M.Mamta	30-08-2014 16:17:00
9ABS303	342009521	25	M.Mamta	30-08-2014 16:18:00
9ABS303	342008883	39	M.Mamta	30-08-2014 15:29:00
9ABS303	342008886	40	M.Mamta	30-08-2014 15:29:00

Figure 52: PC vs Marks Missing 2nd Entry

PC vs Marks Discrepancies

The PC vs Marks Discrepancies option allows you to resolve the Paper Code vs Marks Discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Paper Code vs Marks Discrepancies

Discrepancy Records

SubjectCode	PaperCode	1st Entry Marks	1st Entry By	Date	2nd Entry Marks	Final Entry
9ABS303	342011971	11	R.Haritha	26-08-2014 16:55:00	35	<input type="text"/>
9ABS303	342009611	12	R.Haritha	30-08-2014 14:50:00	26	<input type="text"/>
9ABS303	342011136	20	R.Haritha	26-08-2014 17:08:00	37	<input type="text"/>
9A04401	345024849	12	P.Lalitha	26-08-2014 17:16:00	4	<input type="text"/>
9A04401	345025033	32	P.Lalitha	26-08-2014 12:25:00	20	<input type="text"/>
9A02405	344014231	8	P.Lalitha	26-08-2014 17:00:00	22	<input type="text"/>
9A04401	345024661	25	P.Lalitha	26-08-2014 14:45:00	47	<input type="text"/>
9A04401	345022572	49	P.Lalitha	26-08-2014 11:17:00	20	<input type="text"/>
9A02405	344012949	2	P.Lalitha			<input type="text"/>

9A05406	341030971	20	P.Swamalatha	28-08-2014 12:31:00	2	
9A05406	341031288	25	P.Swamalatha	28-08-2014 14:15:00	35	
9ABS303	342003669	41	P.Swamalatha	30-08-2014 14:17:00	33	
9ABS303	342004153	25	P.Swamalatha	30-08-2014 14:51:00	24	
9ABS303	342004151	36	P.Swamalatha	30-08-2014 14:51:00	26	
9A04402	343019950	38	P.Swamalatha	27-08-2014 10:50:00	35	
9A04402	343020295	5	P.Swamalatha	27-08-2014 11:06:00	16	
9A04402	343021697	28	P.Swamalatha	27-08-2014 12:41:00	26	
9A05406	341029721	11	P.Swamalatha	28-08-2014 11:00:00	14	
9ABS303	342004152	25	P.Swamalatha	30-08-2014 14:51:00	36	
9A04402	343022230	33	P.Swamalatha	27-08-2014 14:40:00	38	
9A04402	343022322	35	P.Swamalatha	27-08-2014 14:44:00	25	
9ABS303	342004312	32	P.Swamalatha	30-08-2014 15:03:00	2	
9A04402	343020770	20	P.Swamalatha	27-08-2014 11:33:00	25	
9A05406	341029780	29	P.Swamalatha	28-08-2014 11:02:00	20	
9A05406	341031184	18	P.Swamalatha	28-08-2014 12:51:00	8	
9A05406	341031022	26	P.Swamalatha	28-08-2014 12:35:00	36	
9A05406	341032039	1	P.Swamalatha	28-08-2014 14:48:00	7	
9ABS303	342002967	19	P.Swamalatha	30-08-2014 12:04:00	49	
9A04402	343021868	14	P.Swamalatha	27-08-2014 12:52:00	25	
9A05406	341027536	27	M.Mamta	28-08-2014 10:15:00	17	

Page: 1 of 12 Go Page size: 50 Change Item 1 to 50 of 576

Save New Entries Save New Entries

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Figure 53: PC vs Marks Discrepancies

Missing Paper Codes

You can view the missing paper codes in notification using the Missing Paper Codes option. In order to view the missing paper codes, select the **Notification** from the list, select or enter the **Subject Code** as shown in the below snapshot:

- Data Administration
- Exam Management
- Modifications
- View / Download Reports
- Publish Data To Colleges
- College Approvals
- Payments From Colleges
- View Discrepancies
- Resolve Discrepancies
- Lab Marks Discrepancies
- HT vs PC Not Found Resolver
- HT vs PC Missing 2nd Entry Delete
- HT vs PC Discrepancies
- PC vs Marks Not Found Delete
- PC vs Marks Missing 2nd Entry Delete
- PC vs Marks Discrepancies
- Missing Paper Codes
- Data Entry Operator Section

Missing Paper Codes In Notification

Select Notification

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select / Enter Subject Code: 9A01401 (STRENGTH OF MATERIALS-II)

Select Subject Code

PaperCode	Offset
343000179	3
343000882	22
343001818	2
343004329	9999997488

Figure 54: Missing Paper Code

Data Entry Operator Section

The Data Entry Operator Section allows you update Lab Marks First entry, Lab Marks Second Entry, HT vs PC First Entry, HT vs PC Second Entry, PC vs Marks, PC vs Marks First Entry, PC vs Marks Second Entry and it also allows you to Change the Password. A detailed description is provides below:

Lab Marks First Entry

The Lab Marks First Entry allows you to update lab marks award list first entry for different students. In order to update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

The screenshot shows a web form for entering lab marks. It includes several dropdown menus for selection and a table for data entry. Annotations with arrows point to specific parts of the form:

- Select Notification:** A dropdown menu with the selected value "B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations". An arrow points to a callout box labeled "Select Notification".
- Course:** A dropdown menu with the selected value "B Tech".
- Semester:** A dropdown menu with the selected value "II Year II Semester".
- Select College Code:** A dropdown menu with the selected value "9E (SVECW-CHENNAIGUNTA-TIRUPATI)".
- Select Branch Code:** A dropdown menu with the selected value "05 (COMPUTER SCIENCE & ENGINEERING)".
- Select Subject Code:** A dropdown menu with the selected value "9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)".
- Get Students:** A button located below the code selection dropdowns.
- Enter Lab Marks and click Validate & Save:** A callout box pointing to the table below.
- Select College Code, Branch Code and Subject Code:** A callout box pointing to the three code selection dropdowns.

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

Figure 55: Lab Marks First Entry

Lab Marks Second Entry

The Lab Marks Second Entry allows you to validate and update lab marks award list second entry for different students. In order to validate and update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select College Code: 9E (SVECW-CHENNAIGUNTA-TIRUPATI)

Select Branch Code: 05 (COMPUTER SCIENCE & ENGINEERING)

Select Subject Code: 9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)

Get Students

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

Figure 56: Lab Marks Second Entry

HT vs PC (Code Slips) First Entry

The HT vs PC First Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and click **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Course: B Tech

Semester: II Year I Semester

Select Subject Code: 9A04301 (ELECTRONIC DEVICES AND CIRCUITS)

Hall Ticket Number	Paper Code
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Validate & Save Clear All Boxes

Figure 57: HT vs PC First Entry

HT vs PC (Code Slips) Second Entry

The HT vs PC Second Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 58: HT Vs PC (Code Slips) Second Entry

PC vs Marks(Award List) First Entry

The PC vs Marks First Entry allows you to validate and update Paper Code vs Marks (Award List) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 59: PC vs Marks (Award List) First Entry

PC vs Marks (Award List) Second Entry

The PC vs Marks Second Entry allows you to validate and update Paper Code vs Marks (Award List) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Select Subject Code: Tech

Semester: II Year I Semester

Select / Enter Subject Code: 9A02306 (BASIC ELECTRICAL ENGINEERING)

Paper Code	Marks
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Enter Paper Code, Marks and click Validate & Save

Validate & Save Clear All Boxes

Figure 60: PC vs Marks (Award List) Second Entry

Change Password

You can change the site password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 61: Change Password

Acronyms

JNTU	Jawaharlal Nehru Technical University
D - Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA – Anantapururamu Examination Management System

College User Guide


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is a user guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes the options such as college user selection, student exam registrations, upload data, view / download reports, and payments to university. The document is targeted at users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the users to perform tasks such as user section management, view / download reports, upload data, and make payments. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/cems/WebLogin.aspx> as shown below.

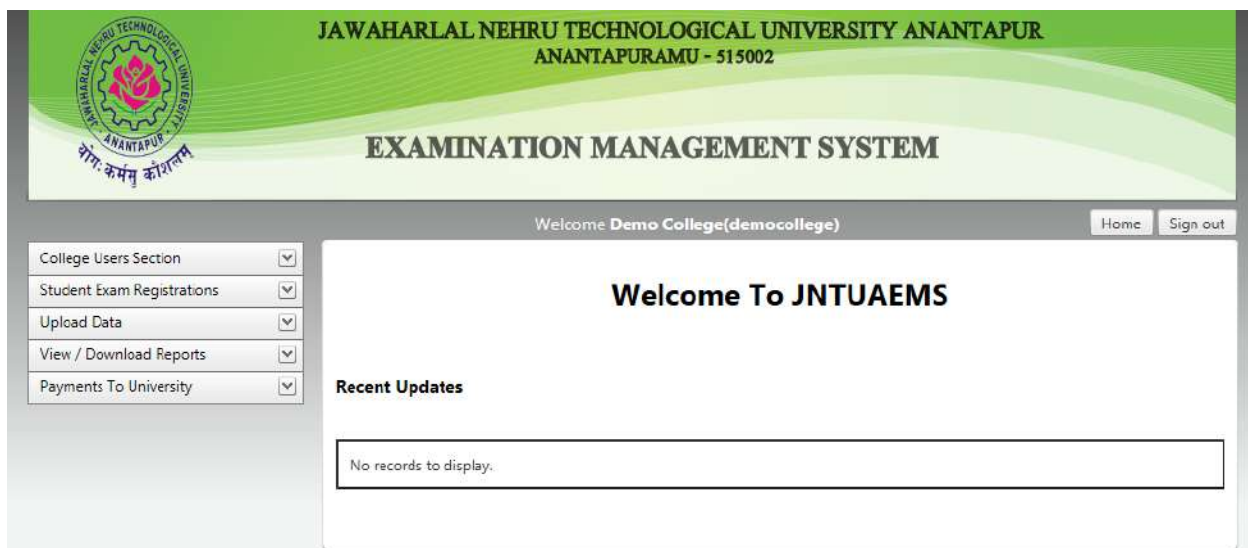


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. College User Section
2. Student Exam Registration
3. Upload Data
4. View / Download Reports
5. Payments to University

Getting Started

In order to get started, you need to first login to web portal. To login to Exam Management System, enter the **User Name** and **Password** and click **Login** as shown below:

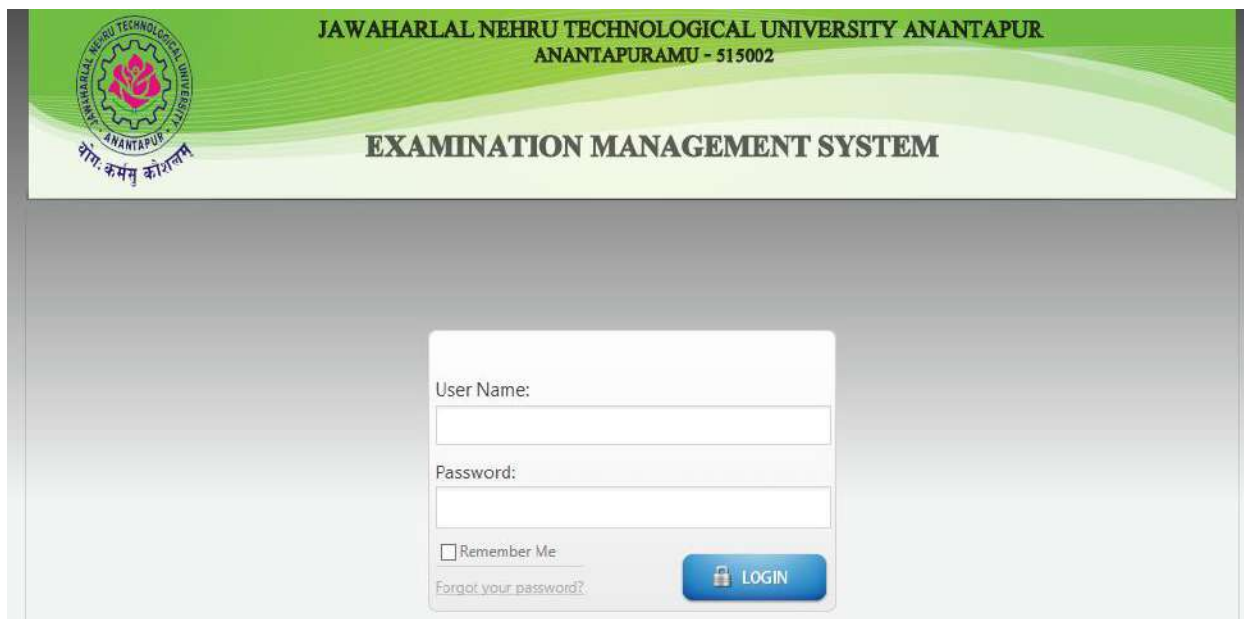


Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen with updates given by admin as shown below:

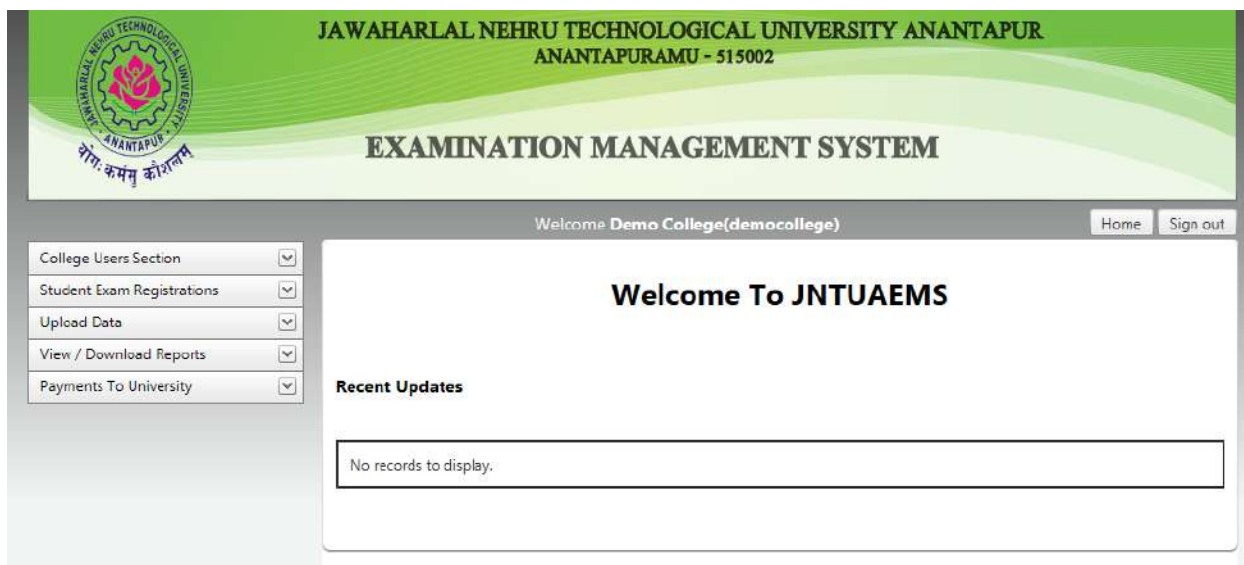


Figure 3: Home Page

College User Section

The College User Section allows you to add student to college, edit student details, view students in college, view internal marks, view missing internal marks and change password the site password. The various option of College Use Section is explained in detail in the following sections:

Add Student to Your College

You can add students to your college using the Add Student to Your College option. In order to add a student to your college, you need to enter the mandatory student details like halt ticket number, student name, father's name, gender, date of birth, reason for addition and you would also require to upload a photograph of the student.

The below screen provides a brief description of the Add Student to Your College option:

The screenshot shows the 'Add Student To Your College' form. On the left is a navigation menu with options: Add Student To College, Edit Student Details, View Students In College, View Internal Marks, View Missing Internal Marks, Change Password, Student Exam Registrations, Upload Data, View / Download Reports, and Payments To University. The main form area is titled 'Add Student To Your College' and contains several input fields:

- Hall Ticket Number:** A text input field with an asterisk.
- Student Name(as per SSC):** A text input field with an asterisk.
- Father Name(as per SSC):** A text input field with an asterisk.
- Mother Name:** A text input field.
- Gender:** A dropdown menu with '--Select--' and an asterisk.
- Date Of Birth:** A date picker with '--Select Date--' and an asterisk.
- Caste:** A dropdown menu with 'OC' selected.
- Physically Handicapped(PH):** A checkbox.
- Upload Student Photo:** A section with a placeholder image of a person and a 'Select Photo' button.
- Reason For Addition:** A text area with an asterisk.

Callout boxes provide instructions for each section:

- Enter the Halt Ticket Number, Student Name, Father's Name and Mother's Name
- Specify the Gender, Date of Birth, Caste and Specify if Physically Handicapped
- Upload Student's Photo
- Enter the Reason for Addition and click Save

A 'SAVE' button is located at the bottom right of the form.

Figure 4: Add Student to Your College

Edit Student Details

You can edit the student's details using the Edit Student Details option. If you edit the student details more than once, the latest modifications will be updated in the college database. In order to edit the student details, you need to enter the hall ticket number first. The below screen provides a brief description of the Edit Student Details option:

College Users Section

- Add Student To College
- Edit Student Details**
- View Students In College
- View Internal Marks
- View Missing Internal Marks
- Change Password
- Student Exam Registrations
- Upload Data
- View / Download Reports
- Payments To University

Edit Student Details In Your College

Note: If Student Details are edited more than once, only the latest modifications will be considered.

Enter Hall Ticket Number: *

Course Name:

Branch Name: COMPUTER SCIENCE & ENGINEERING

Student Name(as per SSC): *

Father Name(as per SSC): *

Mother Name:

Gender: *

Date Of Birth: *

Caste:

Physically Handicapped(PH)

Student Photo

Reason For Change:

Enter the hall ticket number and click Get Details

Edit Student Details as per your requirement and Click Save

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Figure 5: Edit Student Details

View Students in College

The View Students in College option allows you to view the list of students in colleges. You can filter the list by course, by branch and by year. The below screen provides a brief description of the View Students in College option:

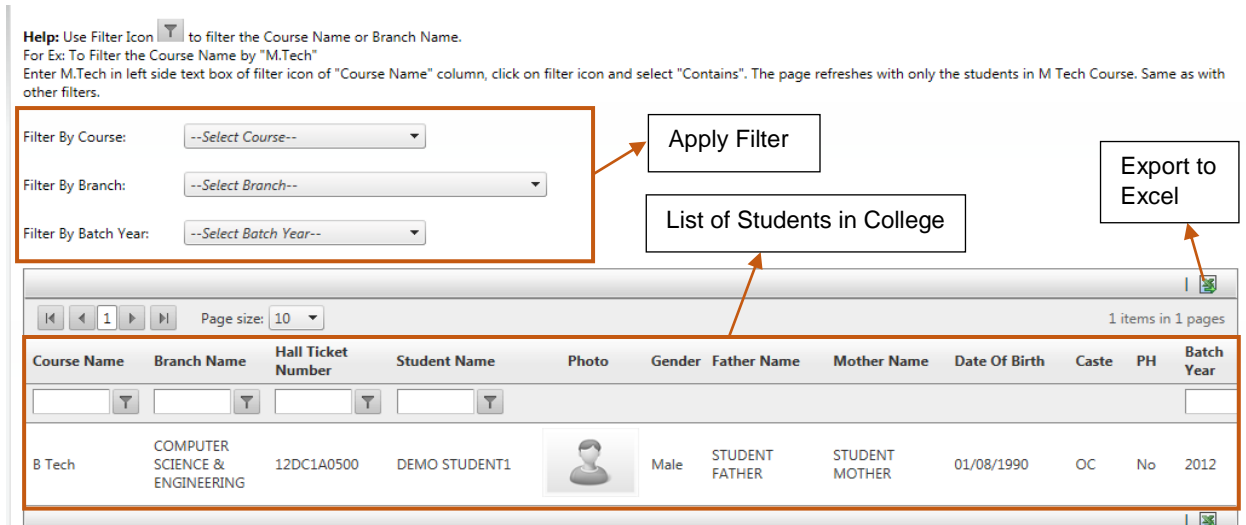


Figure 6: View Students in College

View Internal Marks

You can view the internal marks of different students using the View Internal Marks option. In order to view the internal marks of the students, you need to select the course, branch, batch year and semester. The below figure provides a brief description of the View Internal Marks option:

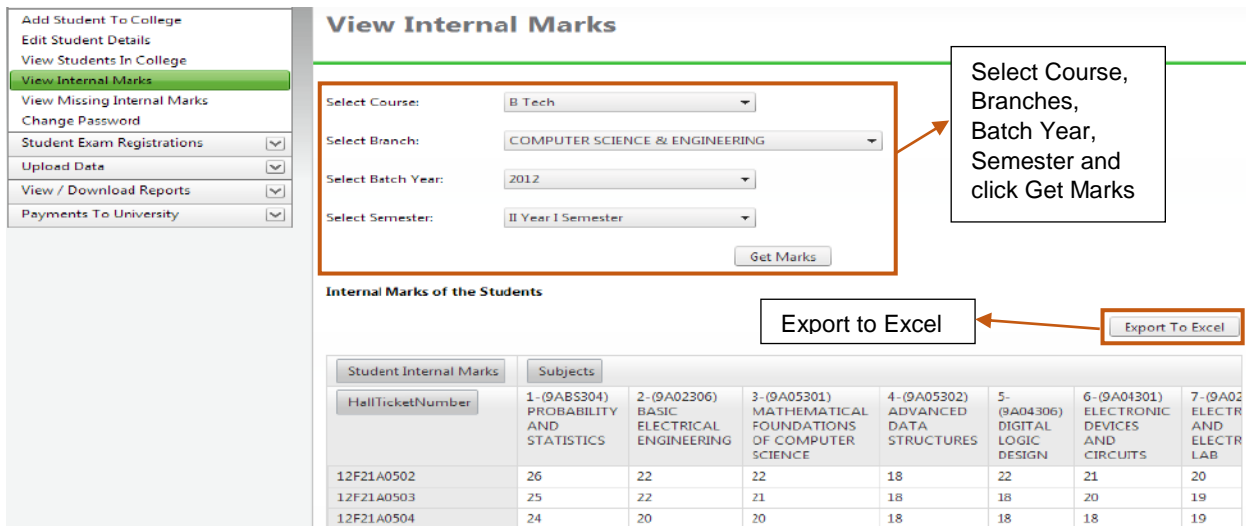


Figure 7: View Internal Marks

View Missing Internal Marks

The View Missing Internal Marks option allows you to view the missing and zero internal marks of the students. In order to view the missing internal marks, you need to select the Notification first. The below screen provides a brief description of the View Missing Internal Marks option:

View Missing Internal Marks of Students

Select Notification:

Course:

Semester:

The following students Internal Marks are NOT FOUND or marked as 0 for processing the Results.

Hall Ticket Number	Subject Code	Internal Marks
10F21A0501	9A05101	Not Available
10F21A0501	9ABS105	Not Available
10F21A05B8	9A05101	Not Available
10F21A05B8	9A03101	Not Available
10F21A05B8	9ABS102	Not Available
10F21A05B8	9ABS104	Not Available
10F21A1214	9ABS102	0
10F21A1214	9ABS104	0

Select Notification, Course and Semester

Figure 8: View Missing Internal Marks of Students

Change Password

You can change the password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Change Password

New Password Criteria:

- 1) At least 1 upper case character
- 2) At least 1 lower case character
- 3) At least 1 numerical character
- 4) At least 1 special character
- 5) Minimum of 8 characters and maximum of 18 characters length.

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 9: Change Password

Student Exam Registration

The Student Exam Registration screen allows you to Add Exam Registration, View Registered Students, and Delete Registration. Various options of Student Exam Registration is explained in the below sections:

Add Exam Registration

You can register to exam notification using the Add Exam Registration option. You can register to notifications any number of times. However, the recent registration will be considered by the system. Below screen provides a brief description of Add Exam Registration:

The screenshot shows the 'Add Exam Registration' form. It includes the following fields and elements:

- Select Notification:** A dropdown menu showing 'B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb'.
- Course:** A dropdown menu showing 'B Tech'.
- Semester:** A dropdown menu showing 'II Year II Semester'.
- Enter Hall Ticket Number:** A text input field containing '12DC1A0500' and a 'Get Details' button.
- Name:** A text input field containing 'DEMO STUDENT1'.
- Branch:** A text input field containing 'COMPUTER SCIENCE & ENGINEERING'.
- Regular or Supply:** A radio button group with 'Supplementary' selected.
- Select Subjects:** A table with columns 'Select', 'SubjectCode', and 'SubjectName'. The 'Select' column contains checkboxes for each row.
- Buttons:** A 'Register' button at the bottom right and a 'Register' button at the bottom center.

Callouts in the image point to the 'Select Notification' dropdown, the 'Enter Hall Ticket' input field, the 'Select Notification' checkbox in the table, and the 'Register' buttons.

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS303	ENVIRONMENTAL SCIENCE
<input type="checkbox"/>	9A05406	COMPUTER ORGANIZATION
<input type="checkbox"/>	9A05401	DATABASE MANAGEMENT SYSTEMS
<input type="checkbox"/>	9A05402	OBJECT ORIENTED PROGRAMMING
<input type="checkbox"/>	9A05407	FORMAL LANGUAGES AND AUTOMATA THEORY
<input type="checkbox"/>	9A05403	DESIGN AND ANALYSIS OF ALGORITHMS
<input type="checkbox"/>	9A05404	OBJECT ORIENTED PROGRAMMING LAB
<input type="checkbox"/>	9A05405	DATABASE MANAGEMENT SYSTEMS LAB

Figure 10: Add Exam Registration

View Registered Students

You can view the list of the students registered for the selected notifications. In order to view the list of students registered for notifications, select the type of notification from the list. The below screen provides a brief description of View Registered Students option:

View Students Registered To Notification

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Registered Students

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05401	DATABASE MANAGEMENT SYSTEMS	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05406	COMPUTER ORGANIZATION	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS303	ENVIRONMENTAL SCIENCE	Supplementary

Export to Excel

Figure 11: View Registered Students

Delete Registration

A Student registration can be removed from a Notification if student has already registered for it. You can remove a student from the registered list using the Delete Registration option. The below screen provides a brief description of the Delete Registration option:

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Select Notification

Enter Hall Ticket Number: 12DC1A0500 * Get Details

Name: DEMO STUDENT1

Branch: COMPUTER SCIENCE & ENGINEERING

Enter Hall Ticket

Registered Subjects

SubjectCode	SubjectName
9ABS303	ENVIRONMENTAL SCIENCE
9A05406	COMPUTER ORGANIZATION
9A05401	DATABASE MANAGEMENT SYSTEMS

Delete Registration

Delete Registration

Figure 12: Delete Registration

Upload Data

You upload various types of data into Exam Management System using the Upload Data option. The Upload Data option allows you to upload Student Photo, Student Details, Detained List Records, Internal Marks Data, D-Form and MP Details. Each of these options are explained in the below section:

Student Photo

You can upload student's photo using the Student Photo option. You can only upload a relevant zip file which contains student images. The maximum file size should be 5MB, you can upload bulk images using the Student Photo option as shown below:

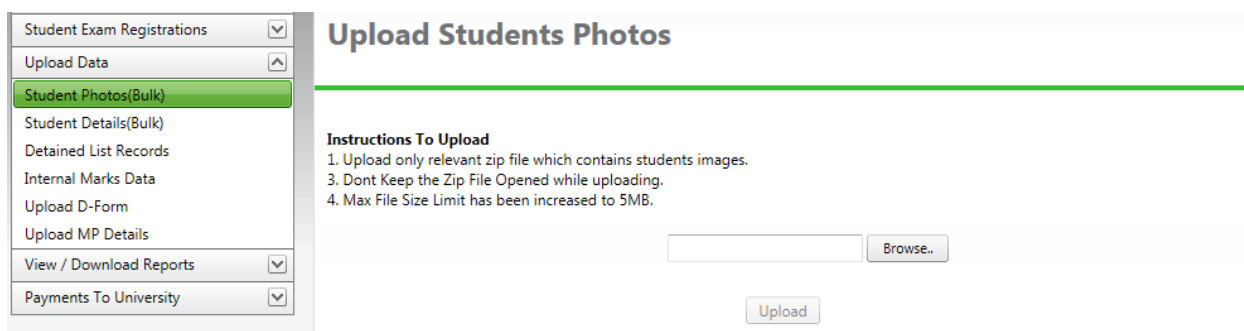


Figure 13: Upload Student Photo

Student Details

You can upload student details using the Student Details option. You can only upload an Excel file which contains student data. The Student Details option allows you to download the templates for uploading student details, you also can upload student details in bulk using the Student Details option as shown below:

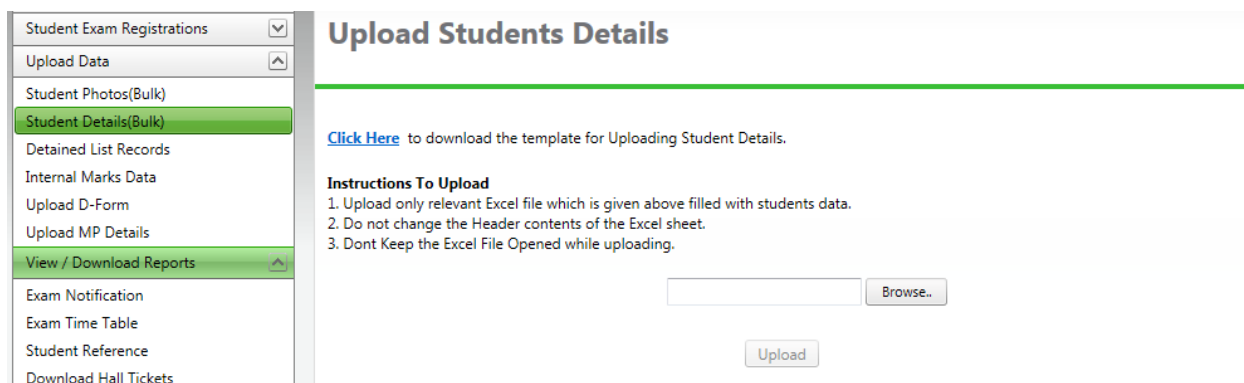



Figure 14: Upload Student Details

Detained List Records

The Detained List Records option allows you to add or remove students from detained students list. In order to add or delete students from the detained students list, select the **Course**, Enter the **Halt Ticket Number** and click Add As Detained to add a student and click the Delete  a student from the detained students list as shown below:

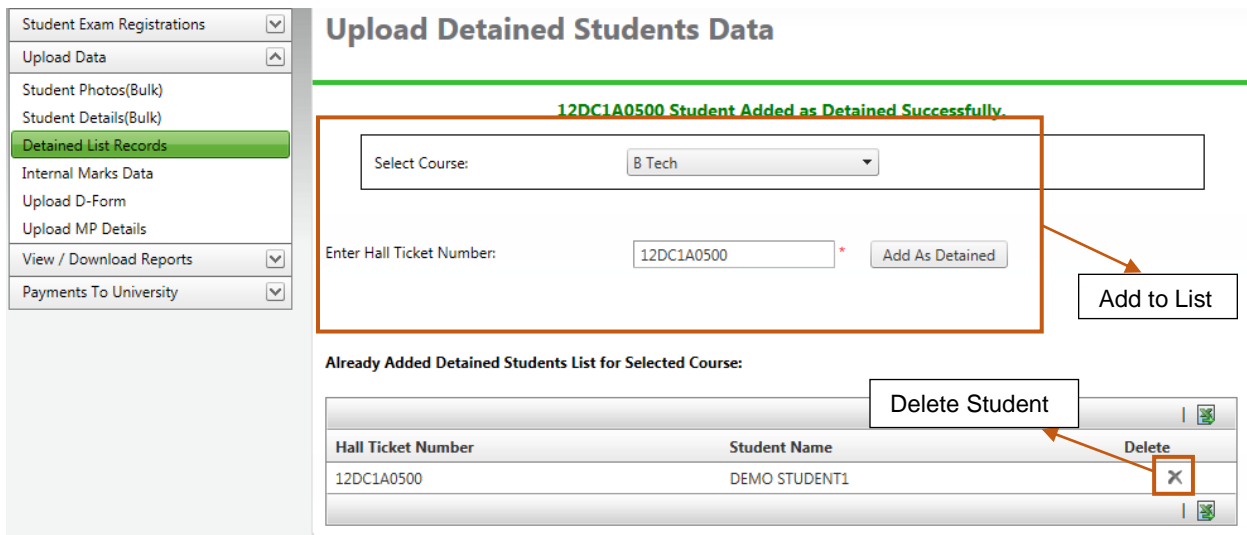


Figure 15: Upload Detained Students Data

Internal Marks Data

You can upload internal marks of the students using the Internal Marks Data option. You can download exam notification from exam section and enter the data to the excel file, in order to upload internal marks of the students select **Notification** from the list, browse the file and click **Upload** as shown below:

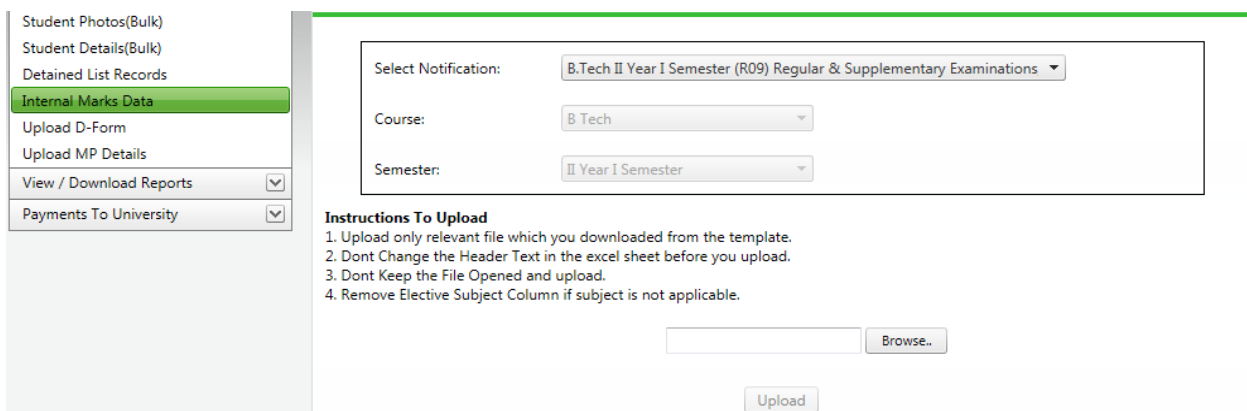
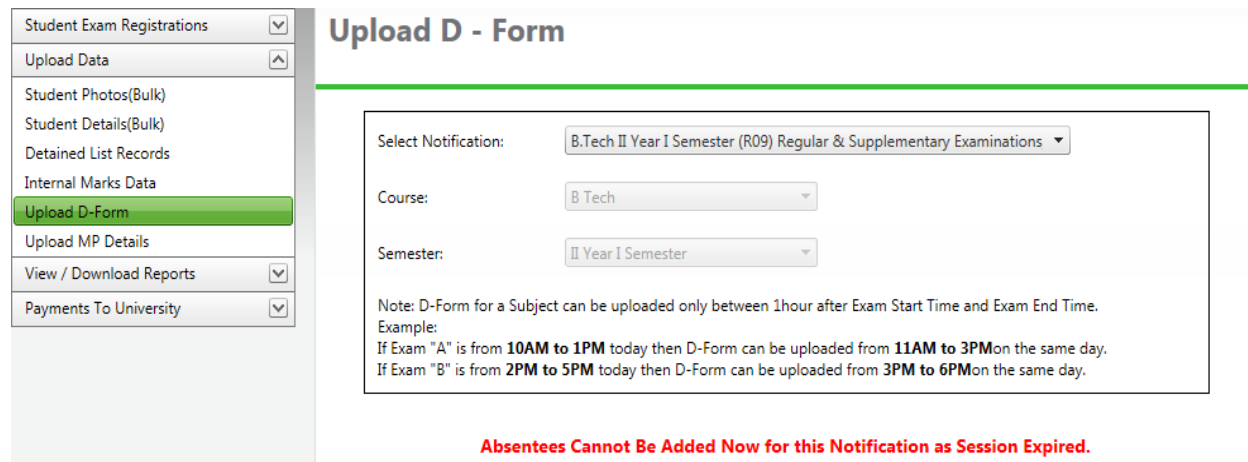


Figure 16: Upload Internal Marks

Upload D – Form

You can upload the D – Form using the Upload D – Form option. You can upload the D – Form for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload D – Form option:



Upload D - Form

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

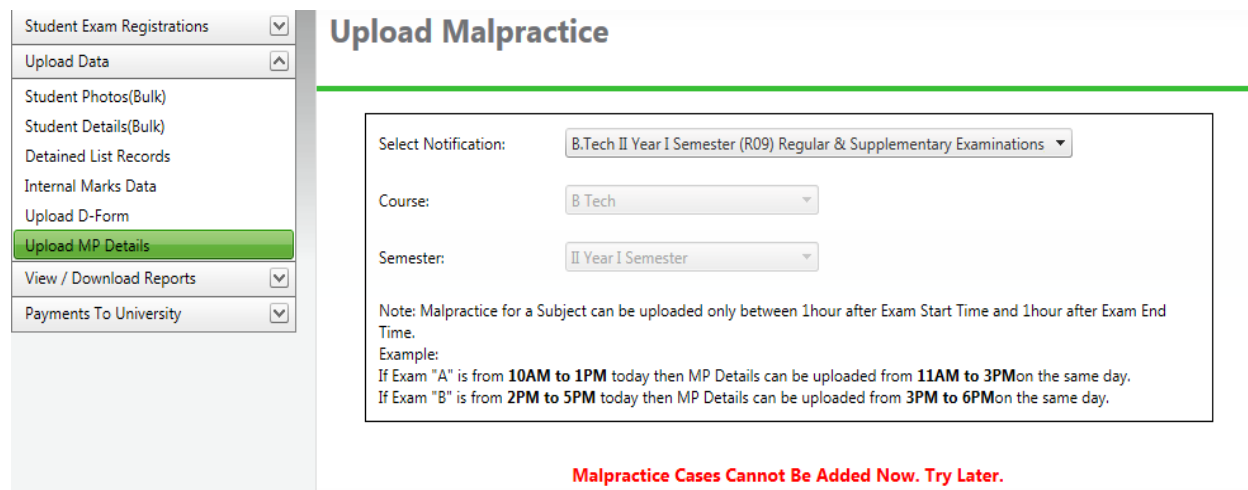
Note: D-Form for a Subject can be uploaded only between 1hour after Exam Start Time and Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then D-Form can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then D-Form can be uploaded from **3PM to 6PM** on the same day.

Absentees Cannot Be Added Now for this Notification as Session Expired.

Figure 17: Upload D – Form

Upload MP (Malpractice) Details

You can upload the MP Details using the Upload MP Details option. You can upload the MP Details for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload MP Details option:



Upload Malpractice

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Note: Malpractice for a Subject can be uploaded only between 1hour after Exam Start Time and 1hour after Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then MP Details can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then MP Details can be uploaded from **3PM to 6PM** on the same day.

Malpractice Cases Cannot Be Added Now. Try Later.

Figure 18: Upload Malpractice

View or Download Reports

You can view or download various types of reports using the View / Download option. The View / Download option allows you to view or download exam notifications, time table, student references, hall tickets, individual hall tickets, TSheets, internal marks template, D – Form, MP details and students writings in your college. A detailed explanation of various types of reports are provided in the below sections:

Exam Notification

You can download exam notifications using the Exam Notifications option. In order to download an exam notification, select the **Notification** from the list and click **Download** to download the notification as shown below:

Figure 19: Download Exam Notifications

Exam Time Table

You can download exam time table using the Exam Time Table option. In order to download an exam time table, select the **Notification** from the list and click **Download** to save the time table as shown below:

Figure 20: Exam Time Table

Student Reference

The Student Reference option allows you to view the finalized list of student data in the server which will be used to generate hall tickets. You can also download the finalized student data using the Student reference option as shown below:

Student Data In Your College

Note: This report is the finalized Students Data in the Server which will be used to Generate Hall Tickets. Any Discrepancy Please report immediately to **Controller of Examinations**.

Select Course:

Select Branch:

Figure 21: Student Reference

Download Hall Tickets

You can download exam hall tickets using the Download Hall Tickets option. In order to download an exam hall tickets, select the **Notification** from the list and click **Download** as shown below:

Download Hall Tickets

Instructions

1. Download the "Instructions to the candidates" file and the same instructions shall be printed on the back side of each hall ticket. [Click Here To Download](#)
2. Download the Hall Tickets and take the printout on the front side.

Select Notification:

Course:

Semester:

Figure 22: Download Hall Tickets

Download Individual Hall Tickets

You can download individual exam hall tickets using the Download Individual Hall Tickets option. Hall Ticket is available for download only if the student has registered after Hall Tickets are generated. In

order to download an individual exam hall tickets, select the **Notification** from the list, enter **Hall Ticket Number** and click **Download** as shown below:

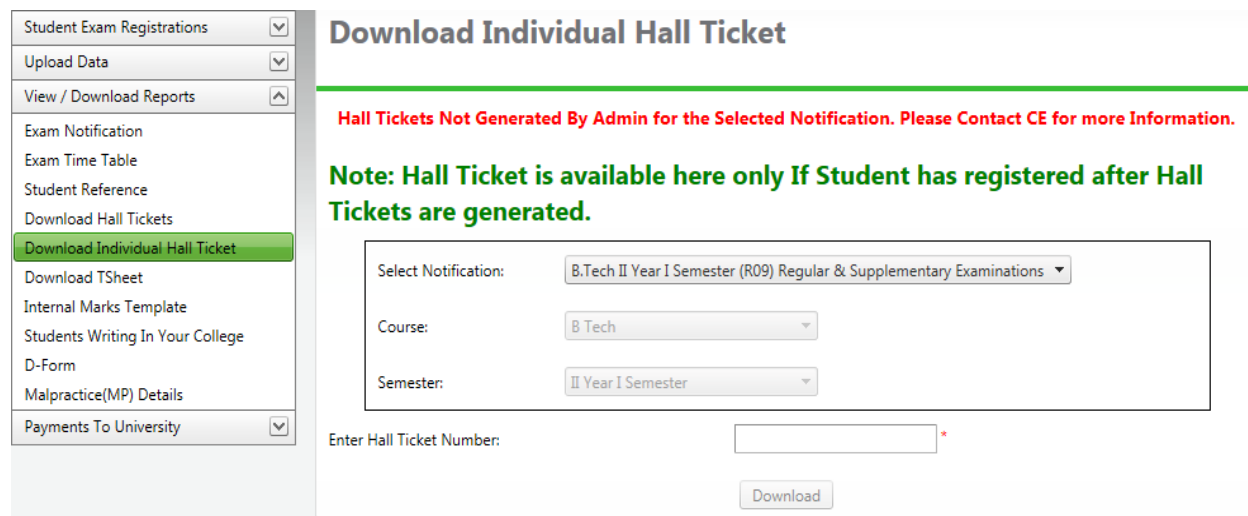


Figure 23: Download Individual Hall Ticket

Download TSheet

You can download TSheet using the Download TSheet option. In order to download a TSheet, select the **Notification** from the list and click **Download** as shown below:

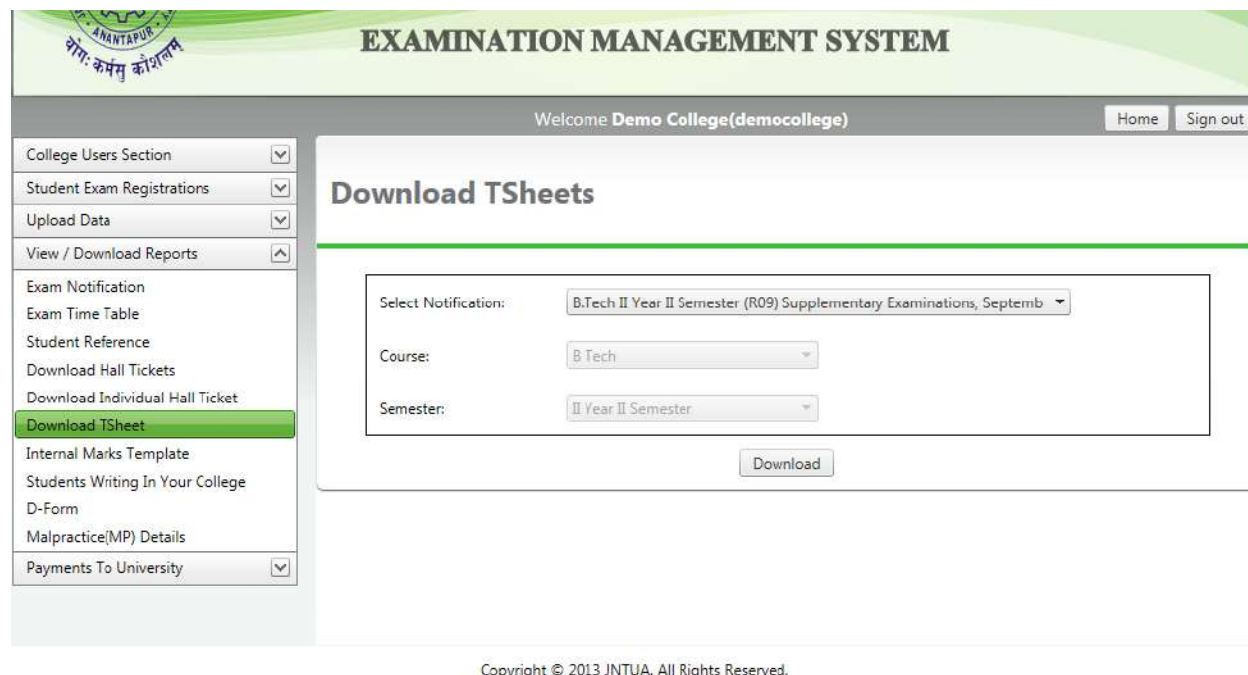


Figure 24: Download TSheet

Internal Marks Template

You can download Internal Marks Templates using the Internal Marks Template option. In order to download a template, select the **Notification** from the list and click **Download** as shown below:

Figure 25: Internal Marks Template

Students Writing in Your College

You can view and download students writing for a particular date using the Student Writing in Your College option. In order to download Students Writing, select the **Notification**, select **Examination Date** and **Exam Type** from the list and click **Download** as shown below:

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Figure 26: Students Writing In Your College

Download D – Form Report

You can view and download D – Form Report using the D - Form option. Download the D-Form Report only after uploading the details of Absent Students and one D- Form is enough for one Notification. In order to view and download D - Form Reports, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 27: Download D – Form Report

Malpractice Details

You can view and download MalpracticeDetails using the Malpractice Details option. In order to view and download Malpractice Details, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 28: Download Malpractice Report

Payments to University

You can view the payments details such as registration amount using the Payments to University option. To view the Registration Amount, click **Payments to University** and then click **Registration Amount** as shown below:

Student Exam Registrations

Upload Data

View / Download Reports

Payments To University

Registration Amount

Registration Amount to Pay to University

Select Notification:

Course:

Semester:

Instructions
1. Click on any of the column name to Sort by that column.

Amount For the Selected Notification

Hall Ticket Number	Registration Date	No Of Subjects Registered	Regular Or Supplementary	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
12DC1A0500	8/27/2014	3	Supplementary	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1				Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee (All Students): 310.0

Figure 29: Registration Amount to Pay to University



You can download the Registration Amount details using the Export to Excel or Export to PDF.

Acronyms

JNTU	Jawaharlal Nehru Technical University
D – Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002



Invoice No. : DIL189
 Invoice Date : 01/07/2019
 Reference No : Work Order No. JNTUA/
 Exam branch/EMS
 Software/2018-19,20.09
 .2018
 Place of supply : 37-Andhra Pradesh
 Due Date : 31/07/2019

From
Docile Infotech India Private Limited
 806, 5th Cross, Marathalli, Bangalore, Karnataka 560037
 08041624856, contact@docileinfotech.com

GSTIN : 29AADCD2488B1ZQ
 PAN : AADCD2488B

Handwritten notes:
 CEO / 20/19 / AR
 16/7/19

Billing Address
The Director of Evaluation
 JNT University Anantapur, Anantapuramu, Andhra Pradesh,
 515002

Shipping Address
The Director of Evaluation
 JNT University Anantapur, Anantapuramu, Andhra Pradesh,
 515002

GSTIN: 37AAAJJ0861G1ZC

#	Description	HSN / SAC	Qty	Rate / Unit	Taxable Value	IGST	Total Amount
1	Annual Maintenance Charges for JNTUA Examination Management System for the period June 2019 to May 2020	997331	1.00 NOS	7,43,400.00	6,30,000.00	1,13,400.00 0 (18%)	7,43,400:00
TOTAL (₹)					6,30,000.00	1,13,400.00 0	7,43,400.00

Handwritten notes:
 Bill Passed for Rs. 7,43,400/-
 100% Secy. Ld. Govt. of Andhra Pradesh
 Director of Evaluation

Bank Details:
 Account Number : 148411100001149 IFSC : ANDB0001484
 Bank Name : Andhra Bank Branch Name : Sarjapur Road

Taxable Amount ₹ 6,30,000.00
 Total Tax ₹ 1,13,400.00

Total Amount ₹ 7,43,400.00

Total amount (in words) **Seven Lakh Fourty Three Thousand Four Hundred Rupees Only**

Docile Infotech India Private Limited
 For Docile Infotech India Pvt.
G. V. Satish Kumar
 Authorised Signatory
 Director

Notes:
 This is a computer generated invoice
 Terms & Conditions:
 Make all checks payable to Docile Infotech India Private Limited

Handwritten signature:
REGISTRAR
 J.N.T.U. Anantapur
 ANANTAPURAMU-515002

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., Act.No.30 of 2008)
ANANTHAPURAMU - 515 002 (A.P.) INDIA

Prof.S.Krishnaiah, M.E., Ph.D.
Registrar



Phone : + 918554272433
FAX : +918554 272437
Mobile: + 91 9908 088806
E_mail : registrar@jntua.ac.in

Proc.No.C2/JNTUA/Estt./Software / 2018

Dt.07-09-2018

Sub:-JNTUA, ATP-Estt.- Renewal of Annual Maintenance Charges for EMS Software for Examination Branch, JNTUA, ATP- Internal Committee Report -Orders-Issued.

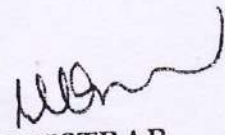
- Read:- (1) Note submitted by D.E., JNTUA, ATP, dt.28-08-2018
(2) Proc.No.C2/Estt./JNTUA/EMS Committee/2018, dt.29-06-2018
(3) Proc.No.C2/Estt./JNTUA/EMS Committee/2018, dt.11-07-2018
(4) Committee Report dt. 25-08-2018
(5) Note orders of the Vice-Chancellor, JNTUA, ATP on the above said note

ORDER:-


In the Proceedings (2) & (3) a committee has been constituted for detailed Examination and to submit a report in connection with the Annual Maintenance charges for JNTUA Examination and the committee has submitted its report, As per the recommendations made by the Committee in its report dt.25-08-2018 (4).read above, the Vice-Chancellor, JNTUA, Ananthapuramu is pleased to accept the revised quotation dt.27-08-2018 submitted by M/s Docile Infotech Pvt Limited, Bangalore with regard to Annual Maintenance Charges towards AMC for this an amount of Rs.7,08,000 (Rs.6,00,000 +GST of 18%) will be paid towards AMC Charges per for the period of 01st June, 2018 to 31st May, 2019. Further committee also made recommendations for increase of 5% towards AMC every year applicable from 2019 onwards.

The Director of Evaluation is requested to take further action as per the recommendations of the committee and duly following the rules inforce.

Encl:- Revised Quotation Submitted by M/s Docile
Committee Report


REGISTRAR

To
The Director of Evaluation, JNTUA, ATP for information
Copy to C.E (U.G.) & C.E. (P.G.), JNTUA, Ananthapuramu for information
Copy to F.O. i/c ATP for information & necessary action
Copy to A.R. (Estt.) & D.R. (Accts.), JNTUA, Ananthapuramu
Copy to P.A. to Vice-Chancellor., P.A. to Rector & P.A. to Registrar.
Copy to file.


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA – Anantapuramu Examination Management System

Administrator's Guide


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is an administrator guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes tasks such as data administration, exam management, site modifications, reports, data publishing, college approvals, payment details, discrepancies and data entry. The document is targeted at admin users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the admin users to perform website administration tasks. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/aems/WebLogin.aspx> as shown below.

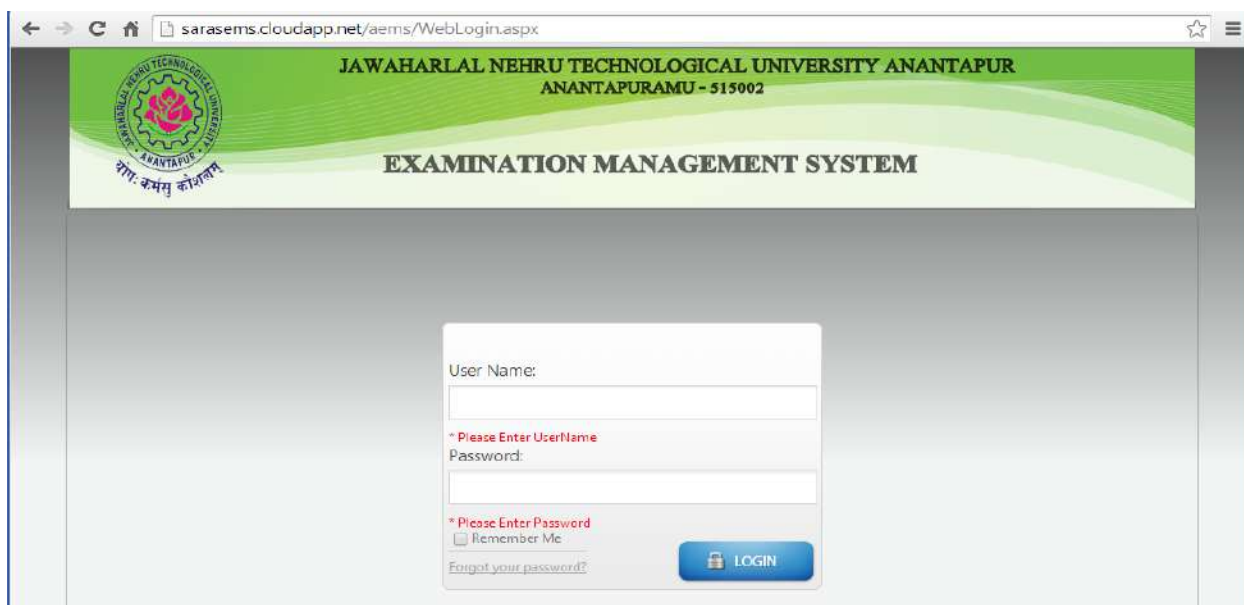


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. Data Administration
2. Exam Management
3. Modifications
4. Reports
5. Publish Data to College
6. College Approvals
7. Payments
8. View and Resolve Discrepancies

9. Data Entry Operations

Getting Started

In order to get started with the administration work, you need to login to the admin portal of Examination Management System. Enter the **User Name** and **Password** and click **Login** to login to admin portal as shown below:

Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen as shown below:

Figure 3: Home Page

Data Administration

The Data Administration menu allows you to manage colleges, branches, semesters, subjects, courses, branches in college, users in college and data entry operators in college. The admin portal also allows you to add, edit and delete Courses, Branches, Semesters, Subjects and College Users.

Operations

Add, Edit and Delete operation will be similar throughout the portal. A detailed explanation of Add, Edit and Delete operations are provided below:

Add New Record

You can add new Courses, Branches, Semesters, Subjects and College Users to the list using the Add New Record option. To add a new Course or Branch or Semesters or Subject or College User to the list follow the steps listed below:

1. Click **Manage Courses** from the list and select **Regulation** as shown below:



Figure 4: Select Regulation



The select regulations option is applicable only while adding a new Course to the list. Different options has to be selected to add different services and users.

2. Click **Add New Record**, enter the **Course Code** and **Course Name**, and click **Insert** as shown below:

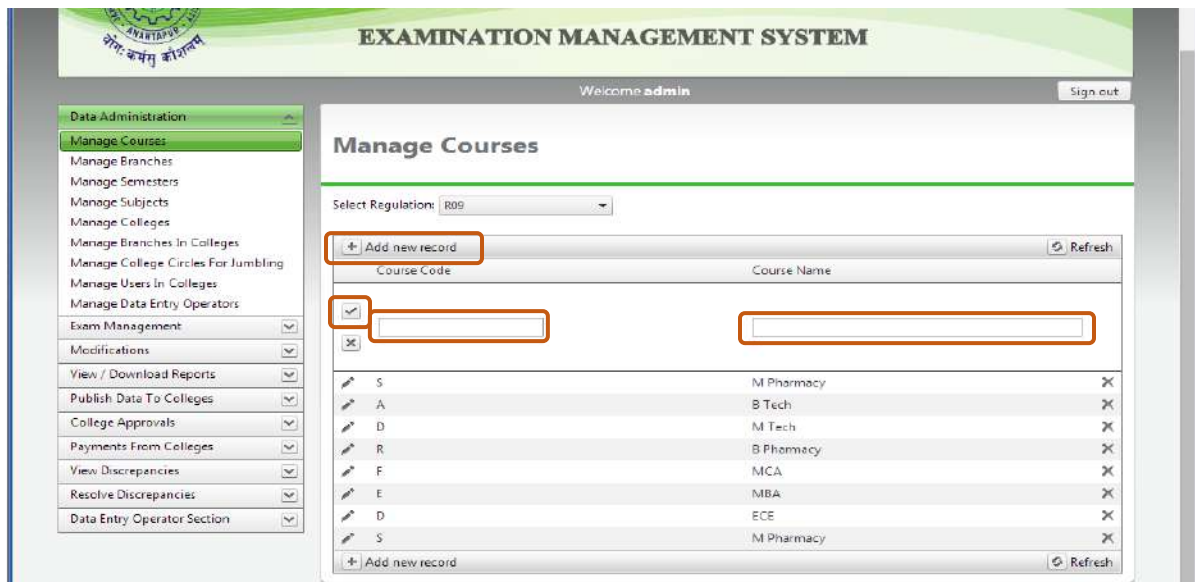



Figure 5: Add New Record

Edit Records

You can edit the list of Courses, Branches, Semesters, Subjects and College Users using the edit option.

To edit the list click the **Edit**  button and to save the changes click **Update** as shown below:

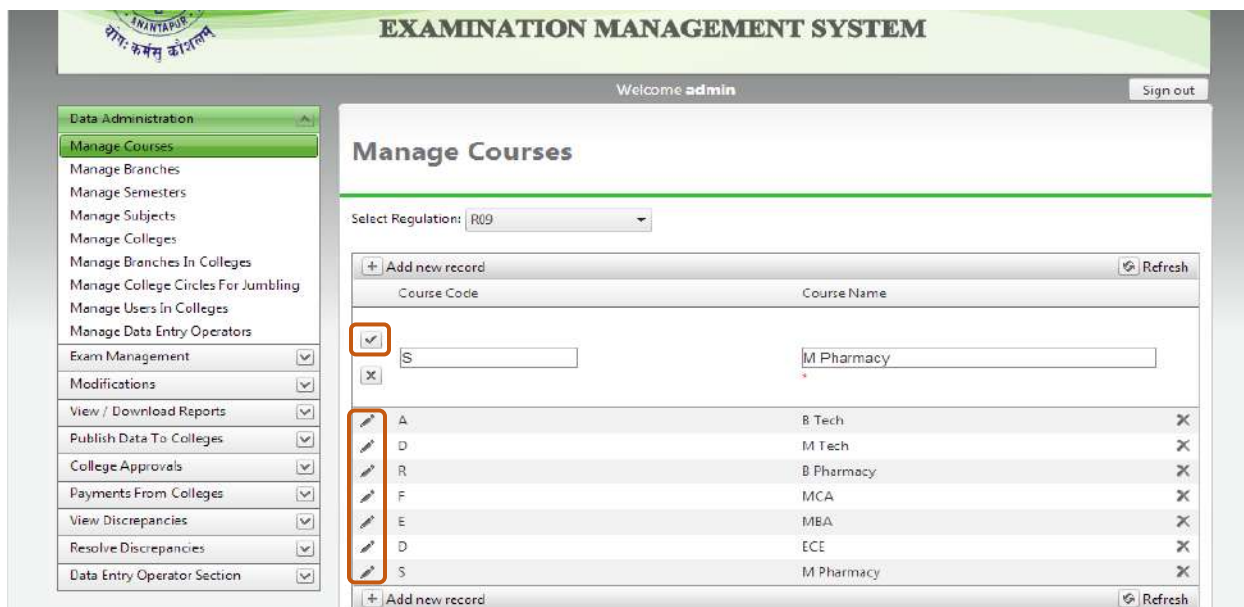



Figure 6: Edit Records

Delete Records

You can delete the list of Courses, Branches, Semesters, Subjects and College Users using the delete option. To delete Course or Branch or Semesters or Subject or College User, click the **Delete**  button and click **OK** as shown below:

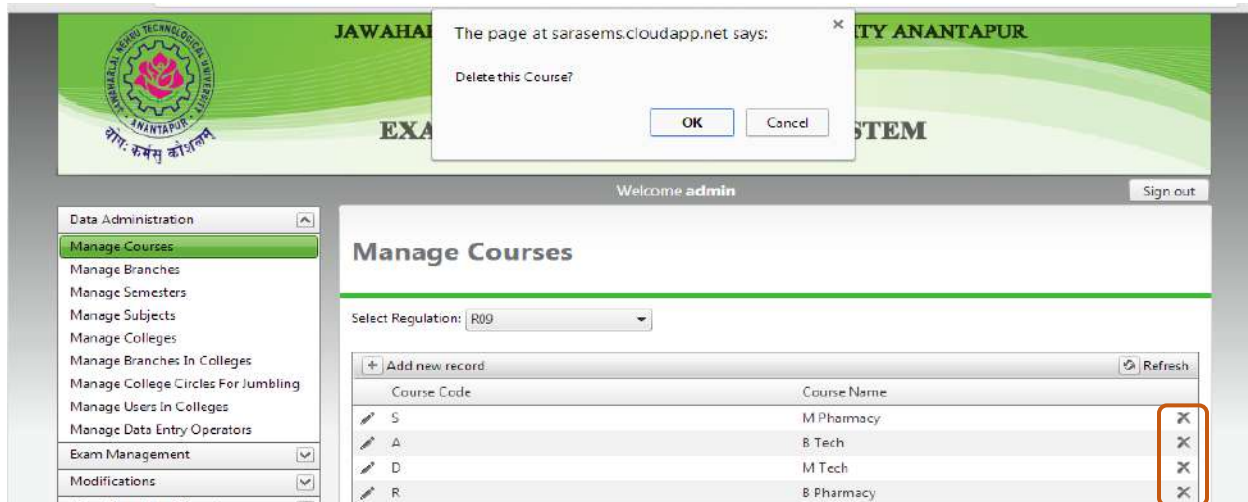


Figure 7: Delete Record

Manage Courses

The Manage Course option allows you to add, edit and delete the courses. The below screen provides a brief description of the Manage Courses option:

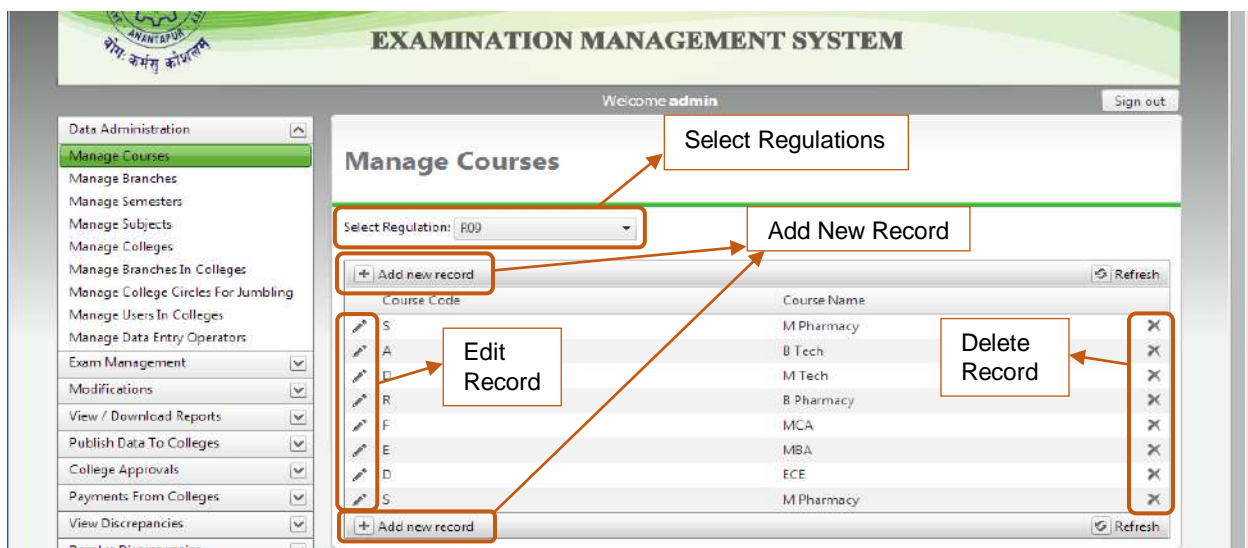


Figure 8: Manage Courses

Manage Branches

The Manage Branches option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Branches option:

The screenshot displays the 'Manage Branches' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches', 'Manage Semesters', 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area shows a table with columns: BranchID, BranchCode, Short Name, Branch Name, and Course Name. The table contains several records, including 'Advanced Manufacturing Systems', 'AERONAUTICAL ENGINEERING', 'B PHARMACY', 'BIO-TECHNOLOGY', 'CAD/CAM', 'CHEMICAL ENGINEERING', and 'CIVIL ENGINEERING'. Annotations point to '+ Add new record' buttons, an 'Edit Record' button, and 'Delete Record' buttons (represented by 'X' icons).

Figure 9: Manage Branches

Manage Semester

The Manage Semester option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Semester option:

The screenshot displays the 'Manage Semesters' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches', 'Manage Semesters', 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area shows a table with columns: Year Number, Semester Number, and Semester Name. The table contains two records: '1 1 I Semester' and '1 2'. Annotations point to 'Select Course' (set to 'M Pharmacy'), '+ Add new record' buttons, an 'Edit record' button, and 'Delete record' buttons (represented by 'X' icons).

Figure 10: Manage Semester

Manage Subject

The Manage Subject option allows you to add, edit and delete the Subjects. In order to Add, Edit or Delete the Subjects, you need to select the Course, Branch and Semester first. The below screen provides a brief description of the Manage Subjects option:

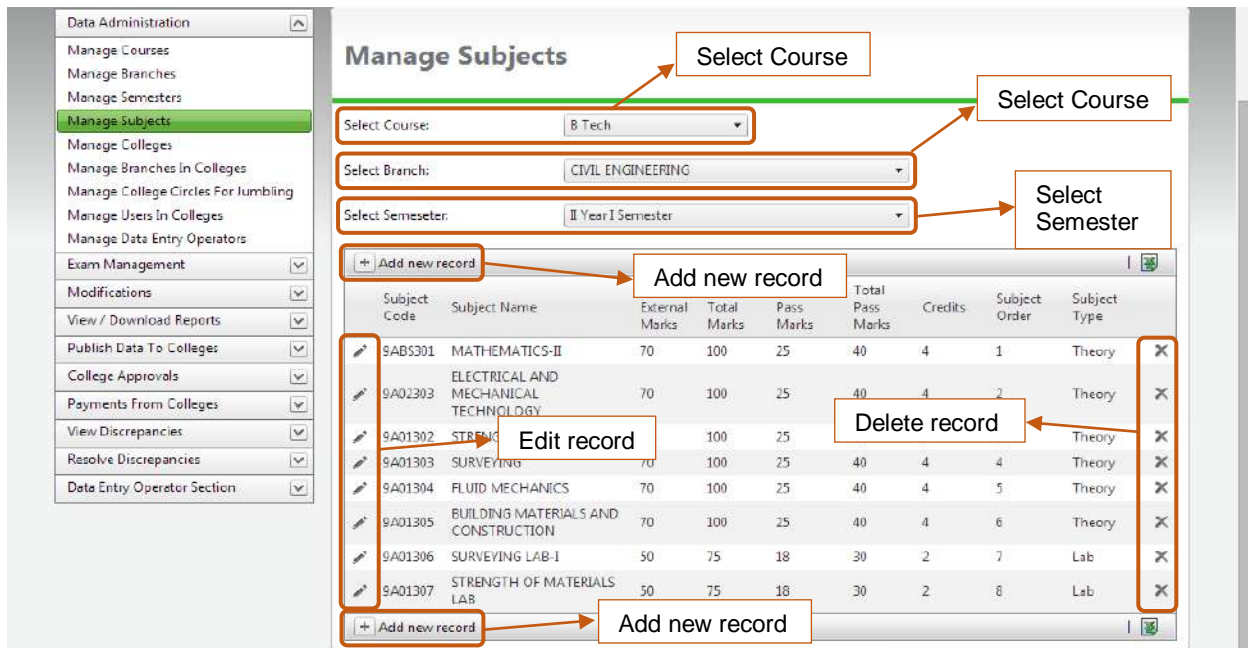


Figure 11: Manage Subjects

Manage College

The Manage College option allows you to add, edit and delete the Colleges from the list. The below screen provides a brief description of the Manage College option:

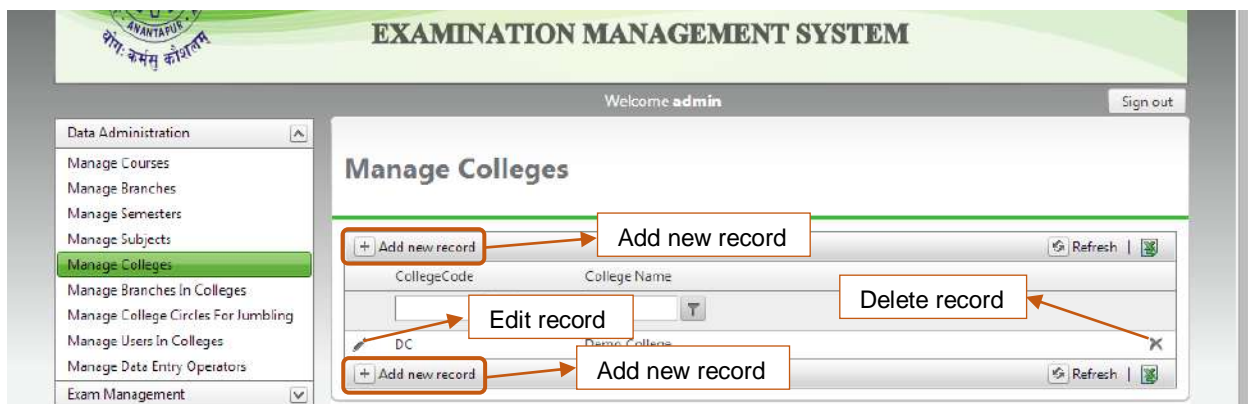


Figure 12: Manage College

Manage Branches in College

The Manage Branches in Colleges option allows you to add to a particular Course to a particular College. In order to add a Subject, you need to select the Course, and College first. The below screen provides a brief description of the Manage Branches in College option:

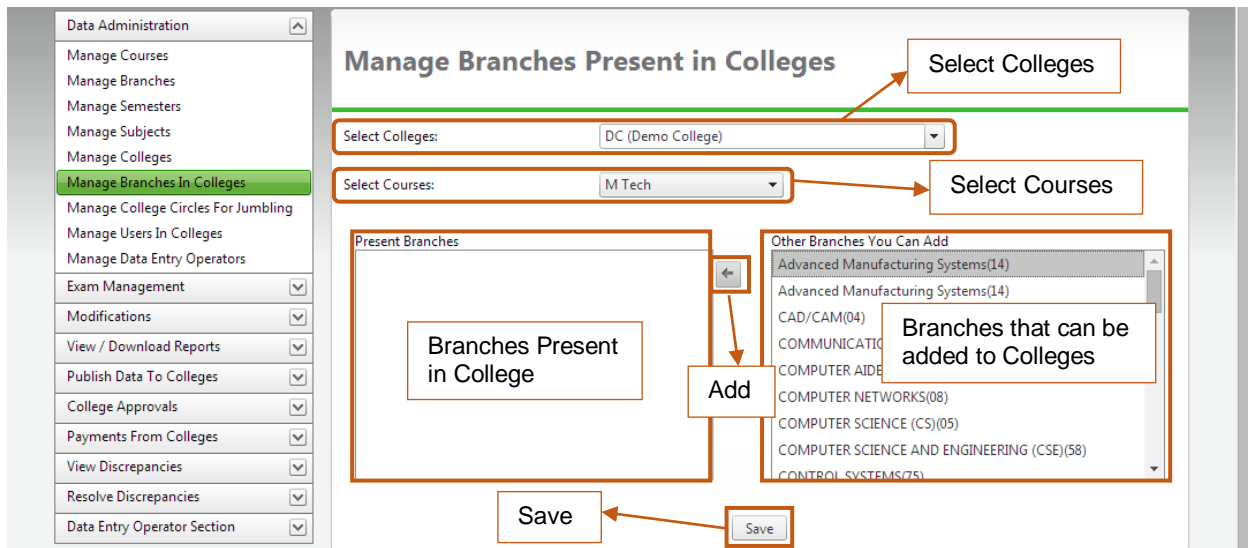


Figure 13: Manage Branches Present in Colleges

Manage College Circles for Jumbling

The Manage College Circles for Jumbling option allows you to edit and update the college circle. In order to update the college circle, you need to select the course first. The below screen provides a brief description of the Manage College Circles for Jumbling option:

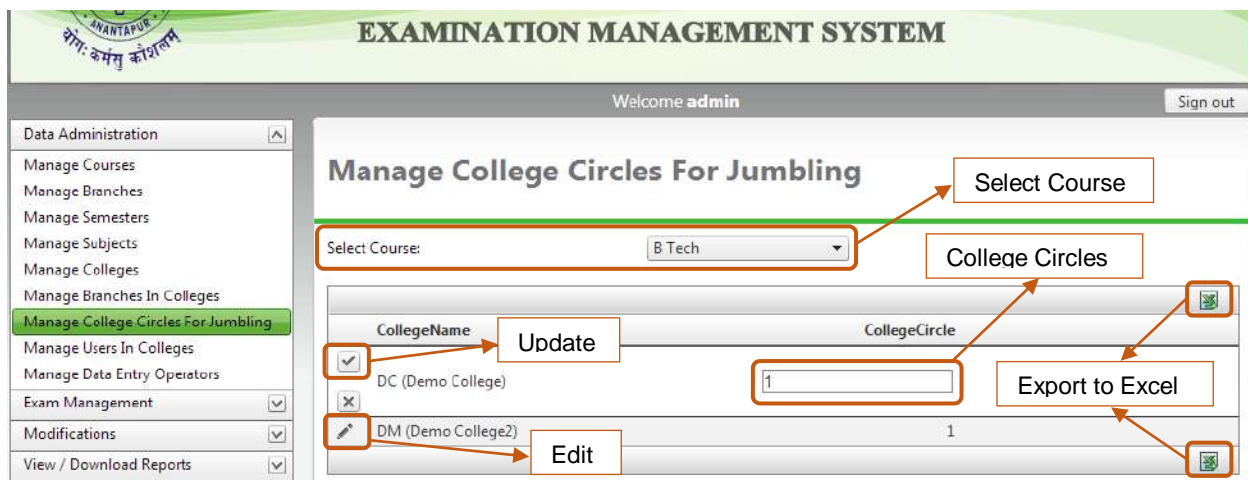


Figure 14: Manage College Circles for Jumbling

Manage Users in Colleges

The Manage Users in College option allows you to add new users to a particular college and it also allows you to view the passwords of all the users of different colleges. The below diagram provides a brief description of the Manage Users in Colleges options:

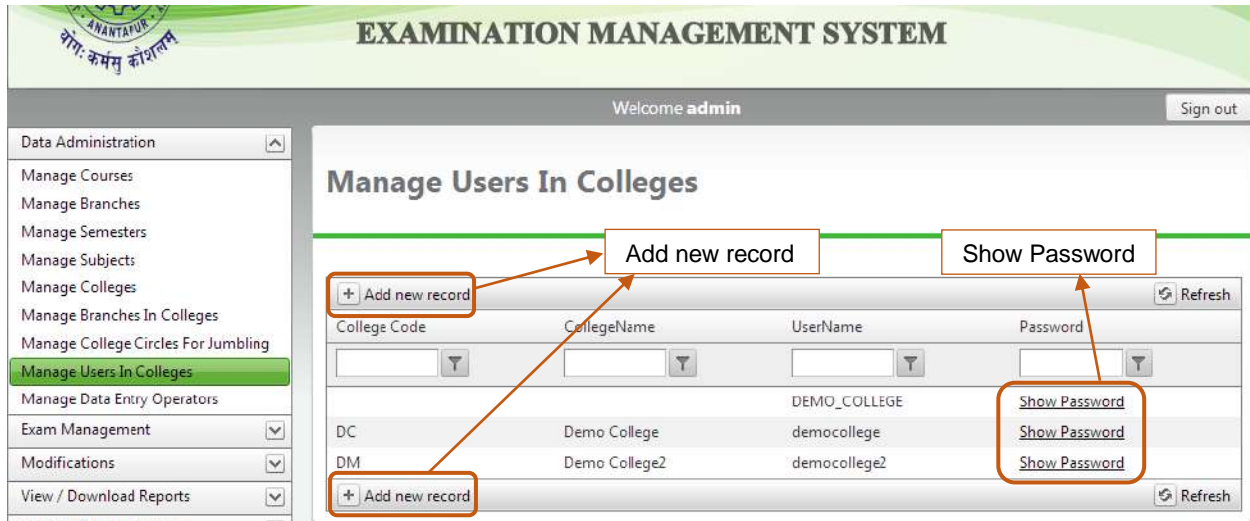


Figure 15: Manage Users in College

Manage Data Entry Operators

The Manage Data Entry Operators option allows you to add new data entry operators to the list. You can also edit the data entry user details and view passwords of different data entry operators. The below screen provides a brief description of the Manage data Entry option:

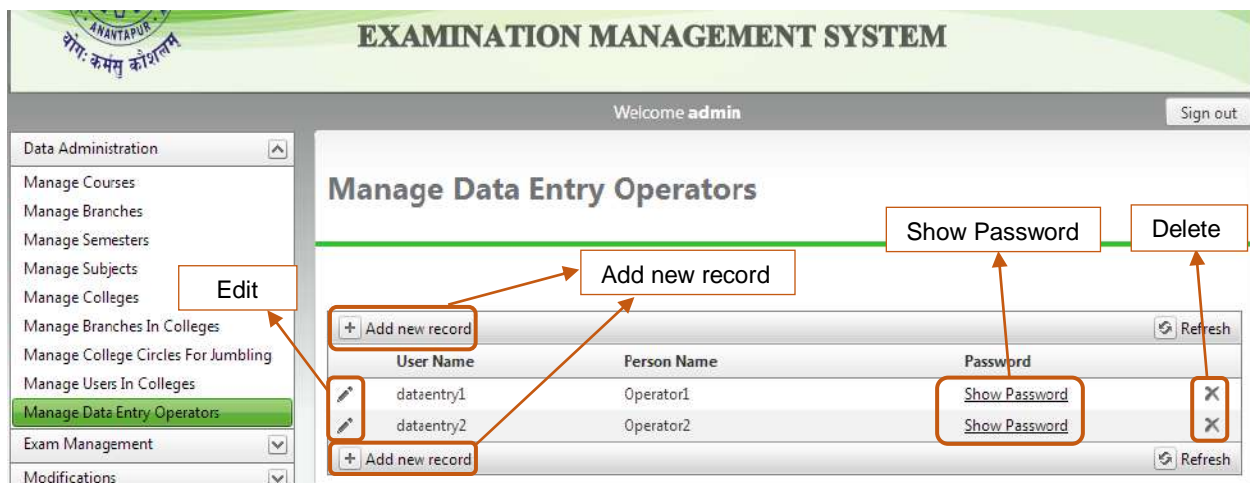


Figure 16: Manage Data Entry Operators

Exam Management

You can manage exam notifications, time tables, and internal marks. The Exam Management tab allows you to generate hall tickets, TSheets and Marks Sheets. You can also manage recounting / missing marks entry and marks sheet details.

Manage Exam Notifications

You can manage the exam notifications such as exam fees, cost of application, last date last fee amount, end date and etc. In order to manage the notifications you need to select the existing notifications. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the 'Manage Exam Notification' interface. On the left is a sidebar menu with 'Manage Exam Notifications' selected. The main area contains the following fields and sections:

- Select Existing Notification:** A dropdown menu showing 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.
- Or Create New one from Below:** A section for creating new notifications.
- Select Course:** A dropdown menu showing 'B Tech'.
- Select Semester:** A dropdown menu showing 'II Year I Semester'.
- Regular / Supplementary Exam Fees:** A table with two columns: 'Regular' and 'Supplementary'.

<input checked="" type="checkbox"/> Regular	<input checked="" type="checkbox"/> Supplementary
Whole Exam Fee: \$500.00	Each Theory/Practical Subject Fee:
	1 Exam Fee: \$200.00
	2 Exams Fee: \$300.00
	3 Exams Fee: \$400.00
	4 Exams Fee: \$500.00
	5 Exams and More Fee: \$500.00
- Regular / Supply:** A label for the fee table.
- Memorandum Of Marks Fee:** A text input field with '\$10.00'.
- Cost Of Application:** A text input field with '\$5.00'.
- Notification Month:** A text input field with 'April/May'.
- Notification Year:** A dropdown menu with '2014'.
- Description To Display in TSheet:** A text input field with 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.

Callouts in the image point to these fields with the following descriptions:

- 'Select Existing Notification' points to the dropdown menu.
- 'Regular / Supplementary Exam Fees' points to the fee table.
- 'Manage Description to display in TSheet' points to the 'Description To Display in TSheet' field.
- 'Manage Memorandum of Marks Fee, Cost of Applications, Notification Month and Notification Year' points to the 'Memorandum Of Marks Fee', 'Cost Of Application', 'Notification Month', and 'Notification Year' fields.

The screenshot shows a form for managing exam notifications. The fields and their corresponding callouts are as follows:

- Apply Jumbling:** (Callout: Apply Jumbling)
- Last Date(Without Late Fee):** 4/26/2014 (Callout: Set Last Date without Late Fee)
- Late Fee1 Amount:** \$100.00 (Callout: Set Late Fee1 Amount)
- Late Fee1 End Date:** 4/28/2014 (Callout: Set Late Fee1 End Date)
- Late Fee2 Amount:** \$500.00 (Callout: Set Late Fee2 Amount)
- Late Fee2 End Date:** 5/21/2014 (Callout: Set Late Fee2 End Date)
- Late Fee3 Amount:** \$1,000.00 (Callout: Set Late Fee3 Amount)
- Late Fee3 End Date(Hall Ticket Generation Date):** 5/1/2014 (Callout: Set Late Fee3 End Date)
- Late Fee4 Amount:** \$5,000.00 (After HT Generation and Before Exam Start Date) (Callout: Set Late Fee4 Amount)
- Examination Commencing Date:** 5/6/2014 (Callout: Exam Commencing Date)
- Save** button (Callout: Save Changes)

Figure 17: Manage Exam Notifications



You can also create a notification using the **Exam Notification** option. In order to create a notification, enter the required details and click **Save** as shown in the above snapshot and do not select the existing notification.

Manage Exam Time Table

You can manage the exam tile table for different subjects using the Manage Exam Time Table option. In order to manage the exam timetable you need to select the existing notification. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the Manage Exam Time Table interface. The elements and their corresponding callouts are as follows:

- Select Notification:** B.Tech II Year II Semester (R09) Supplementary Examinations, September 2014 (Callout: Select Notification)
- Course:** B Tech
- Semester:** II Year II Semester
- Export to Excel** button (Callout: Export to Excel)
- Edit Time Table** button (Callout: Edit Time Table)

BranchCode	BranchName	Subject Code	Subject Name	Subject Order	Subject Type	Exam Date & Time	Edit
01	CIVIL ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	1	Th		
		9ABS303	ENVIRONMENTAL SCIENCE	2	Th		
		9A01401	STRENGTH OF MATERIALS-II	3	Theory		

Figure 18: Manage Exam Time Table

View Missing Internal Marks

You can view the data of college whose students are registered but internal marks are not found using the View Internal Missing Marks option. In order to view missing internal marks, select the **Notification** as shown below:

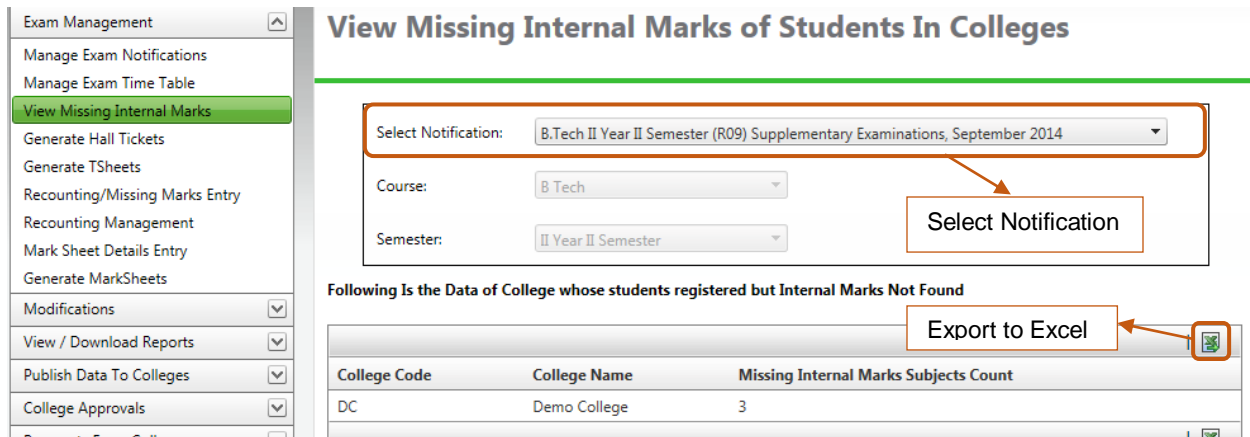


Figure 19: View Missing Internal Marks

Generate Hall Ticket

You can generate student's hall tickets or regenerate hall ticket using the Generate Hall Ticket option. In order to generate Hall Tickets, select the **Notification** and click **Generate**. You can regenerate the hall ticket using the Hall Ticket number as shown below:

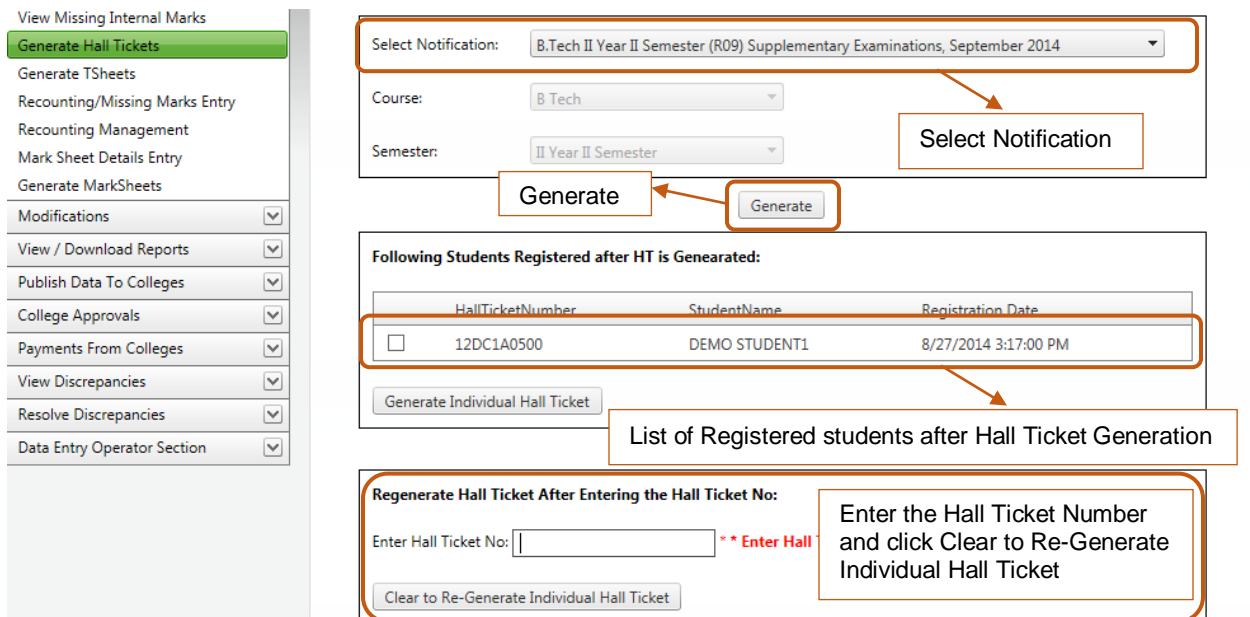


Figure 20: Generate Hall Ticket

Generate TSheet

You can generate TSheets using the Generate TSheet option. Once the TSheet generated, you will not be able to generate another notification TSheets for an hour. In order to generate TSheets, select the **Notification**, select the **Date** and click **Generate**:

Figure 21: Generate TSheet

Recounting / Missing Marks Entry

You can view and modify the recounting or missing marks entries using the Recounting or Missing Marks Entry option. In order to view the recounting or missing marks, select the **Notification**, enter the Hall Ticket number and click **Get Details** as shown below:

Figure 22: Recounting / Missing Marks



You can also modify the recounting or missing marks entries using the Modify button. In order to modify the marks, select the record and click **Modify**.

Recounting Management

The Recounting Management option allows you to view the paper codes for marks recounting cases. In order to get the paper codes, select the **Notification**, enter the **Hall Ticket Number** and **Subject Code** and click Get PaperCodes as shown in the snapshot below:

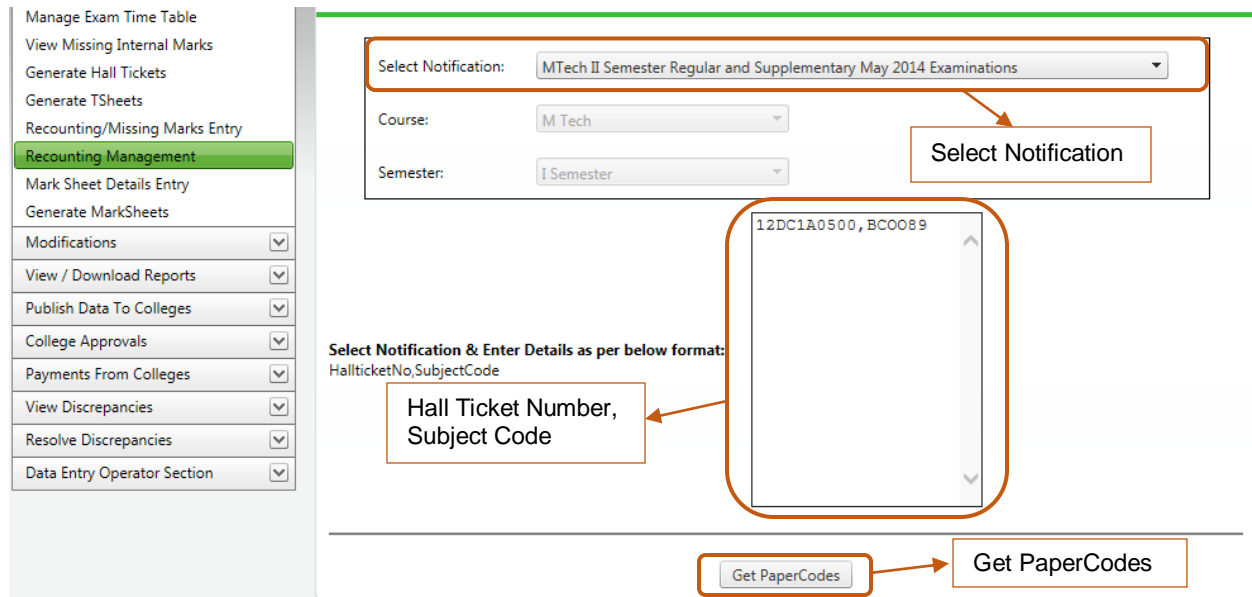


Figure 23: Recounting Management

Marks Sheet Details Entry

You can save the marks sheet details such as Marks Sheet Description and Month/ Year data of Marks Sheet using the Marks Sheet Details Entry option. In order to save the Marks Sheet Details, select the **Notification**, enter **Marks Sheet Description**, enter **Month / Date** data of Marks Sheet and click **Save** as shown below:

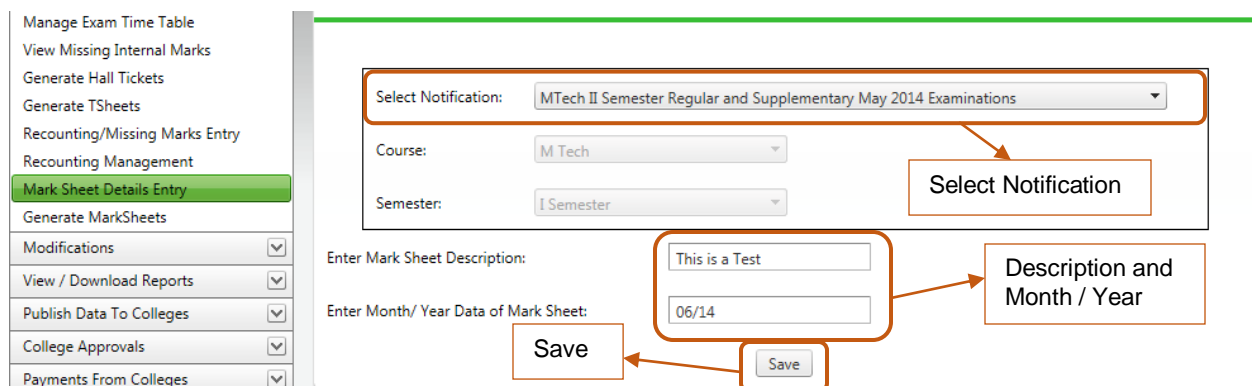


Figure 24: Marks Sheet Detail Entry

Generate Marks Sheets

You can generate student's marks sheets using the Generate Marks Sheets option. You will not be able to generate another marks sheet for an hour. In order to generate Marks Sheet, select the **Notification**, enter or select the **Date** to print on Marks Sheet and click **Generate** as shown below:

The screenshot shows the 'Generate MarkSheets' interface. On the left is a sidebar menu with 'Exam Management' expanded, and 'Generate MarkSheets' highlighted. The main content area is titled 'Generate MarkSheets' and contains the following fields and controls:

- Select Notification:** A dropdown menu with the selected value 'MTech II Semester Regular and Supplementary May 2014 Examinations'. An arrow points to this field with the label 'Select Notification'.
- Course:** A dropdown menu with the selected value 'M Tech'.
- Semester:** A dropdown menu with the selected value 'I Semester'.
- Mark Sheet Heading:** A text input field.
- Month/Year Displayed on Mark Sheet:** A text input field.
- Select Date To Print on MarkSheet:** A date picker field showing 'Wednesday, Aug 20 2014'. An arrow points to this field with the label 'Date'.
- Generate:** A button. An arrow points to this button with the label 'Generate'.

Figure 25: Generate Marks Sheet

Modifications

The Modifications menu allows you to modify the Welcome Page updates and it allows you to make correction to student registrations. You can add, delete or edit the welcome page updates and you can change the registration of students using their Hall Ticket number. A detailed explanation about Welcome Page Update and Registration Correction is provide in the below sections:

Welcome Page Updates

The Welcome Page Update option allows you to add new update, edit or delete an existing update. You can also export the data to an excel file. The below screen provides a brief description of the Welcome Pages Updates option:

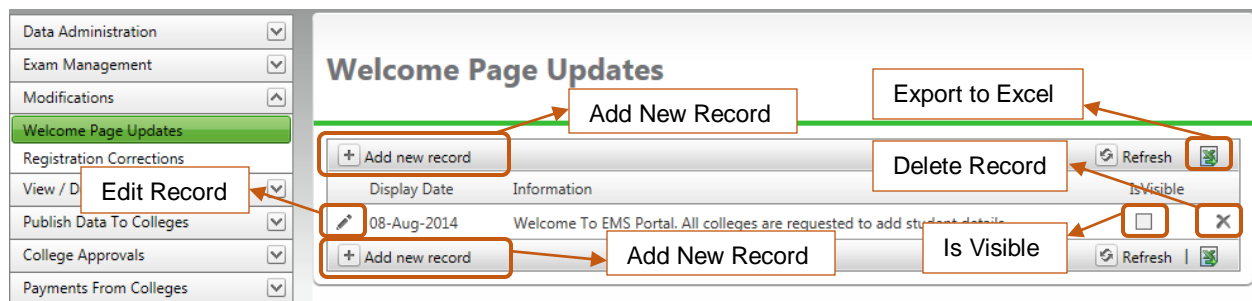


Figure 26: Welcome Page Updates

Registration Corrections

The Registration Correction option allows you to make changes to students' registration details. In order to make changes to student registration details, select the Notification, enter the Hall Ticket Number, and click **Get Detail** as shown below:

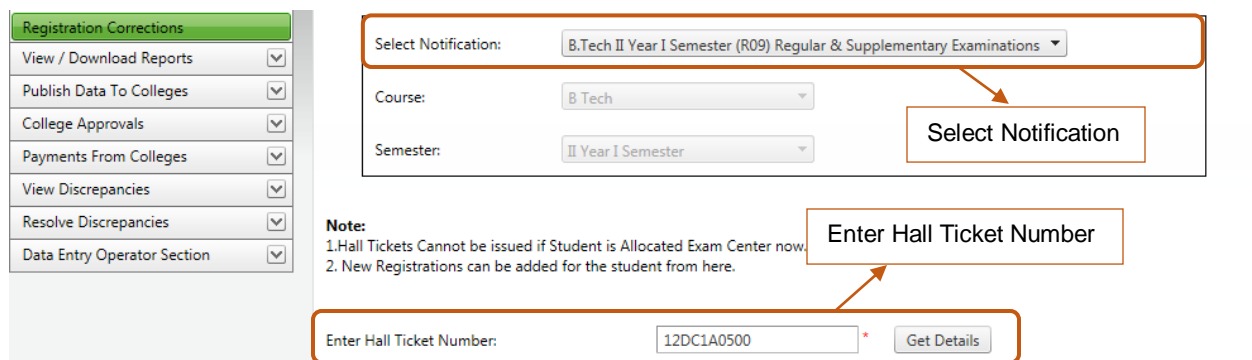


Figure 27: Registration Correction

The Registration Correction option allows you to change the details such as Exam Type, Subject Code, and Subject Name. The below screen provide a brief description of The Registration Correction option:

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplymentary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	Regular

Change Registered Subjects:

Regular or Supply: Regular Supplementary

Exam Type

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS304	PROBABILITY AND STATISTICS
<input type="checkbox"/>	9A02306	BASIC ELECTRICAL ENGINEERING
<input type="checkbox"/>	9A05301	MATHEMATICAL FOUNDATIONS OF COMPUTER SCIENCE
<input type="checkbox"/>	9A05302	ADVANCED DATA STRUCTURES
<input type="checkbox"/>	9A04306	DIGITAL LOGIC DESIGN
<input type="checkbox"/>	9A04301	ELECTRONIC DEVICES AND CIRCUITS
<input type="checkbox"/>	9A02307	ELECTRICAL AND ELECTRONICS LAB
<input type="checkbox"/>	9A05304	DATA STRUCTURES LAB

Change Registration

Change Registration

Subject Code and Subject Name

Figure 28: Registration Details

Once you click the Change Registration button, you will be prompted to confirm the action. Click Confirm to update the changes in the server, you can also cancel the action by clicking the Cancel button as shown in the snapshot below:



Figure 29: Confirm

View / Download Reports

You can view or download various types of reports using the View / Download Reports menu. The View / Download Reports menu allows you to view or download Exam Notifications and Exam Time Table. A detailed explanation about various reports are provide in the below sections:

Exam Notification

You can view and download Exam Notification report using the Exam Notification option. In order to view Exam Notification Reports, select **Notification** and click View as shown in the snapshot below:

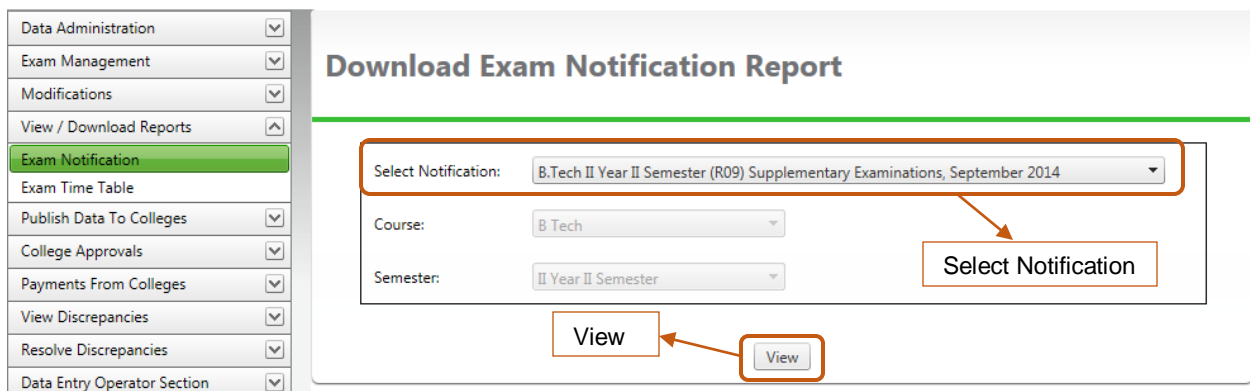


Figure 30: Exam Notification

Exam Notification Report will open in a new window, to download the report click the **Save** button as shown below:

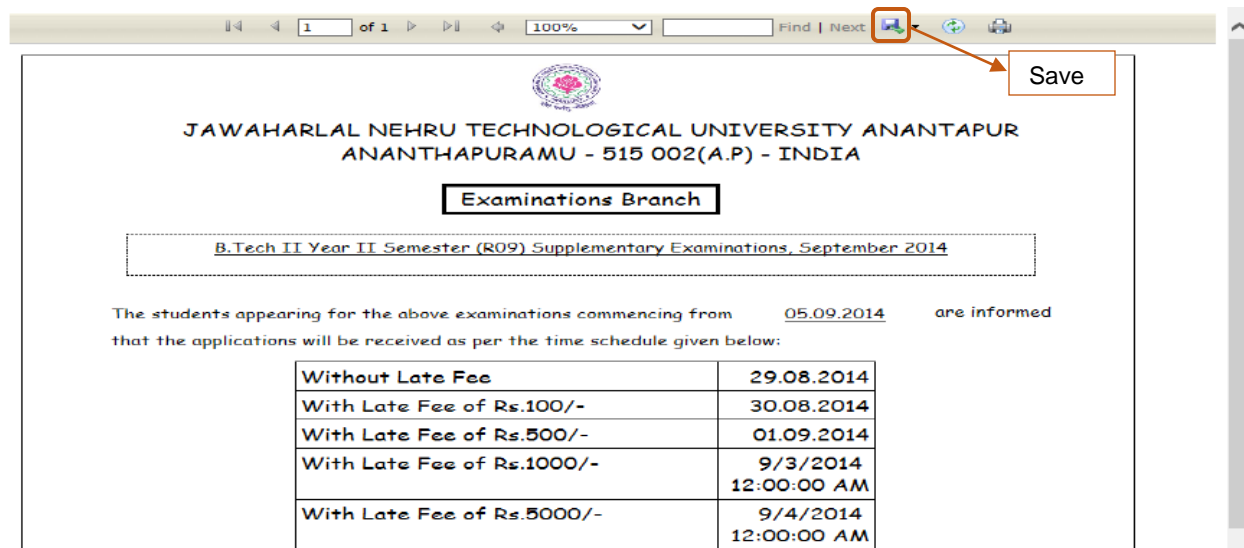


Figure 31: Exam Notification Report

Exam Time Table

You can view and download Exam Time Table using the Exam Time Table option. In order to view Exam Time Tables, select **Notification** and click View as shown in the snapshot below:

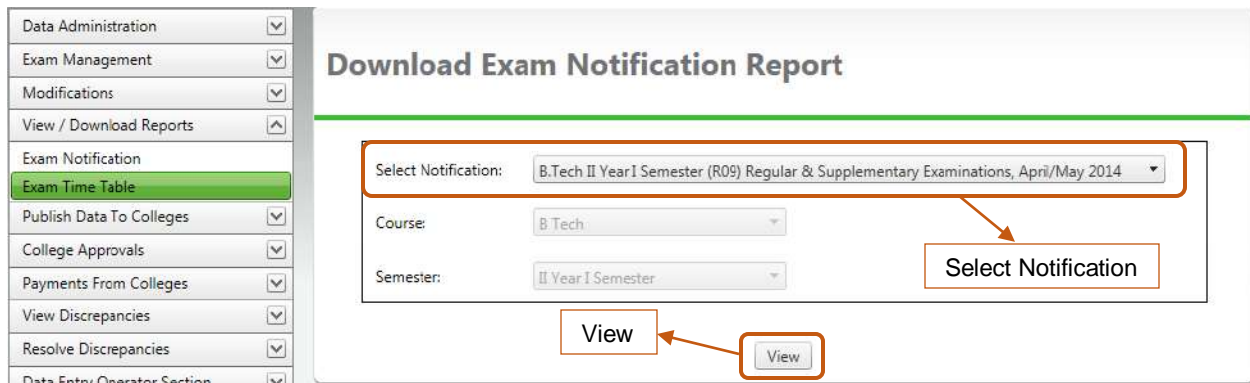


Figure 32: Exam Time Table

Exam Time Table will open in a new window, to download the Time Table click the **Save** button as shown below:

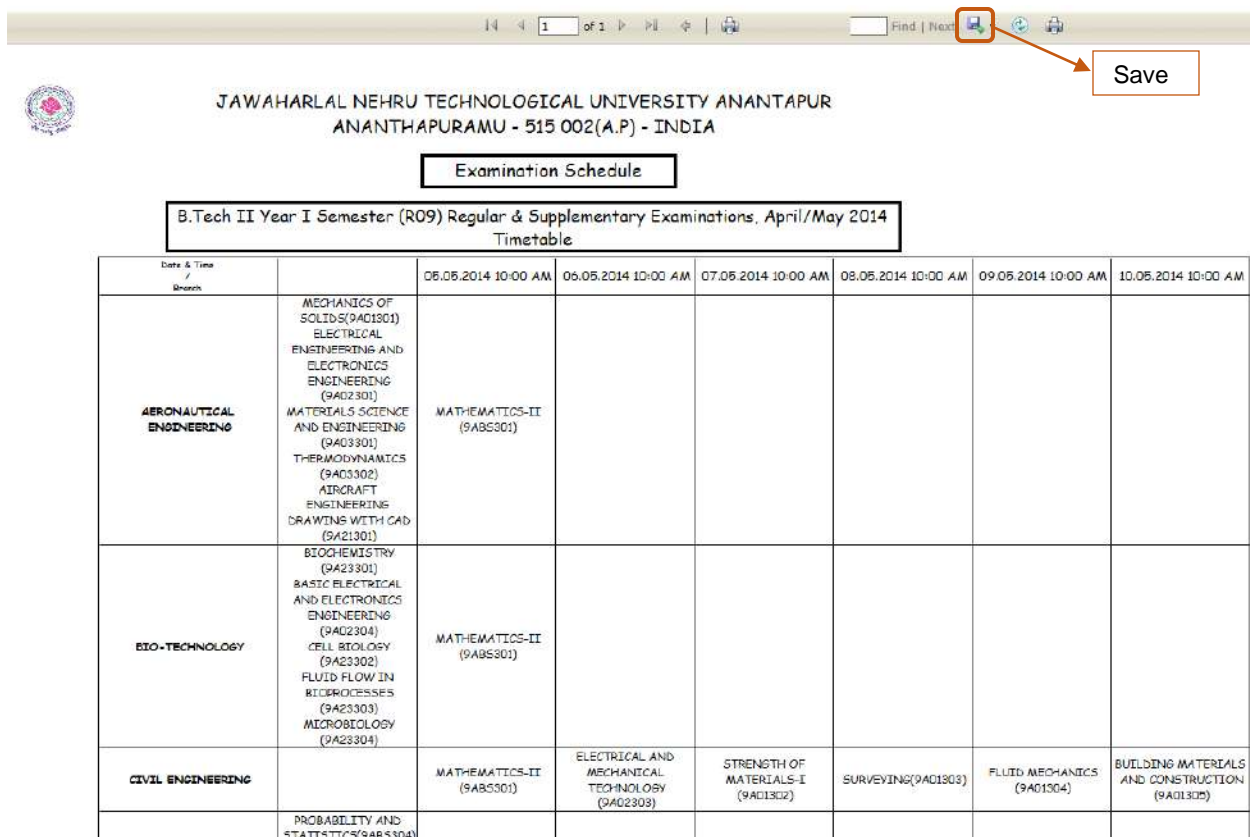


Figure 33: Exam Time Table

Publish Data to College

You can publish various types of notifications such as Exam Notifications and Exam Time Table using the Publish Data to College option. A detailed explanation about publish data is provided in the below section:

Exam Notification

You can publish exam notifications using the Exam Notification option. In order to publish exam notifications, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 34: Publish Exam Notification

Exam Time Table

You can publish exam time table using the Exam Time Table option. In order to publish exam time table, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 35: Exam Time Table



In order to publish exam notifications and exam time table, you need to upload the notifications and time table in an Excel format as shown below:

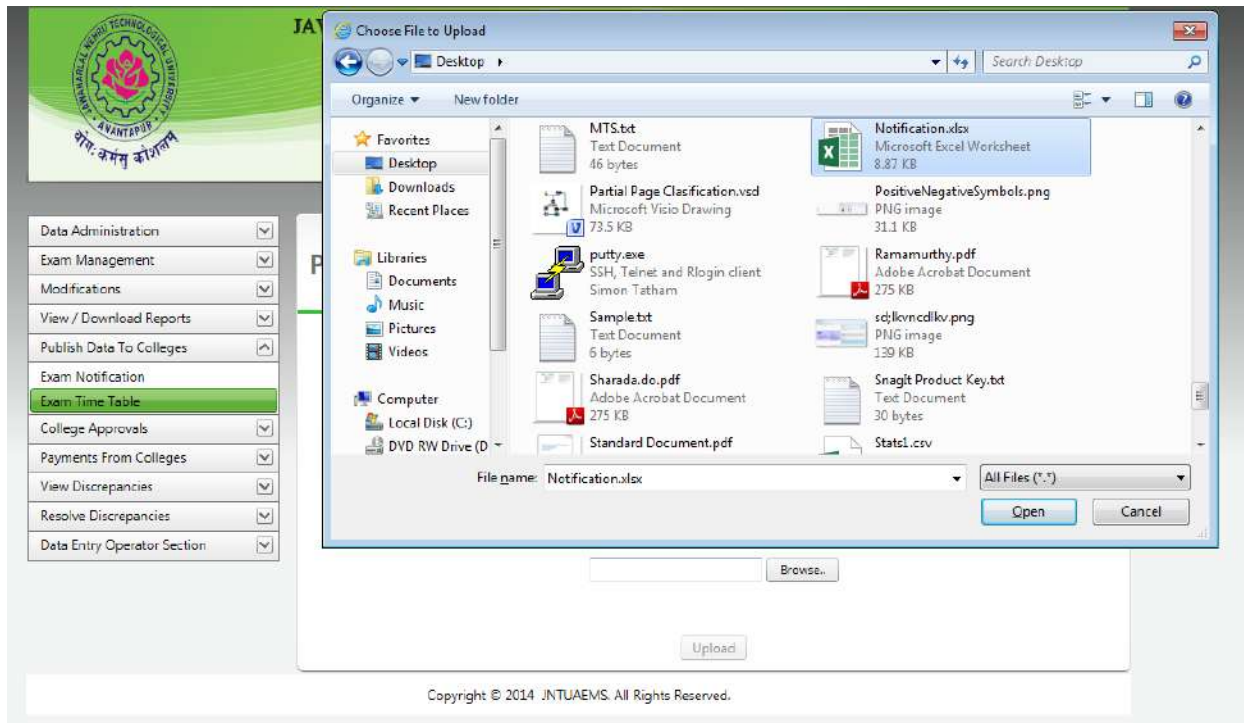


Figure 36: Upload Excel File

College Approvals

The College Approvals menu enables you to approve modified student details, new student details and Re- Registration request. A detailed explanation about the College Approvals option is provided in the below section:

Approve Modified Students

You can approve details modified by students such as Student Name, Father Name, Mother Name, Caste, etc. You can approve all using the Select All checkbox or you can also approve individual details using respective checkboxes as shown below:

Approve Modified Students In College

Approve

Approve

Page size: 10 1 items in 1 pages

Select All	HallTicketNumber	CollegeName (Code)	CourseName	BranchName	Reason For Change
<input type="checkbox"/>	12DC1A0500	Demo College(DC)	B Tech	COMPUTER SCIENCE & ENGINEERING	details modified

	Old Details	New Details
Student Name	DEMO STUDENT1	DEMO STUDENT1
Father Name	STUDENT FATHER	STUDENT FATHER1
Mother Name	STUDENT MOTHER	STUDENT MOTHER1
Date Of Birth	8/1/1990	8/1/1990
Caste	OC	BC-A
Gender	Male	Male
Physically Handicapped	No	No
Photo		

Page size: 10 1 items in 1 pages

Approve

Approve

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Figure 37: Approve Modified Student Details

Approve New Students

You can approve new student details such as College, Course, Branch, Hall Ticket Number, etc. You can approve all students using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

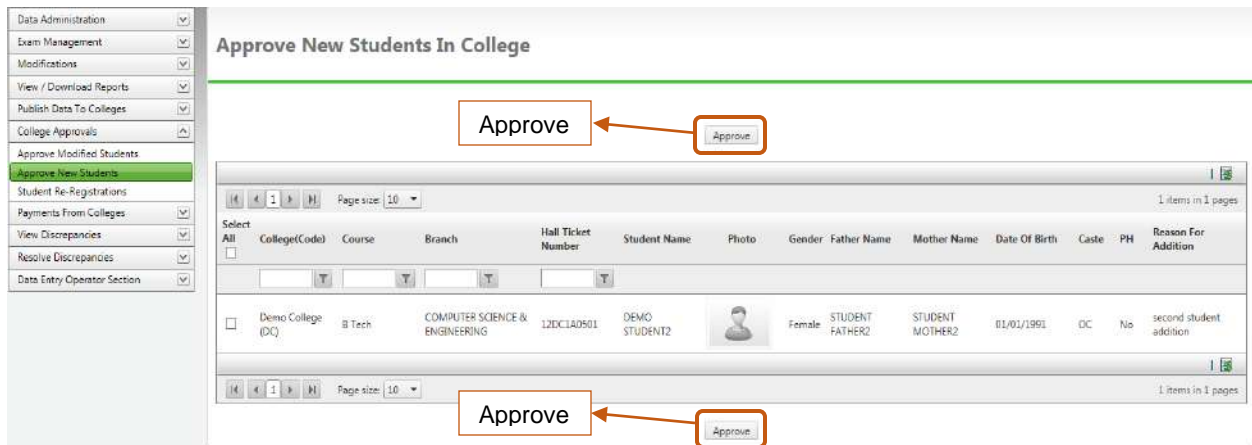


Figure 38: Approve New Students

Student Re-Registration

You can approve re-registered student details such as Hall Ticket Number, Student Name, and College Name etc. You can approve re – registered student details using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

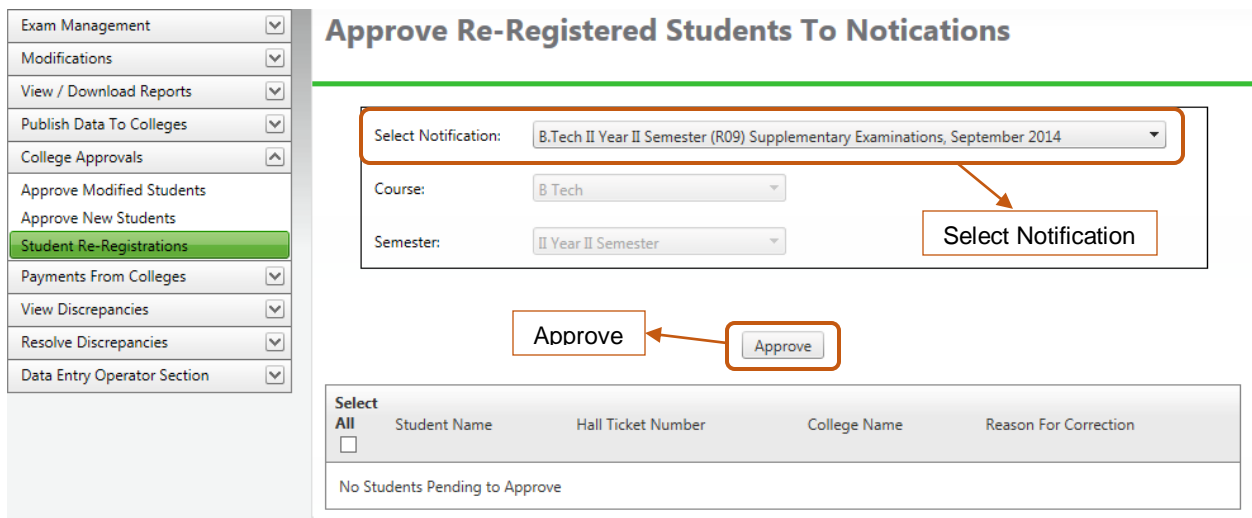


Figure 39: Student Re-Registration

Payments from Colleges

You can view the Registration Amount from colleges using the Registration Amount option in the Payments from Colleges menu. You can also download the registration amount details using the Export to Excel or Export to Adobe options, the below screen provides a brief description of the Registration Amount option:

Registration Amount From Colleges

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Amount For the Selected Notification

College Code	College Name	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
DC	Demo College	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1	Count : 1	Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee(All Colleges): 310.0

Export to Excel
Export to Adobe

Figure 40: Registration Amount from Colleges

View Discrepancies

The View Discrepancies option allows you to view various types of discrepancies such as Lab Marks not Found, Labs Marks Missing 2nd Entry, HT vs PC Not Found, HT vs PC Missing 2nd Entry, PC vs Marks Not Found, PC vs Marks Missing 2nd. A detailed explanation about various Discrepancies are provided in the below sections:

Lab Marks Not Found

The Lab Marks Not Found option enables you to view the details of students registered to lab but lab marks are not found in first entry and second entry. In order to view the details of students registered to lab but lab marks are not found, select the **Notification** as shown below:

The screenshot shows the 'View Discrepancies' interface. On the left, a navigation menu lists various discrepancy types, with 'Lab Marks Not Found' highlighted. The main content area features a form with the following fields:

- Select Notification:** B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb
- Course:** B Tech
- Semester:** II Year II Semester

Below the form, the title reads 'Students Registered To Lab But Lab Marks Not Found in First Entry and Second Entry'. A table below this title shows 'No Records Missed'.

Figure 41: Lab Marks not Found

Lab Marks Missing 2nd Entry

The Lab Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the details of student records missing in second entry, select the **Notification** as shown below:

The screenshot shows the 'View Discrepancies' interface. On the left, a navigation menu lists various discrepancy types, with 'Lab Marks Missing 2nd Entry' highlighted. The main content area features a form with the following fields:

- Select Notification:** B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb
- Course:** B Tech
- Semester:** II Year II Semester

Below the form, the title reads 'Missing Records in Second Entry but Present in First Entry'. A table below this title shows 'No Records Missed'.

Figure 42: Lab Marks Missing 2nd Entry

HT vs PC Not Found

The HT vs PC Not Found option enables you to view the details of the students registered to subject but Hall Ticket vs Paper Code Not Found in first entry and second entry. In order to view the details, select the **Notification** as shown below:

HallTicketNumber	Subject Code
12DC1A0500	9ABS303
12DC1A0500	9A05406
12DC1A0500	9A05401

Figure 43: HT vs PC Not Found

HT vs PC Missing 2nd Entry

The HT vs PC Missing 2nd Entry option enables you to view the missing Hall Ticket vs Paper Code in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A03402	122M1A0306	344007848	Sivaranjanamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekhar	22-08-2014 15:47:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00

Figure 44: HT vs PC Missing 2nd Entry

PC vs Marks Not Found

The PC vs Marks Not Found option enables you to view the PC vs Marks Not Found in first and second entries (HT vs PC 1st entry present). In order to view the missing details, select the **Notification** as shown below:

Paper Code vs Marks Not Found or Missing Entries

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa
 Course: B Tech
 Semester: II Year II Semester

HT vs PC 1st entry present but PC vs Marks Not Found in Both entries

Subject Code	Missing PC Entry
9AHS401	34108311
9A02404	341001767
9A02404	341001768
9ABS304	341004341
9ABS304	341004342
9ABS304	341004343

Figure 45: PC vs Marks Not Found

PC vs Marks Missing 2nd Entry

The PC vs Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

Paper Code vs Marks Missing Second Entry

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa
 Course: B Tech
 Semester: II Year II Semester

Missing Records in Second Entry but Present in First Entry

SubjectCode	PaperCode	Marks	1st Entry By	Date
9ABS303	342001991	40	M.Chandra Sekhar	30-08-2014 16:08:00
9ABS303	342009494	13	M.Mamta	30-08-2014 16:16:00
9A02401	342022090	43	P.Lalitha	28-08-2014 12:38:00
9ABS303	342009490	3	M.Mamta	30-08-2014 16:15:00
9ABS303	342009521	25	M.Mamta	30-08-2014 16:18:00
9ABS303	342008886	40	M.Mamta	30-08-2014 15:29:00
9ABS303	342009517	13	M.Mamta	30-08-2014 16:17:00

Figure 46: PC vs Marks Missing 2nd Entry

Resolve Discrepancies

The Resolve Discrepancies option allows you to resolve the discrepancies in various scenarios such as Lab Marks, HT vs PC Not Found, HT vs PC Missing 2 Entry Delete, HT vs PC Discrepancies, PC vs Marks Not Found Delete, PC vs Marks Missing 2nd Entry Delete, PC vs Marks Discrepancies and Missing Paper Codes. A detailed description is provided below:

Lab Marks Discrepancies

The Lab Marks Discrepancies option allows you to resolve the discrepancies in Lab Marks. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

The screenshot displays the 'Lab Marks Discrepancies' interface. On the left, a navigation menu includes options like 'Data Administration', 'Exam Management', and 'Resolve Discrepancies', with 'Lab Marks Discrepancies' selected. The main content area features a form with the following fields:

- Select Notification:** A dropdown menu currently showing 'MTech II Semester Regular and Supplementary May 2014 Examination:'. An arrow points to this field with the label 'Select Notification'.
- Course:** A dropdown menu showing 'M Tech'.
- Semester:** A dropdown menu showing 'I Semester'.

Below the form is a section titled 'Discrepancy Records' containing a table with the following columns: HallTicketNumber, 1st Entry Marks, 1st Entry By, Date, 2nd Entry Marks, 2nd Entry By, Date, and Final Entry. The table currently displays 'No Discrepancies Found'. At the bottom of the interface, there are two 'Save New Entries' buttons, one of which is highlighted with an arrow.

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Figure 47: Lab Marks Discrepancies

HT vs PC Not Found Resolver

The HT vs PC Not Found Resolver option allows you to resolve the discrepancies list of students who are registered to subject but Hall Ticket vs Paper Code not found in first entry and second entry. You can update the status and click **Save Changed Data** to clear that Hall Ticket vs Paper Code Not Found entry as shown below:

Hall Ticket vs Paper Code Not Found Resolver

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Select Notification

- Following is the list of Students Registered To Subject But Hall Ticket vs Paper Code Not Found in First Entry and Second Entry.
- Update the Status in "Action To Take" column and click "Save Changed Data" to clear that Hall Ticket vs Paper Code Not Found Entry.

Hall Ticket Number	Subject Code	Action To Take
12DC1A0500	9ABS304	None

Save Changed Data

Figure 48: Hall Ticket vs Paper Code Not Found Resolver

HT vs PC Missing 2nd Entry Delete

The HT vs PC Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Hall Ticket vs Paper Code Missing Second Entry Delete

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Select Notification

Delete the Missing Records in Second Entry but Present in First Entry

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A05401	123A1A0530	344031933	P.Mu	20-08-2014 15:26:00
9A03403	128T1A0306	346006882	R.Hal	20-08-2014 10:54:00
9A01405	122M1A0119	346001888	Shaik Farooq Nathan	21-08-2014 15:15:00
9A03402	12745A0304	344006995	Shaik Farooq Nathan	18-08-2014 15:41:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00
9ABS303	12L21A0535	342002159	P.Lalitha	08-08-2014 10:39:00
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A02401	12F81A0408	342018176	Anitha	12-08-2014 11:30:00
9A03402	118P1A0301	344007989	Sivaranjamma	18-08-2014 11:47:00
9A03402	122M1A0306	344007848	Sivaranjamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekher	22-08-2014 15:47:00

Delete Records

Figure 49: HT vs PC Missing 2nd Entry Delete

HT vs PC Discrepancies

The HT vs PC Discrepancies option allows you to resolve the hall ticket vs paper code discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

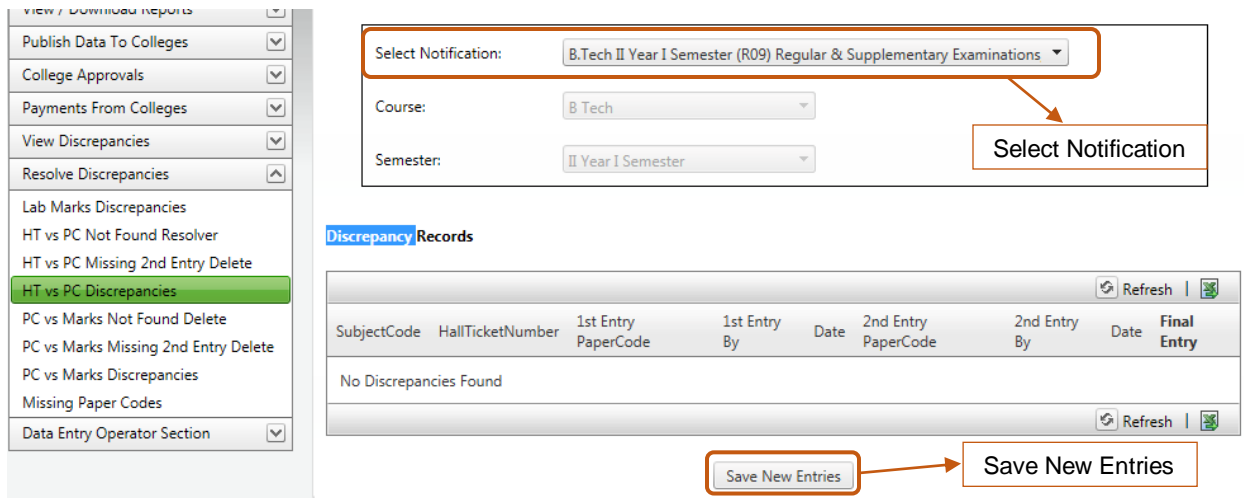


Figure 50: HT vs PC Discrepancies

PC vs Marks Not Found Delete

The PC vs Marks Not Found Delete option allows you to delete the records of entries present in HT vs PC 1st Entry but PC vs Marks Not Found in both entries. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

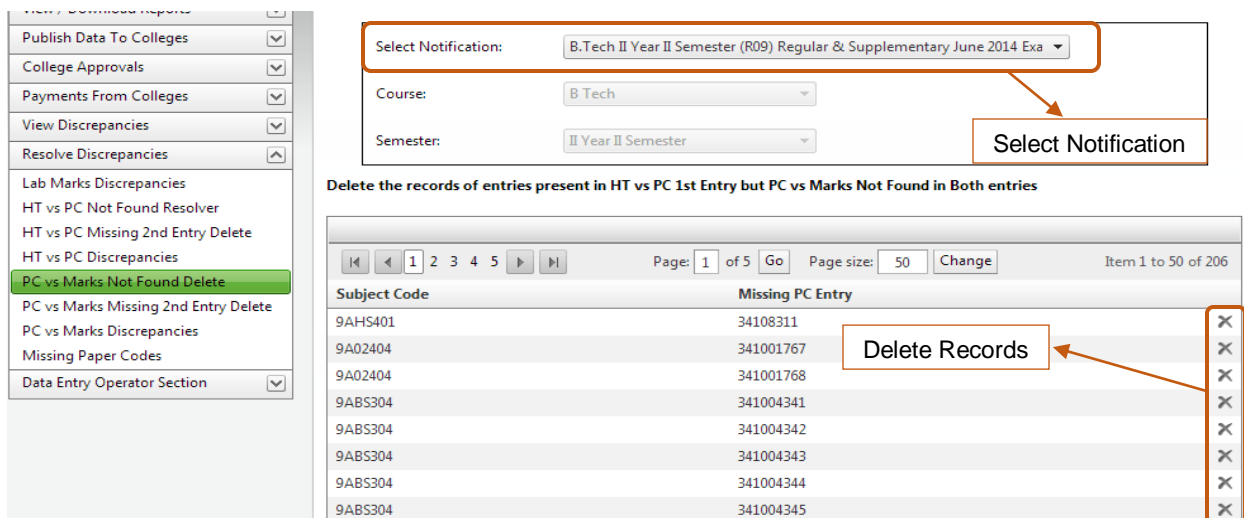


Figure 51: PC vs Marks Not Found Delete

PC vs Marks Missing 2nd Entry Delete

The PC vs Marks Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Figure 52: PC vs Marks Missing 2nd Entry

PC vs Marks Discrepancies

The PC vs Marks Discrepancies option allows you to resolve the Paper Code vs Marks Discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

9A05406	341030971	20	P.Swamalatha	28-08-2014 12:31:00	2	
9A05406	341031288	25	P.Swamalatha	28-08-2014 14:15:00	35	
9ABS303	342003669	41	P.Swamalatha	30-08-2014 14:17:00	33	
9ABS303	342004153	25	P.Swamalatha	30-08-2014 14:51:00	24	
9ABS303	342004151	36	P.Swamalatha	30-08-2014 14:51:00	26	
9A04402	343019950	38	P.Swamalatha	27-08-2014 10:50:00	35	
9A04402	343020295	5	P.Swamalatha	27-08-2014 11:06:00	16	
9A04402	343021697	28	P.Swamalatha	27-08-2014 12:41:00	26	
9A05406	341029721	11	P.Swamalatha	28-08-2014 11:00:00	14	
9ABS303	342004152	25	P.Swamalatha	30-08-2014 14:51:00	36	
9A04402	343022230	33	P.Swamalatha	27-08-2014 14:40:00	38	
9A04402	343022322	35	P.Swamalatha	27-08-2014 14:44:00	25	
9ABS303	342004312	32	P.Swamalatha	30-08-2014 15:03:00	2	
9A04402	343020770	20	P.Swamalatha	27-08-2014 11:33:00	25	
9A05406	341029780	29	P.Swamalatha	28-08-2014 11:02:00	20	
9A05406	341031184	18	P.Swamalatha	28-08-2014 12:51:00	8	
9A05406	341031022	26	P.Swamalatha	28-08-2014 12:35:00	36	
9A05406	341032039	1	P.Swamalatha	28-08-2014 14:48:00	7	
9ABS303	342002967	19	P.Swamalatha	30-08-2014 12:04:00	49	
9A04402	343021868	14	P.Swamalatha	27-08-2014 12:52:00	25	
9A05406	341027536	27	M.Mamta	28-08-2014 10:15:00	17	

Page: 1 of 12 Go Page size: 50 Change Item 1 to 50 of 576

Save New Entries Save New Entries

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Figure 53: PC vs Marks Discrepancies

Missing Paper Codes

You can view the missing paper codes in notification using the Missing Paper Codes option. In order to view the missing paper codes, select the **Notification** from the list, select or enter the **Subject Code** as shown in the below snapshot:

- Data Administration
- Exam Management
- Modifications
- View / Download Reports
- Publish Data To Colleges
- College Approvals
- Payments From Colleges
- View Discrepancies
- Resolve Discrepancies
- Lab Marks Discrepancies
- HT vs PC Not Found Resolver
- HT vs PC Missing 2nd Entry Delete
- HT vs PC Discrepancies
- PC vs Marks Not Found Delete
- PC vs Marks Missing 2nd Entry Delete
- PC vs Marks Discrepancies
- Missing Paper Codes
- Data Entry Operator Section

Missing Paper Codes In Notification

Select Notification

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select / Enter Subject Code: 9A01401 (STRENGTH OF MATERIALS-II)

Select Subject Code

PaperCode	Offset
343000179	3
343000882	22
343001818	2
343004329	9999997488

Figure 54: Missing Paper Code

Data Entry Operator Section

The Data Entry Operator Section allows you update Lab Marks First entry, Lab Marks Second Entry, HT vs PC First Entry, HT vs PC Second Entry, PC vs Marks, PC vs Marks First Entry, PC vs Marks Second Entry and it also allows you to Change the Password. A detailed description is provides below:

Lab Marks First Entry

The Lab Marks First Entry allows you to update lab marks award list first entry for different students. In order to update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select Notification

Select College Code: 9E (SVECW-CHENNAIGUNTA-TIRUPATI)

Select Branch Code: 05 (COMPUTER SCIENCE & ENGINEERING)

Select Subject Code: 9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)

Get Students

Enter Lab Marks and click Validate & Save

Select College Code, Branch Code and Subject Code

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

Figure 55: Lab Marks First Entry

Lab Marks Second Entry

The Lab Marks Second Entry allows you to validate and update lab marks award list second entry for different students. In order to validate and update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select College Code: 9E (SVECW-CHENNAIGUNTA-TIRUPATI)

Select Branch Code: 05 (COMPUTER SCIENCE & ENGINEERING)

Select Subject Code: 9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)

Get Students

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

• -4 = MP

Figure 56: Lab Marks Second Entry

HT vs PC (Code Slips) First Entry

The HT vs PC First Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and click **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Course: B Tech

Semester: II Year I Semester

Select Subject Code: 9A04301 (ELECTRONIC DEVICES AND CIRCUITS)

Hall Ticket Number	Paper Code
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Validate & Save

Clear All Boxes

Figure 57: HT vs PC First Entry

HT vs PC (Code Slips) Second Entry

The HT vs PC Second Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 58: HT Vs PC (Code Slips) Second Entry

PC vs Marks(Award List) First Entry

The PC vs Marks First Entry allows you to validate and update Paper Code vs Marks (Award List) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 59: PC vs Marks (Award List) First Entry

PC vs Marks (Award List) Second Entry

The PC vs Marks Second Entry allows you to validate and update Paper Code vs Marks (Award List) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Select Subject Code: Tech

Semester: II Year I Semester

Select / Enter Subject Code: 9A02306 (BASIC ELECTRICAL ENGINEERING)

Paper Code	Marks
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Enter Paper Code, Marks and click Validate & Save

Validate & Save Clear All Boxes

Figure 60: PC vs Marks (Award List) Second Entry

Change Password

You can change the site password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 61: Change Password

Acronyms

JNTU	Jawaharlal Nehru Technical University
D - Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA – Anantapururamu Examination Management System

College User Guide


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is a user guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes the options such as college user selection, student exam registrations, upload data, view / download reports, and payments to university. The document is targeted at users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the users to perform tasks such as user section management, view / download reports, upload data, and make payments. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/cems/WebLogin.aspx> as shown below.

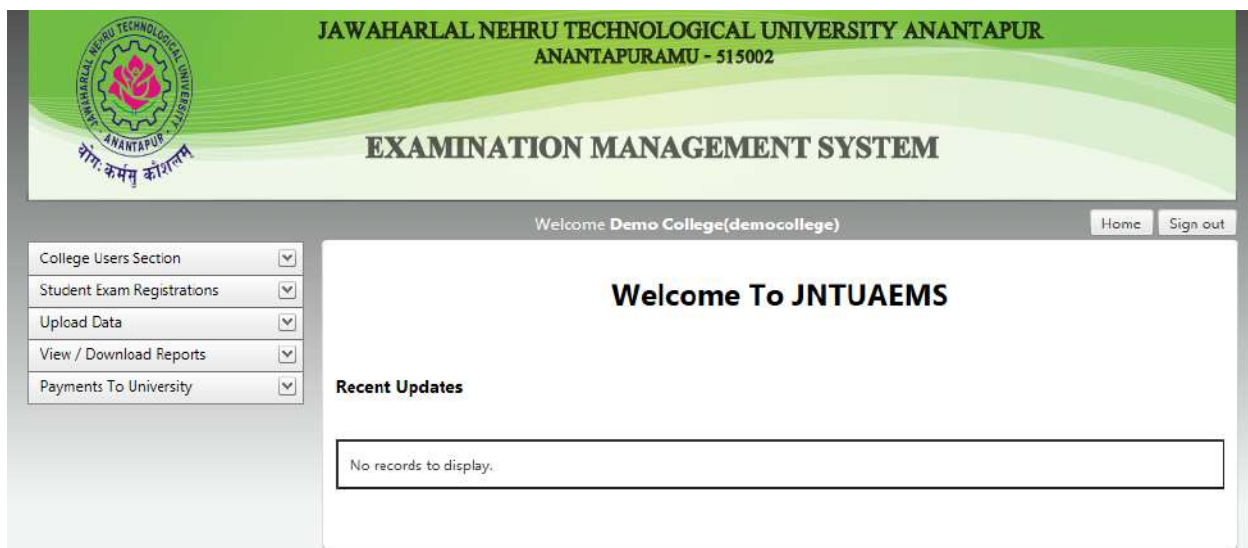


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. College User Section
2. Student Exam Registration
3. Upload Data
4. View / Download Reports
5. Payments to University

Getting Started

In order to get started, you need to first login to web portal. To login to Exam Management System, enter the **User Name** and **Password** and click **Login** as shown below:

Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen with updates given by admin as shown below:

Figure 3: Home Page

College User Section

The College User Section allows you to add student to college, edit student details, view students in college, view internal marks, view missing internal marks and change password the site password. The various option of College Use Section is explained in detail in the following sections:

Add Student to Your College

You can add students to your college using the Add Student to Your College option. In order to add a student to your college, you need to enter the mandatory student details like halt ticket number, student name, father's name, gender, date of birth, reason for addition and you would also require to upload a photograph of the student.

The below screen provides a brief description of the Add Student to Your College option:

The screenshot shows the 'Add Student To Your College' form. On the left is a navigation menu with options: Add Student To College (highlighted), Edit Student Details, View Students In College, View Internal Marks, View Missing Internal Marks, Change Password, Student Exam Registrations (checked), Upload Data (checked), View / Download Reports (checked), and Payments To University (checked). The main form area is titled 'Add Student To Your College' and contains several input fields:

- Hall Ticket Number:** A text input field with an asterisk.
- Student Name(as per SSC):** A text input field with an asterisk.
- Father Name(as per SSC):** A text input field with an asterisk.
- Mother Name:** A text input field.
- Gender:** A dropdown menu with '--Select--' and an asterisk.
- Date Of Birth:** A date picker with '--Select Date--' and an asterisk.
- Caste:** A dropdown menu with 'OC' selected.
- Physically Handicapped(PH):** A checkbox.
- Upload Student Photo:** A section with a placeholder image of a person and a 'Select Photo' button.
- Reason For Addition:** A text area with an asterisk.

Four callout boxes provide instructions for these fields:

- Callout 1: 'Enter the Halt Ticket Number, Student Name, Father's Name and Mother's Name' (points to Hall Ticket Number, Student Name, and Father Name).
- Callout 2: 'Specify the Gender, Date of Birth, Caste and Specify if Physically Handicapped' (points to Gender, Date Of Birth, Caste, and Physically Handicapped).
- Callout 3: 'Upload Student's Photo' (points to the photo upload section).
- Callout 4: 'Enter the Reason for Addition and click Save' (points to the Reason For Addition field and the SAVE button).

Figure 4: Add Student to Your College

Edit Student Details

You can edit the student's details using the Edit Student Details option. If you edit the student details more than once, the latest modifications will be updated in the college database. In order to edit the student details, you need to enter the hall ticket number first. The below screen provides a brief description of the Edit Student Details option:

College Users Section

- Add Student To College
- Edit Student Details**
- View Students In College
- View Internal Marks
- View Missing Internal Marks
- Change Password
- Student Exam Registrations
- Upload Data
- View / Download Reports
- Payments To University

Edit Student Details In Your College

Note: If Student Details are edited more than once, only the latest modifications will be considered.

Enter Hall Ticket Number: *

Course Name:

Branch Name: COMPUTER SCIENCE & ENGINEERING

Student Name(as per SSC): *

Father Name(as per SSC): *

Mother Name:

Gender: *

Date Of Birth: *

Caste:

Physically Handicapped(PH):

Student Photo

Reason For Change:

Enter the hall ticket number and click Get Details

Edit Student Details as per your requirement and Click Save

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Figure 5: Edit Student Details

View Students in College

The View Students in College option allows you to view the list of students in colleges. You can filter the list by course, by branch and by year. The below screen provides a brief description of the View Students in College option:

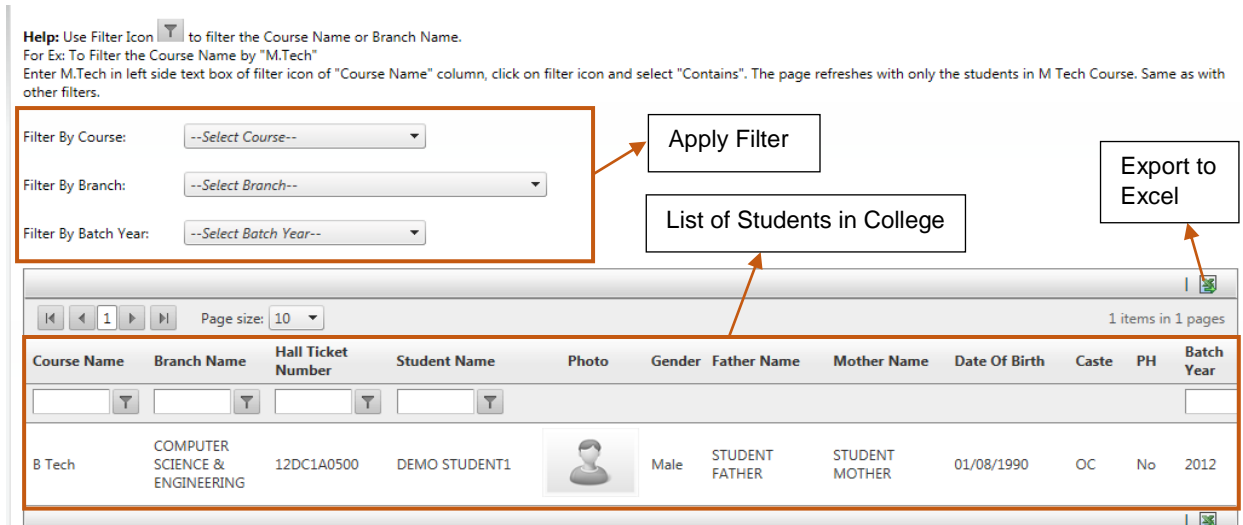


Figure 6: View Students in College

View Internal Marks

You can view the internal marks of different students using the View Internal Marks option. In order to view the internal marks of the students, you need to select the course, branch, batch year and semester. The below figure provides a brief description of the View Internal Marks option:

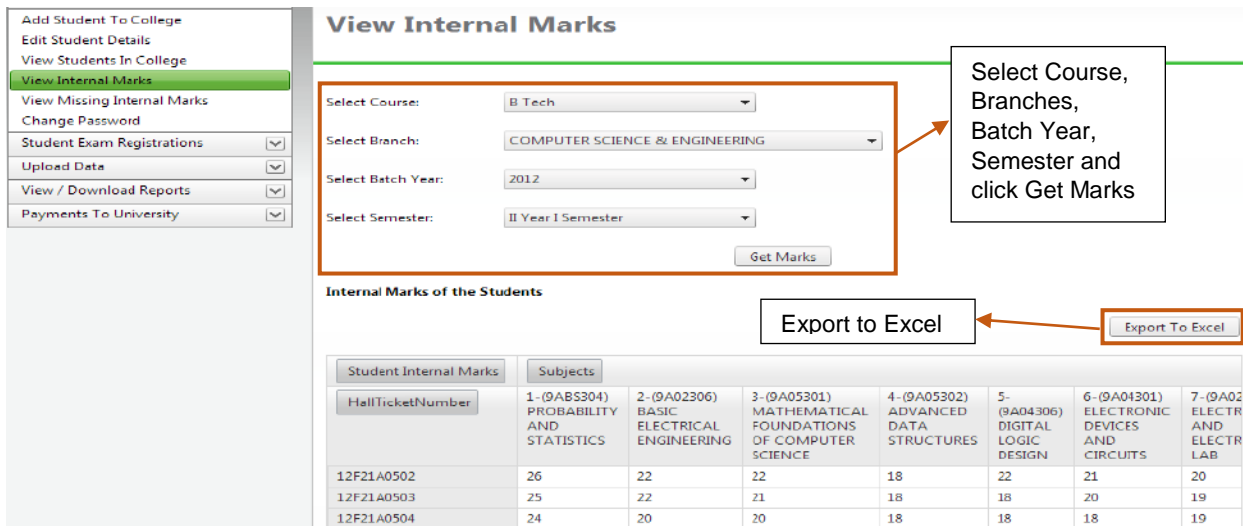


Figure 7: View Internal Marks

View Missing Internal Marks

The View Missing Internal Marks option allows you to view the missing and zero internal marks of the students. In order to view the missing internal marks, you need to select the Notification first. The below screen provides a brief description of the View Missing Internal Marks option:

View Missing Internal Marks of Students

Select Notification:

Course:

Semester:

The following students Internal Marks are NOT FOUND or marked as 0 for processing the Results.

Hall Ticket Number	Subject Code	Internal Marks
10F21A0501	9A05101	Not Available
10F21A0501	9ABS105	Not Available
10F21A05B8	9A05101	Not Available
10F21A05B8	9A03101	Not Available
10F21A05B8	9ABS102	Not Available
10F21A05B8	9ABS104	Not Available
10F21A1214	9ABS102	0
10F21A1214	9ABS104	0

Select Notification, Course and Semester

Figure 8: View Missing Internal Marks of Students

Change Password

You can change the password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Change Password

New Password Criteria:

- 1) At least 1 upper case character
- 2) At least 1 lower case character
- 3) At least 1 numerical character
- 4) At least 1 special character
- 5) Minimum of 8 characters and maximum of 18 characters length.

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 9: Change Password

Student Exam Registration

The Student Exam Registration screen allows you to Add Exam Registration, View Registered Students, and Delete Registration. Various options of Student Exam Registration is explained in the below sections:

Add Exam Registration

You can register to exam notification using the Add Exam Registration option. You can register to notifications any number of times. However, the recent registration will be considered by the system. Below screen provides a brief description of Add Exam Registration:

The screenshot shows the 'Add Exam Registration' form. It includes the following fields and elements:

- Select Notification:** A dropdown menu showing 'B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb'.
- Course:** A dropdown menu showing 'B Tech'.
- Semester:** A dropdown menu showing 'II Year II Semester'.
- Enter Hall Ticket Number:** A text input field containing '12DC1A0500' and a 'Get Details' button.
- Name:** A text input field containing 'DEMO STUDENT1'.
- Branch:** A text input field containing 'COMPUTER SCIENCE & ENGINEERING'.
- Regular or Supply:** A radio button group with 'Supplementary' selected.
- Select Subjects:** A table with columns 'Select', 'SubjectCode', and 'SubjectName'. The 'Select' column contains checkboxes. An annotation points to the checkbox for '9A05402'.
- Register:** A button at the bottom of the form.

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS303	ENVIRONMENTAL SCIENCE
<input type="checkbox"/>	9A05406	COMPUTER ORGANIZATION
<input type="checkbox"/>	9A05401	DATABASE MANAGEMENT SYSTEMS
<input type="checkbox"/>	9A05402	OBJECT ORIENTED PROGRAMMING
<input type="checkbox"/>	9A05407	FORMAL LANGUAGES AND AUTOMATA THEORY
<input type="checkbox"/>	9A05403	DESIGN AND ANALYSIS OF ALGORITHMS
<input type="checkbox"/>	9A05404	OBJECT ORIENTED PROGRAMMING LAB
<input type="checkbox"/>	9A05405	DATABASE MANAGEMENT SYSTEMS LAB

Figure 10: Add Exam Registration

View Registered Students

You can view the list of the students registered for the selected notifications. In order to view the list of students registered for notifications, select the type of notification from the list. The below screen provides a brief description of View Registered Students option:

View Students Registered To Notification

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Registered Students

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05401	DATABASE MANAGEMENT SYSTEMS	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05406	COMPUTER ORGANIZATION	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS303	ENVIRONMENTAL SCIENCE	Supplementary

Figure 11: View Registered Students

Delete Registration

A Student registration can be removed from a Notification if student has already registered for it. You can remove a student from the registered list using the Delete Registration option. The below screen provides a brief description of the Delete Registration option:

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Enter Hall Ticket Number: 12DC1A0500 * Get Details

Name: DEMO STUDENT1

Branch: COMPUTER SCIENCE & ENGINEERING

Registered Subjects

SubjectCode	SubjectName
9ABS303	ENVIRONMENTAL SCIENCE
9A05406	COMPUTER ORGANIZATION
9A05401	DATABASE MANAGEMENT SYSTEMS

Figure 12: Delete Registration

Upload Data

You upload various types of data into Exam Management System using the Upload Data option. The Upload Data option allows you to upload Student Photo, Student Details, Detained List Records, Internal Marks Data, D-Form and MP Details. Each of these options are explained in the below section:

Student Photo

You can upload student's photo using the Student Photo option. You can only upload a relevant zip file which contains student images. The maximum file size should be 5MB, you can upload bulk images using the Student Photo option as shown below:

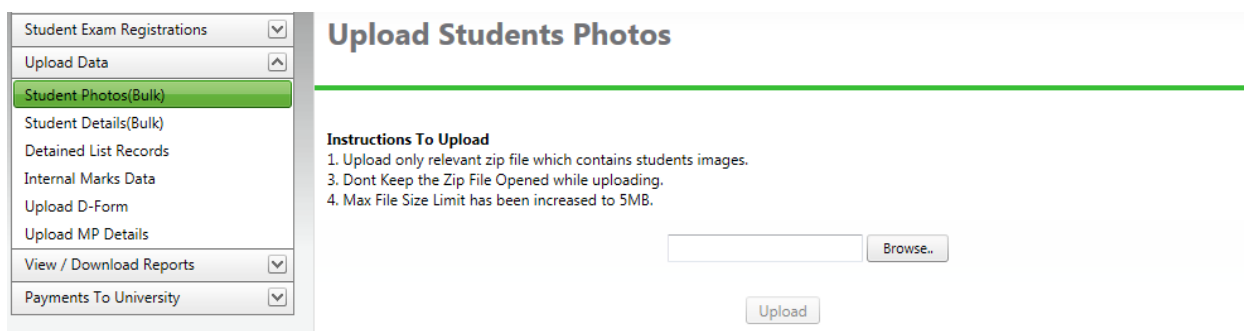


Figure 13: Upload Student Photo

Student Details

You can upload student details using the Student Details option. You can only upload an Excel file which contains student data. The Student Details option allows you to download the templates for uploading student details, you also can upload student details in bulk using the Student Details option as shown below:

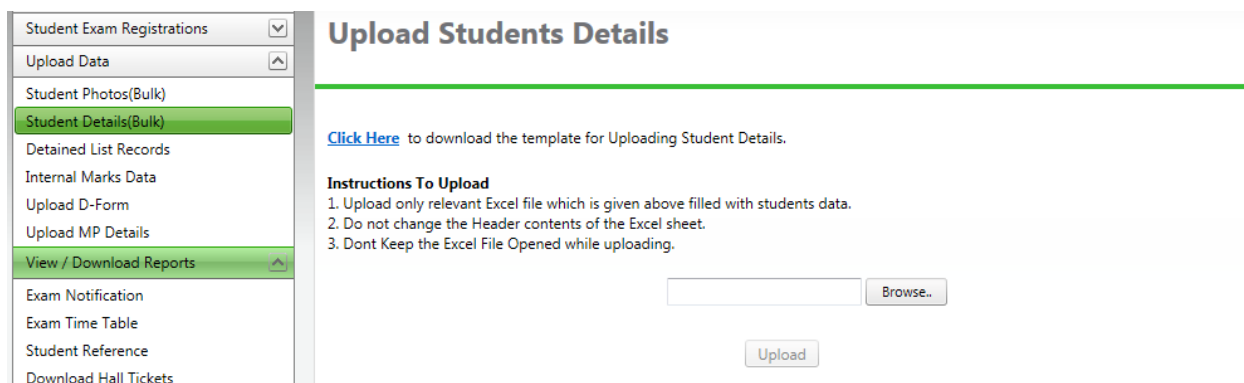



Figure 14: Upload Student Details

Detained List Records

The Detained List Records option allows you to add or remove students from detained students list. In order to add or delete students from the detained students list, select the **Course**, Enter the **Halt Ticket Number** and click Add As Detained to add a student and click the Delete  a student from the detained students list as shown below:

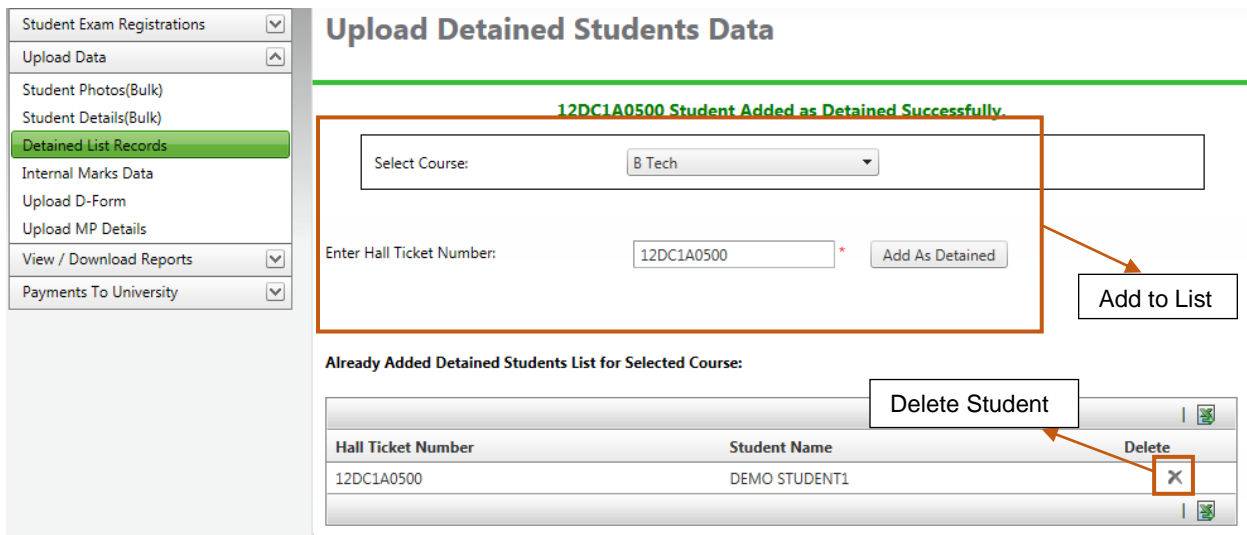


Figure 15: Upload Detained Students Data

Internal Marks Data

You can upload internal marks of the students using the Internal Marks Data option. You can download exam notification from exam section and enter the data to the excel file, in order to upload internal marks of the students select **Notification** from the list, browse the file and click **Upload** as shown below:

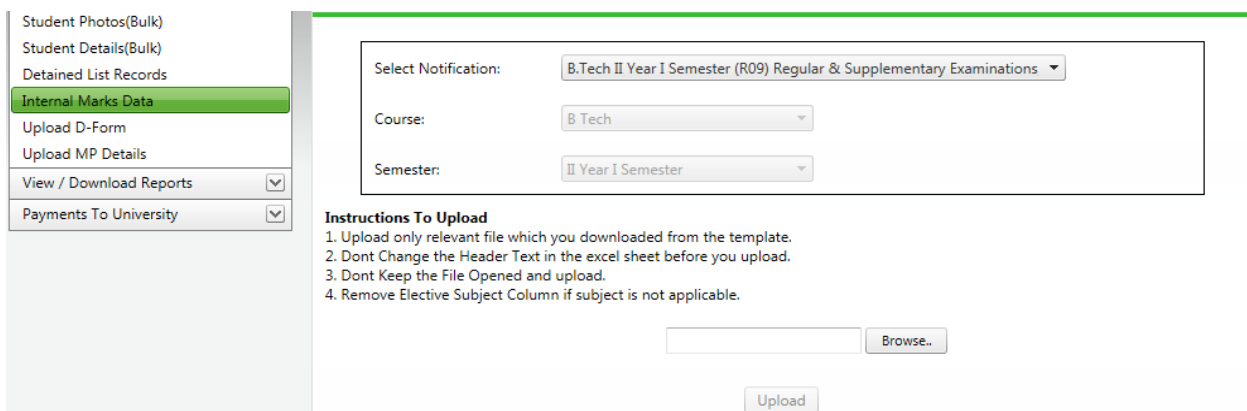
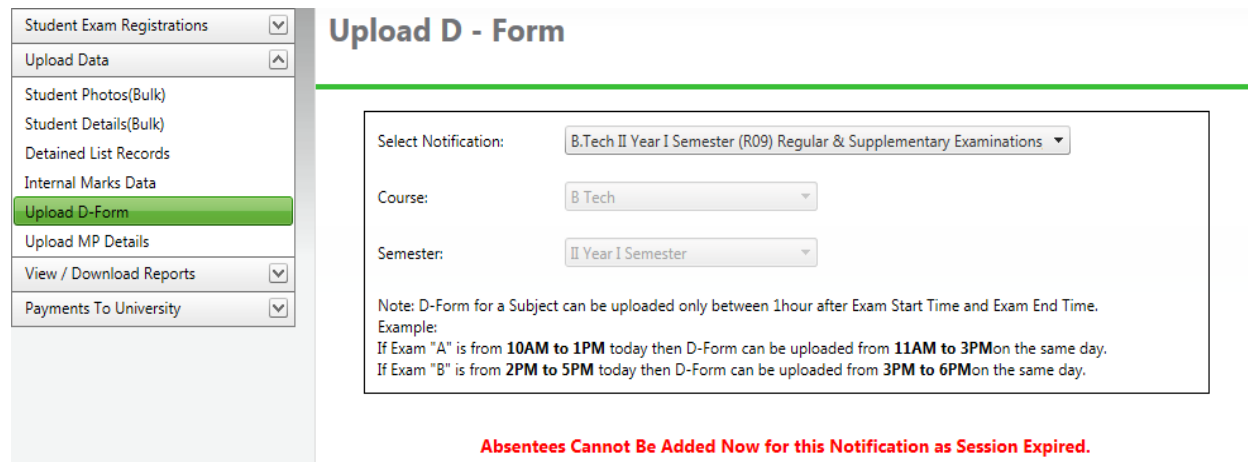


Figure 16: Upload Internal Marks

Upload D – Form

You can upload the D – Form using the Upload D – Form option. You can upload the D – Form for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload D – Form option:



Upload D - Form

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

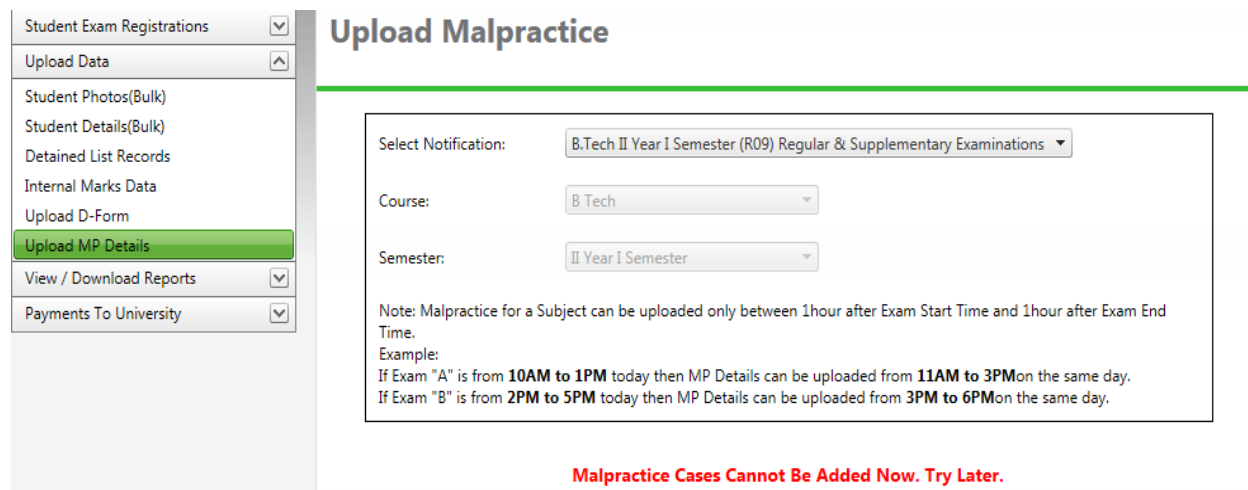
Note: D-Form for a Subject can be uploaded only between 1hour after Exam Start Time and Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then D-Form can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then D-Form can be uploaded from **3PM to 6PM** on the same day.

Absentees Cannot Be Added Now for this Notification as Session Expired.

Figure 17: Upload D – Form

Upload MP (Malpractice) Details

You can upload the MP Details using the Upload MP Details option. You can upload the MP Details for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload MP Details option:



Upload Malpractice

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Note: Malpractice for a Subject can be uploaded only between 1hour after Exam Start Time and 1hour after Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then MP Details can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then MP Details can be uploaded from **3PM to 6PM** on the same day.

Malpractice Cases Cannot Be Added Now. Try Later.

Figure 18: Upload Malpractice

View or Download Reports

You can view or download various types of reports using the View / Download option. The View / Download option allows you to view or download exam notifications, time table, student references, hall tickets, individual hall tickets, TSheets, internal marks template, D – Form, MP details and students writings in your college. A detailed explanation of various types of reports are provided in the below sections:

Exam Notification

You can download exam notifications using the Exam Notifications option. In order to download an exam notification, select the **Notification** from the list and click **Download** to download the notification as shown below:

Figure 19: Download Exam Notifications

Exam Time Table

You can download exam time table using the Exam Time Table option. In order to download an exam time table, select the **Notification** from the list and click **Download** to save the time table as shown below:

Figure 20: Exam Time Table

Student Reference

The Student Reference option allows you to view the finalized list of student data in the server which will be used to generate hall tickets. You can also download the finalized student data using the Student reference option as shown below:

Student Data In Your College

Note: This report is the finalized Students Data in the Server which will be used to Generate Hall Tickets. Any Discrepancy Please report immediately to **Controller of Examinations**.

Select Course:

Select Branch:

Figure 21: Student Reference

Download Hall Tickets

You can download exam hall tickets using the Download Hall Tickets option. In order to download an exam hall tickets, select the **Notification** from the list and click **Download** as shown below:

Download Hall Tickets

Instructions

1. Download the "Instructions to the candidates" file and the same instructions shall be printed on the back side of each hall ticket. [Click Here To Download](#)
2. Download the Hall Tickets and take the printout on the front side.

Select Notification:

Course:

Semester:

Figure 22: Download Hall Tickets

Download Individual Hall Tickets

You can download individual exam hall tickets using the Download Individual Hall Tickets option. Hall Ticket is available for download only if the student has registered after Hall Tickets are generated. In

order to download an individual exam hall tickets, select the **Notification** from the list, enter **Hall Ticket Number** and click **Download** as shown below:

Download Individual Hall Ticket

Hall Tickets Not Generated By Admin for the Selected Notification. Please Contact CE for more Information.

Note: Hall Ticket is available here only If Student has registered after Hall Tickets are generated.

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Enter Hall Ticket Number: *

Download

Figure 23: Download Individual Hall Ticket

Download TSheet

You can download TSheet using the Download TSheet option. In order to download a TSheet, select the **Notification** from the list and click **Download** as shown below:

EXAMINATION MANAGEMENT SYSTEM

Welcome Demo College(democollege) Home Sign out

Download TSheets

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Download

Copyright © 2013 JNTUA. All Rights Reserved.

Figure 24: Download TSheet

Internal Marks Template

You can download Internal Marks Templates using the Internal Marks Template option. In order to download a template, select the **Notification** from the list and click **Download** as shown below:

Figure 25: Internal Marks Template

Students Writing in Your College

You can view and download students writing for a particular date using the Student Writing in Your College option. In order to download Students Writing, select the **Notification**, select **Examination Date** and **Exam Type** from the list and click **Download** as shown below:

Copyright © 2013 JNTUA. All Rights Reserved.

Figure 26: Students Writing In Your College

Download D – Form Report

You can view and download D – Form Report using the D - Form option. Download the D-Form Report only after uploading the details of Absent Students and one D- Form is enough for one Notification. In order to view and download D - Form Reports, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 27: Download D – Form Report

Malpractice Details

You can view and download MalpracticeDetails using the Malpractice Details option. In order to view and download Malpractice Details, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 28: Download Malpractice Report

Payments to University

You can view the payments details such as registration amount using the Payments to University option. To view the Registration Amount, click **Payments to University** and then click **Registration Amount** as shown below:

Student Exam Registrations

Upload Data

View / Download Reports

Payments To University

Registration Amount

Registration Amount to Pay to University

Select Notification:

Course:

Semester:

Instructions
1. Click on any of the column name to Sort by that column.

Amount For the Selected Notification

Hall Ticket Number	Registration Date	No Of Subjects Registered	Regular Or Supplementary	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
12DC1A0500	8/27/2014	3	Supplementary	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1				Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee (All Students): 310.0

Figure 29: Registration Amount to Pay to University



You can download the Registration Amount details using the Export to Excel or Export to PDF.

Acronyms

JNTU	Jawaharlal Nehru Technical University
D – Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

21-22

AB
25-09-2021

DOCILE INFOTECH INDIA PRIVATE LIMITED

S02, 4th Cross, 4th Main
AECS Layout, Kundalahalli
Bangalore Karnataka 560037
India
GSTIN 29AADCD2488B1ZQ

TAX INVOICE

#	: INV-20212215	Place Of Supply	: Andhra Pradesh (37)
Invoice Date	: 21 Sep 2021		
Due Date	: 21 Oct 2021		
W.O.#	: Procs No. C2/JNTUA/Estt. /Equipment/2021		

Bill To	Ship To
The Director of Evaluation JNT University Anantapur Anantapuramu 515002 Andhra Pradesh India GSTIN 37AAAJJ0861G1ZC	JNT University Anantapur Anantapuramu 515002 Andhra Pradesh India GSTIN 37AAAJJ0861G1ZC

A1
25/9/2021

#	Item & Description	HSN/SAC	Rate	IGST		Amount
				%	Amt	
1	AMC support for the following existing features Admin EMS Portal Data Entry EMS Portal College EMS Portal(https://jntuaems.azurewebsites.net/) Data Sync jobs maintenance Upload of Admin information to Cloud from local EMS Download of College information from Cloud to local EMS Upload of various reports(HT, TSheets) to cloud for accessible by College users Online Exam marks sync for M.Tech & MPharm students	997331	7,80,570.00	18%	1,19,070.00	7,80,570.00

Bill Payment for Rs. 7,80,570.00
Rupesh Selva
Director of Evaluation
Anantapuramu

Total In Words	IGST18 (18%)	1,19,070.00
Indian Rupee Seven Lakh Eighty Thousand Five Hundred Seventy Only	Total	₹7,80,570.00

Bank Details
Account Number : 50200056081311
IFSC : HDFC0000133
Bank Name : HDFC Bank
Branch Name : JP Nagar, Bangalore

For Docile Infotech India Pvt. Ltd.
G. V. Satish Kumar
Authorized Signature

This is a computer generated invoice.

Terms & Conditions
Make all checks payable to Docile Infotech India Private Limited

4A
REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., Act.No.30 of 2008)
ANANTHAPURAMU - 515 002 (A.P.) INDIA

Dr.C.Sashidhar,
M.Tech, Ph.D.,



Phone : + 918554272433
FAX +918554 272437
Mobile: + 91 9908 088806
Email id:registrar@jntua.ac.in

Registrar

Procs No. C2/JNTUA/Estt./Equipment/ 2021

Dt.17-09-2021

Sub:- JNTUA, ATP-Estt.-Renewal of Annual Maintenance Contract for
Examination Branch on purchase for payment of AMC of Rs.7,80,570/-
- Orders-Issued.

Read:- 1.Office Note dt.03-09-2021 submitted by Director of Evaluation
2.Procs.No.C2/Estt./JNTUA/EMS Committee/2021, dt.28-08-2021
3. Report dt.03-09-2021 submitted by the committee and approved by the
Vice-Chancellor on dt.13-09-2021

--o0o--

ORDER:-

In the Proceedings (2) cited a Committee has been constituted for detailed examination of the proposal of the Director of Evaluation and to submit a report in connection with the payment of Annual Maintenance charges to M/s Docile Infotech Private Limited, Bangalore. The committee has submitted its report and, as per the recommendations made by the Committee in its report, dt.03-09-2021 (2) read above, the Honourable Vice-Chancellor has accorded permission for renewal of Annual Maintenance of contract and for payment of Rs.7,80,570/- (Rupees Seven lakhs eighty thousand five hundred and seventy only) (Rs.6,61,500 + GST 18%) towards AMC Charges to M/s Docile Infotech Private Limited, Bangalore for the academic year 2021-2022. However, for the next year 2022-23, the AMC will be paid only with 5% increase on the base price of Rs.6,61,500/- along with applicable GST.

In view of the above circumstances, the Director of Evaluation is requested to take further action in payment of AMC Charges to the above Agency for the year 2021-22.

The expenditure shall be met from Examination Account of the University.

4-10
REGISTRAR

To

The Director of Evaluation, JNTUA, ATP for information & necessary action
Copy to C.E. (U.G.) & C.E. (P.G.), JNTUA, Ananthapuramu for information
Copy to D.R.(Estt.) & D.R. (Accts.), JNTUA, Ananthapuramu
Copy to P.A.to Vice-Chancellor, P.A. to Rector & P.A. to Registrar
Copy to file.

REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA – Anantapuramu Examination Management System

Administrator's Guide


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is an administrator guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes tasks such as data administration, exam management, site modifications, reports, data publishing, college approvals, payment details, discrepancies and data entry. The document is targeted at admin users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the admin users to perform website administration tasks. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/aems/WebLogin.aspx> as shown below.

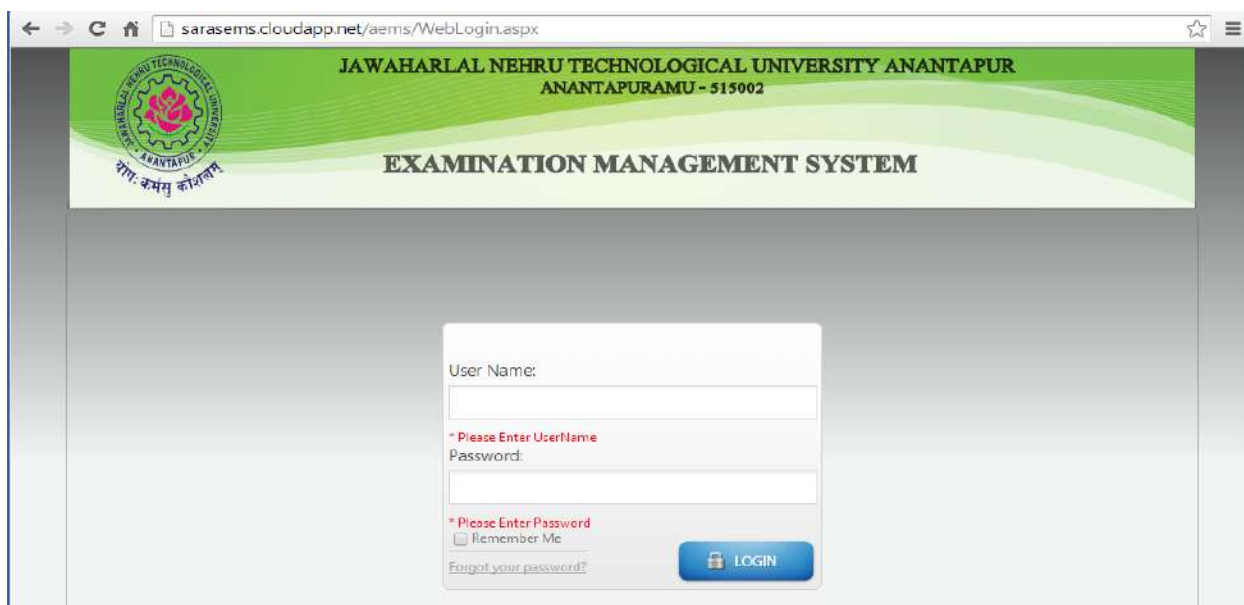


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. Data Administration
2. Exam Management
3. Modifications
4. Reports
5. Publish Data to College
6. College Approvals
7. Payments
8. View and Resolve Discrepancies

9. Data Entry Operations

Getting Started

In order to get started with the administration work, you need to login to the admin portal of Examination Management System. Enter the **User Name** and **Password** and click **Login** to login to admin portal as shown below:

Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen as shown below:

Figure 3: Home Page

Data Administration

The Data Administration menu allows you to manage colleges, branches, semesters, subjects, courses, branches in college, users in college and data entry operators in college. The admin portal also allows you to add, edit and delete Courses, Branches, Semesters, Subjects and College Users.

Operations

Add, Edit and Delete operation will be similar throughout the portal. A detailed explanation of Add, Edit and Delete operations are provided below:

Add New Record

You can add new Courses, Branches, Semesters, Subjects and College Users to the list using the Add New Record option. To add a new Course or Branch or Semesters or Subject or College User to the list follow the steps listed below:

1. Click **Manage Courses** from the list and select **Regulation** as shown below:



Figure 4: Select Regulation



The select regulations option is applicable only while adding a new Course to the list. Different options has to be selected to add different services and users.

2. Click **Add New Record**, enter the **Course Code** and **Course Name**, and click **Insert** as shown below:

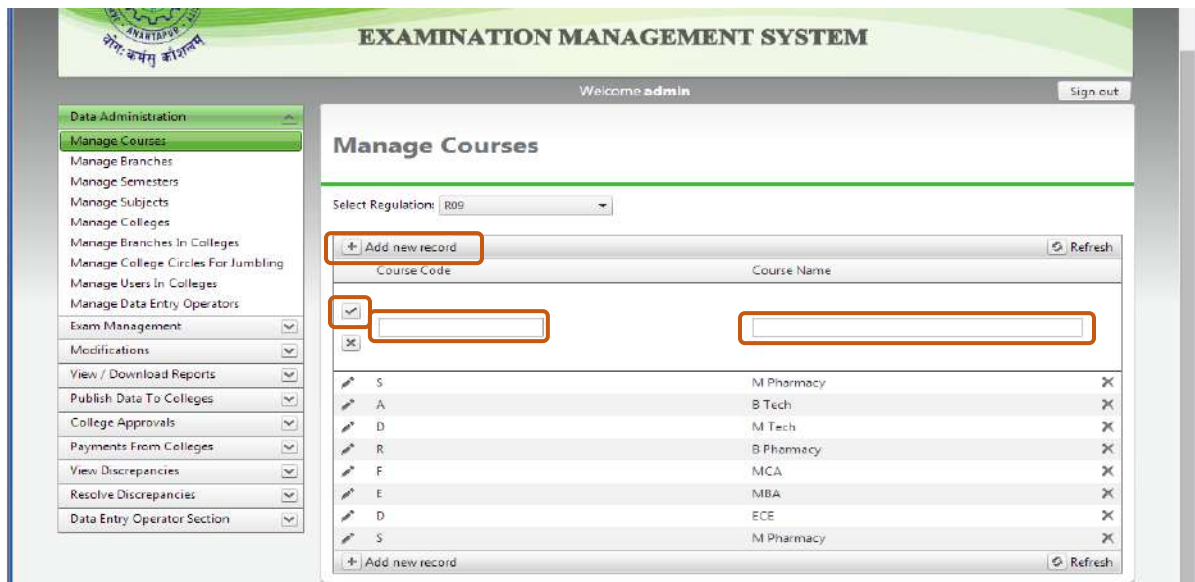



Figure 5: Add New Record

Edit Records

You can edit the list of Courses, Branches, Semesters, Subjects and College Users using the edit option.

To edit the list click the **Edit**  button and to save the changes click **Update** as shown below:

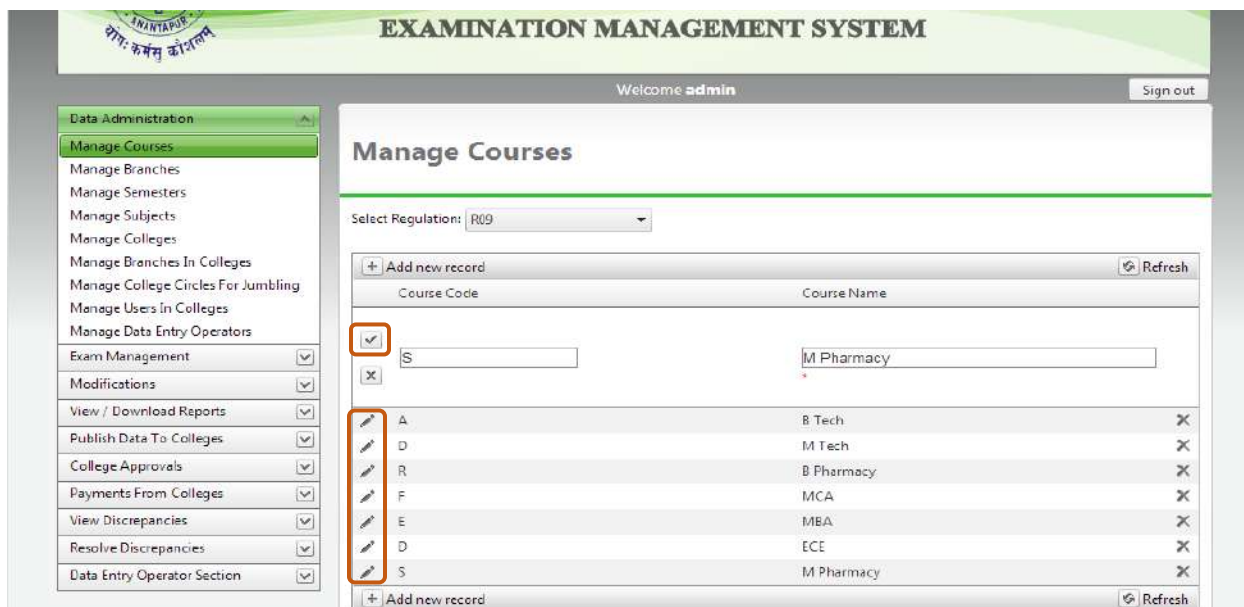



Figure 6: Edit Records

Delete Records

You can delete the list of Courses, Branches, Semesters, Subjects and College Users using the delete option. To delete Course or Branch or Semesters or Subject or College User, click the **Delete**  button and click **OK** as shown below:

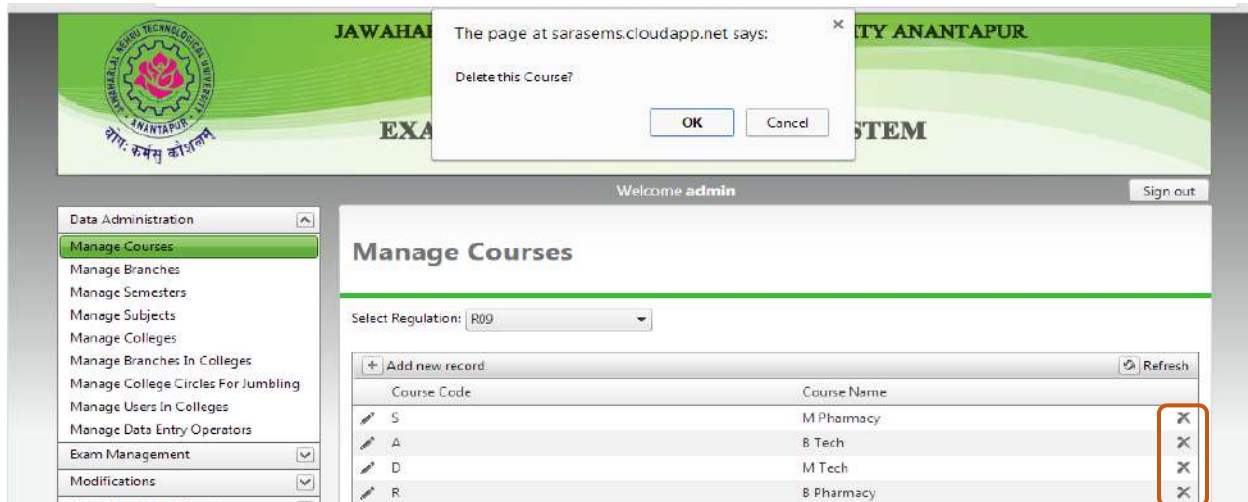


Figure 7: Delete Record

Manage Courses

The Manage Course option allows you to add, edit and delete the courses. The below screen provides a brief description of the Manage Courses option:

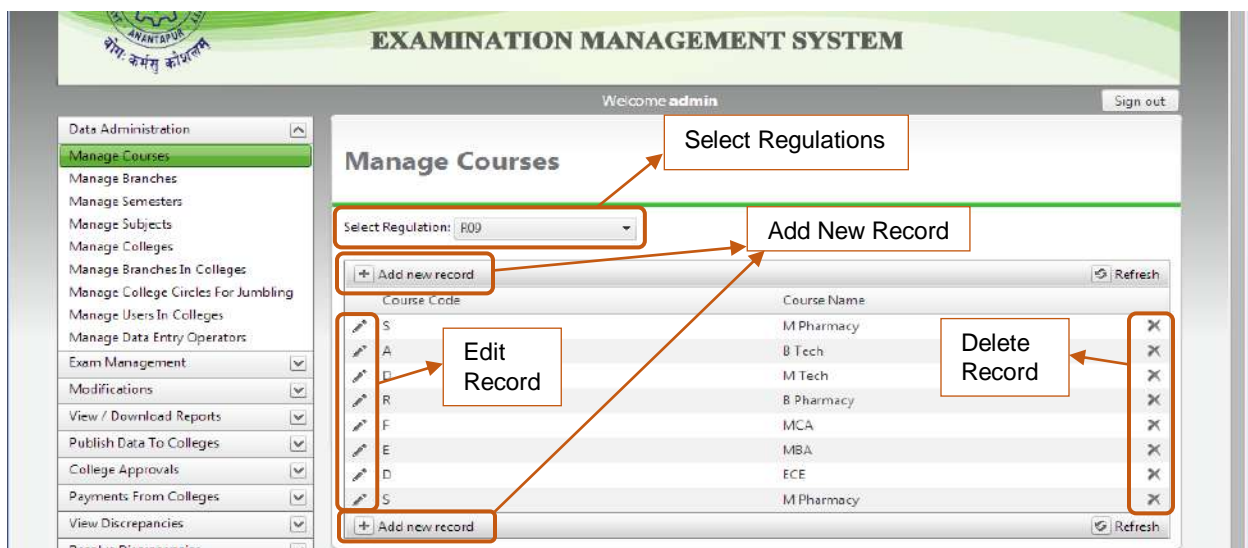


Figure 8: Manage Courses

Manage Branches

The Manage Branches option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Branches option:

The screenshot shows the 'Manage Branches' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches' (highlighted), 'Manage Semesters', 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area displays a table with columns: BranchID, BranchCode, Short Name, Branch Name, and Course Name. The table contains several records, including 'Advanced Manufacturing Systems', 'AERONAUTICAL ENGINEERING', 'B PHARMACY', 'BIO-TECHNOLOGY', 'CAD/CAM', 'CHEMICAL ENGINEERING', and 'CIVIL ENGINEERING'. Annotations with arrows point to '+ Add new record' buttons at the top and bottom of the table, an 'Edit Record' button next to a record, and 'Delete Record' buttons (represented by 'X' icons) at the end of each row.

Figure 9: Manage Branches

Manage Semester

The Manage Semester option allows you to add, edit and delete the Branches. The below screen provides a brief description of the Manage Semester option:

The screenshot shows the 'Manage Semesters' interface. The sidebar menu on the left includes options like 'Data Administration', 'Manage Courses', 'Manage Branches', 'Manage Semesters' (highlighted), 'Manage Subjects', 'Manage Colleges', 'Manage Branches In Colleges', 'Manage College Circles For Jumbling', 'Manage Users In Colleges', 'Manage Data Entry Operators', 'Exam Management', 'Modifications', 'View / Download Reports', 'Publish Data To Colleges', 'College Approvals', 'Payments From Colleges', 'View Discrepancies', 'Resolve Discrepancies', and 'Data Entry Operator Section'. The main content area displays a form with a 'Select Course' dropdown menu (set to 'M Pharmacy') and a table with columns: Year Number, Semester Number, and Semester Name. The table contains two records: '1 1 I Semester' and '1 2'. Annotations with arrows point to 'Select Course', '+ Add new record' buttons at the top and bottom of the table, an 'Edit record' button next to a record, and 'Delete record' buttons (represented by 'X' icons) at the end of each row.

Figure 10: Manage Semester

Manage Subject

The Manage Subject option allows you to add, edit and delete the Subjects. In order to Add, Edit or Delete the Subjects, you need to select the Course, Branch and Semester first. The below screen provides a brief description of the Manage Subjects option:

Manage Subjects

Select Course: B Tech

Select Branch: CIVIL ENGINEERING

Select Semester: II Year I Semester

Subject Code	Subject Name	External Marks	Total Marks	Pass Marks	Total Pass Marks	Credits	Subject Order	Subject Type
SAB5301	MATHEMATICS-II	70	100	25	40	4	1	Theory
9A02303	ELECTRICAL AND MECHANICAL TECHNOLOGY	70	100	25	40	4	2	Theory
9A01302	STRENGTH	70	100	25	40	4	4	Theory
9A01303	SURVEYING	70	100	25	40	4	4	Theory
9A01304	FLUID MECHANICS	70	100	25	40	4	5	Theory
9A01305	BUILDING MATERIALS AND CONSTRUCTION	70	100	25	40	4	6	Theory
9A01306	SURVEYING LAB-I	50	75	18	30	2	7	Lab
9A01307	STRENGTH OF MATERIALS LAB	50	75	18	30	2	8	Lab

Figure 11: Manage Subjects

Manage College

The Manage College option allows you to add, edit and delete the Colleges from the list. The below screen provides a brief description of the Manage College option:

EXAMINATION MANAGEMENT SYSTEM

Welcome admin

Sign out

Manage Colleges

+ Add new record

CollegeCode: DC

College Name: DC

+ Add new record

Figure 12: Manage College

Manage Branches in College

The Manage Branches in Colleges option allows you to add to a particular Course to a particular College. In order to add a Subject, you need to select the Course, and College first. The below screen provides a brief description of the Manage Branches in College option:

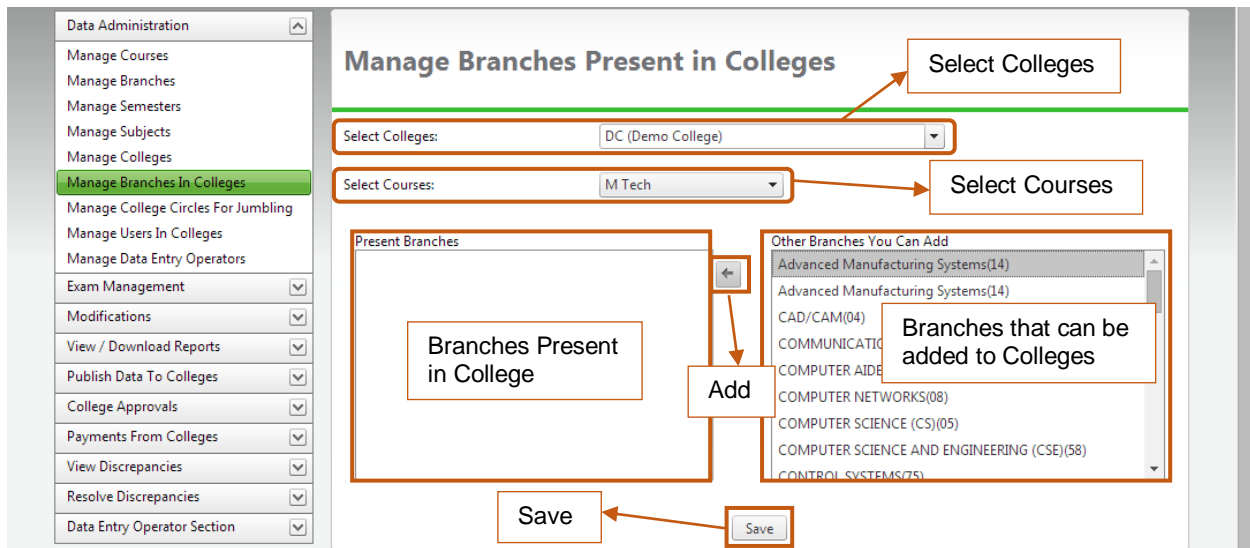


Figure 13: Manage Branches Present in Colleges

Manage College Circles for Jumbling

The Manage College Circles for Jumbling option allows you to edit and update the college circle. In order to update the college circle, you need to select the course first. The below screen provides a brief description of the Manage College Circles for Jumbling option:

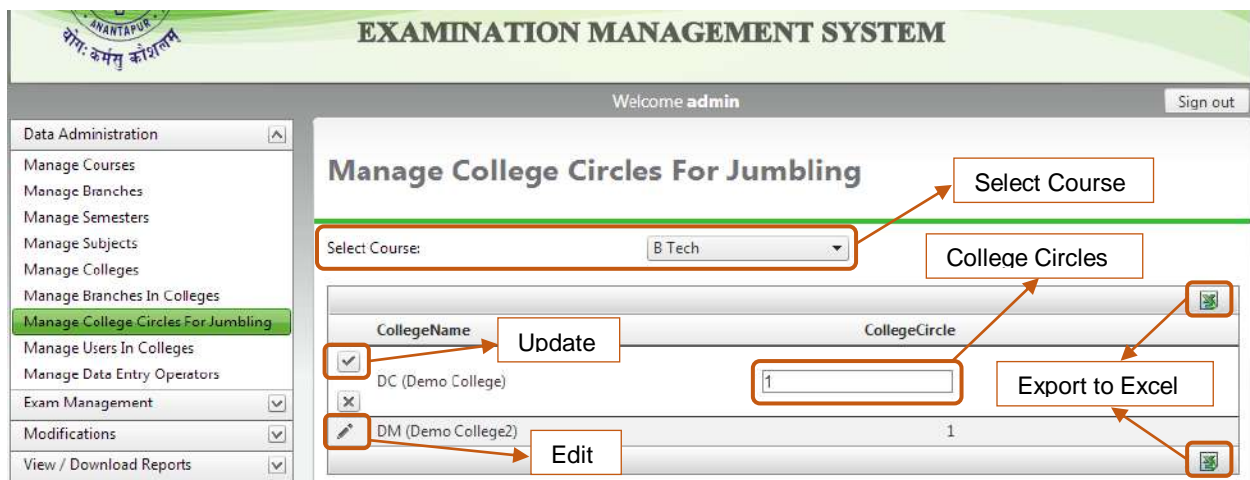


Figure 14: Manage College Circles for Jumbling

Manage Users in Colleges

The Manage Users in College option allows you to add new users to a particular college and it also allows you to view the passwords of all the users of different colleges. The below diagram provides a brief description of the Manage Users in Colleges options:

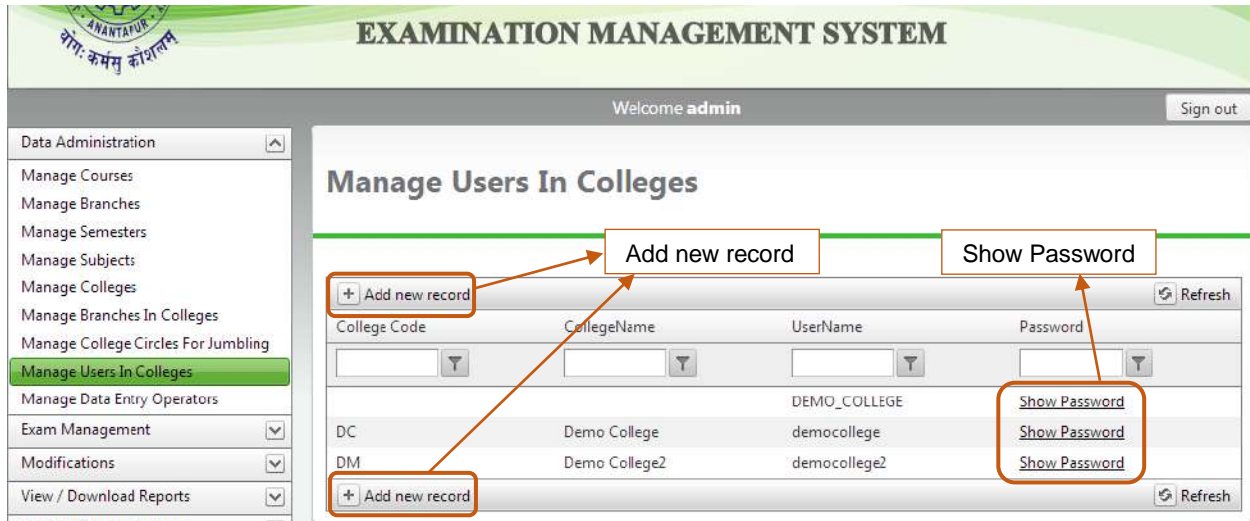


Figure 15: Manage Users in College

Manage Data Entry Operators

The Manage Data Entry Operators option allows you to add new data entry operators to the list. You can also edit the data entry user details and view passwords of different data entry operators. The below screen provides a brief description of the Manage data Entry option:

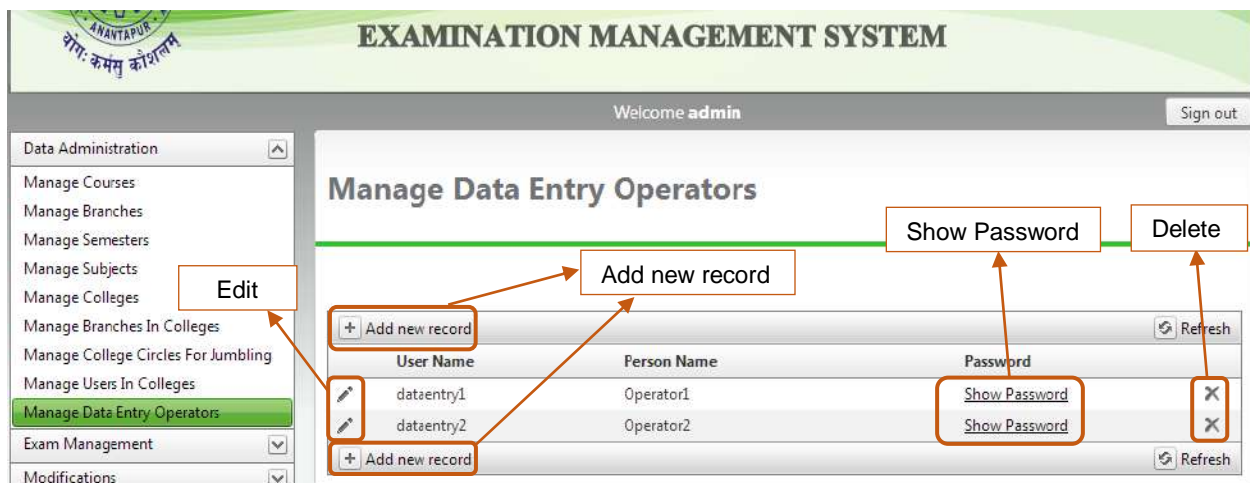


Figure 16: Manage Data Entry Operators

Exam Management

You can manage exam notifications, time tables, and internal marks. The Exam Management tab allows you to generate hall tickets, TSheets and Marks Sheets. You can also manage recounting / missing marks entry and marks sheet details.

Manage Exam Notifications

You can manage the exam notifications such as exam fees, cost of application, last date last fee amount, end date and etc. In order to manage the notifications you need to select the existing notifications. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the 'Manage Exam Notification' interface. On the left is a navigation menu with 'Manage Exam Notifications' selected. The main area contains the following fields and sections:

- Select Existing Notification:** A dropdown menu showing 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.
- Or Create New one from Below:** A section for creating new notifications.
- Select Course:** A dropdown menu showing 'B Tech'.
- Select Semester:** A dropdown menu showing 'II Year I Semester'.
- Regular / Supplementary Exam Fees:** A table with two columns: 'Regular' and 'Supplementary'.

<input checked="" type="checkbox"/> Regular	<input checked="" type="checkbox"/> Supplementary
Whole Exam Fee: \$500.00	Each Theory/Practical Subject Fee:
	1 Exam Fee: \$200.00
	2 Exams Fee: \$300.00
	3 Exams Fee: \$400.00
	4 Exams Fee: \$500.00
	5 Exams and More Fee: \$500.00
- Regular / Supply:** A label for the fee table.
- Memorandum Of Marks Fee:** A text input field with '\$10.00'.
- Cost Of Application:** A text input field with '\$5.00'.
- Notification Month:** A text input field with 'April/May'.
- Notification Year:** A dropdown menu with '2014'.
- Description To Display in TSheet:** A text input field with 'B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014'.

Callouts in the image point to these fields with the following descriptions:

- 'Select Existing Notification' points to the dropdown menu.
- 'Regular / Supplementary Exam Fees' points to the fee table.
- 'Manage Description to display in TSheet' points to the 'Description To Display in TSheet' field.
- 'Manage Memorandum of Marks Fee, Cost of Applications, Notification Month and Notification Year' points to the 'Memorandum Of Marks Fee', 'Cost Of Application', 'Notification Month', and 'Notification Year' fields.

The screenshot shows a form for managing exam notifications. The fields and their corresponding callouts are:

- Apply Jumbling:** (Callout: Apply Jumbling)
- Last Date(Without Late Fee):** 4/26/2014 (Callout: Set Last Date without Late Fee)
- Late Fee1 Amount:** \$100.00 (Callout: Set Late Fee1 Amount)
- Late Fee1 End Date:** 4/28/2014 (Callout: Set Late Fee1 End Date)
- Late Fee2 Amount:** \$500.00 (Callout: Set Late Fee2 Amount)
- Late Fee2 End Date:** 5/21/2014 (Callout: Set Late Fee2 End Date)
- Late Fee3 Amount:** \$1,000.00 (Callout: Set Late Fee3 Amount)
- Late Fee3 End Date(Hall Ticket Generation Date):** 5/1/2014 (Callout: Set Late Fee3 End Date)
- Late Fee4 Amount:** \$5,000.00 (After HT Generation and Before Exam Start Date) (Callout: Set Late Fee4 Amount)
- Examination Commencing Date:** 5/6/2014 (Callout: Exam Commencing Date)
- Save** button (Callout: Save Changes)

Figure 17: Manage Exam Notifications



You can also create a notification using the **Exam Notification** option. In order to create a notification, enter the required details and click **Save** as shown in the above snapshot and do not select the existing notification.

Manage Exam Time Table

You can manage the exam tile table for different subjects using the Manage Exam Time Table option. In order to manage the exam timetable you need to select the existing notification. The below screens provide a brief description of the Manage Exam Notifications:

The screenshot shows the 'Manage Exam Time Table' interface. The elements and their corresponding callouts are:

- Select Notification:** B.Tech II Year II Semester (R09) Supplementary Examinations, September 2014 (Callout: Select Notification)
- Course:** B Tech
- Semester:** II Year II Semester
- Export to Excel** button (Callout: Export to Excel)
- Edit Time Table** button (Callout: Edit Time Table)

BranchCode	BranchName	Subject Code	Subject Name	Subject Order	Subject Type	Exam Date & Time	Edit
01	CIVIL ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	1	Th		
		9ABS303	ENVIRONMENTAL SCIENCE	2	Th		
		9A01401	STRENGTH OF MATERIALS-II	3	Theory		

Figure 18: Manage Exam Time Table

View Missing Internal Marks

You can view the data of college whose students are registered but internal marks are not found using the View Internal Missing Marks option. In order to view missing internal marks, select the **Notification** as shown below:

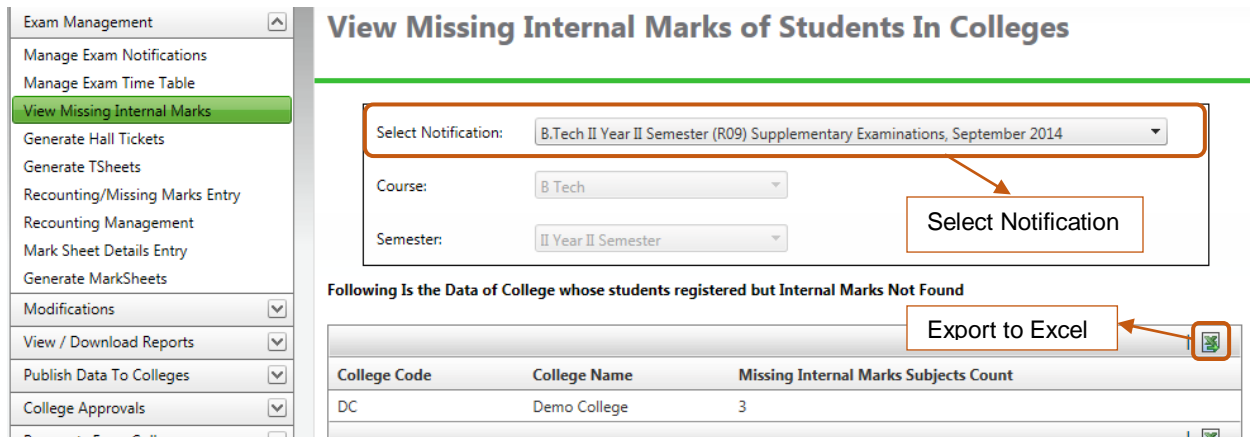


Figure 19: View Missing Internal Marks

Generate Hall Ticket

You can generate student's hall tickets or regenerate hall ticket using the Generate Hall Ticket option. In order to generate Hall Tickets, select the **Notification** and click **Generate**. You can regenerate the hall ticket using the Hall Ticket number as shown below:

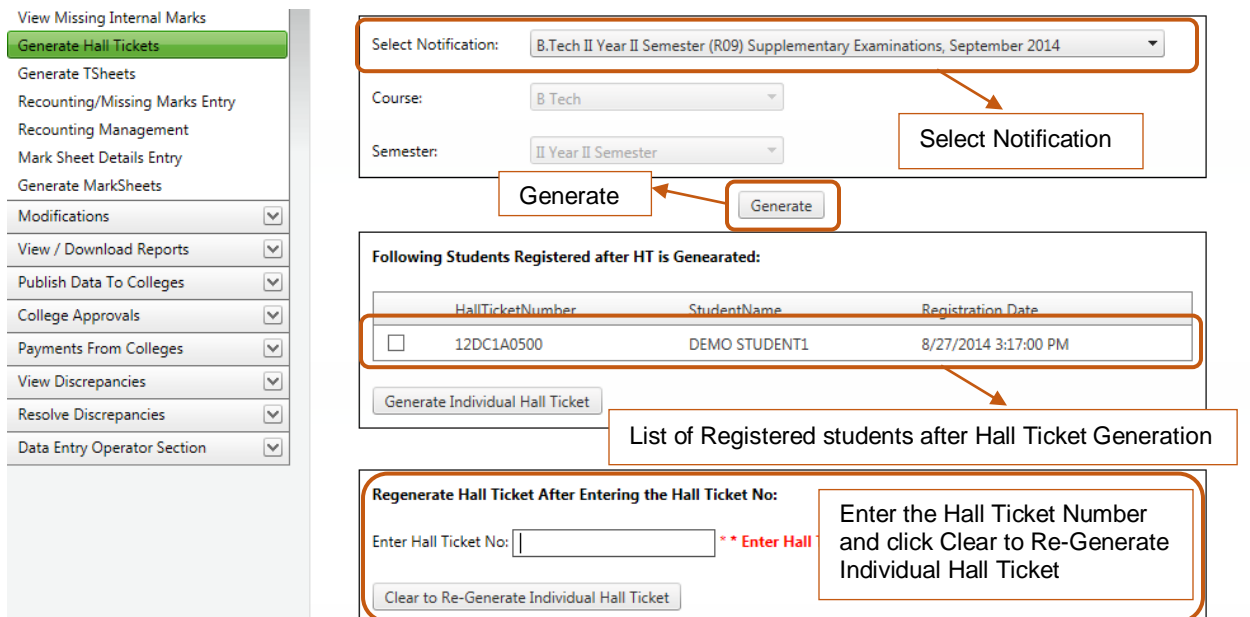


Figure 20: Generate Hall Ticket

Generate TSheet

You can generate TSheets using the Generate TSheet option. Once the TSheet generated, you will not be able to generate another notification TSheets for an hour. In order to generate TSheets, select the **Notification**, select the **Date** and click **Generate**:

Figure 21: Generate TSheet

Recounting / Missing Marks Entry

You can view and modify the recounting or missing marks entries using the Recounting or Missing Marks Entry option. In order to view the recounting or missing marks, select the **Notification**, enter the Hall Ticket number and click **Get Details** as shown below:

Figure 22: Recounting / Missing Marks



You can also modify the recounting or missing marks entries using the Modify button. In order to modify the marks, select the record and click **Modify**.

Recounting Management

The Recounting Management option allows you to view the paper codes for marks recounting cases. In order to get the paper codes, select the **Notification**, enter the **Hall Ticket Number** and **Subject Code** and click Get PaperCodes as shown in the snapshot below:

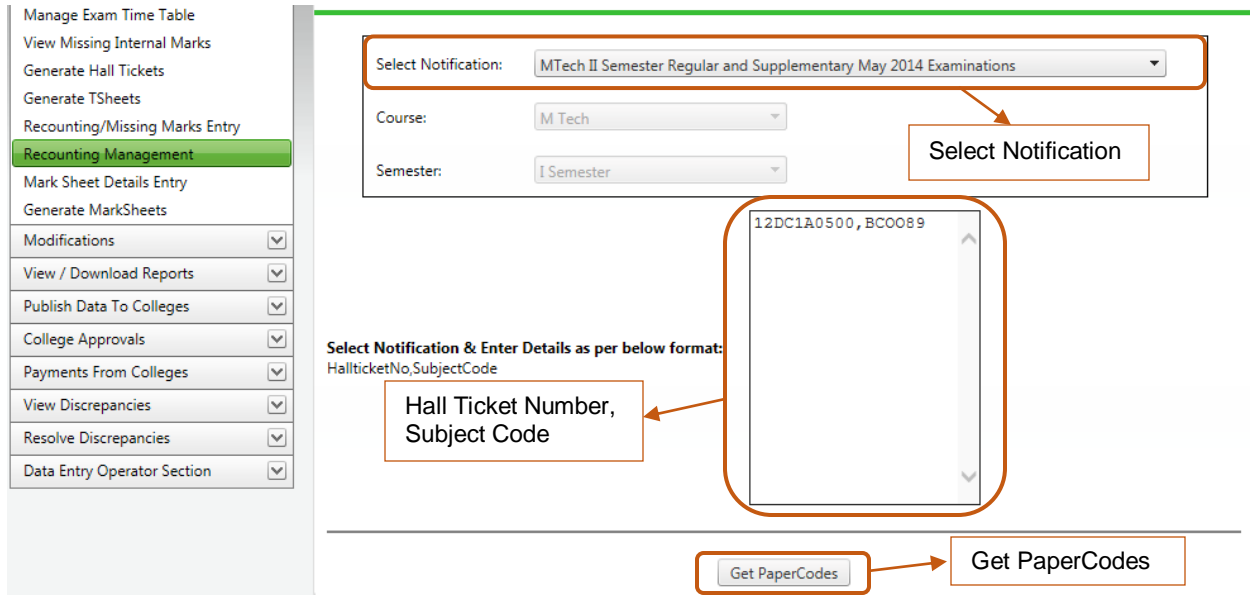


Figure 23: Recounting Management

Marks Sheet Details Entry

You can save the marks sheet details such as Marks Sheet Description and Month/ Year data of Marks Sheet using the Marks Sheet Details Entry option. In order to save the Marks Sheet Details, select the **Notification**, enter **Marks Sheet Description**, enter **Month / Date** data of Marks Sheet and click **Save** as shown below:

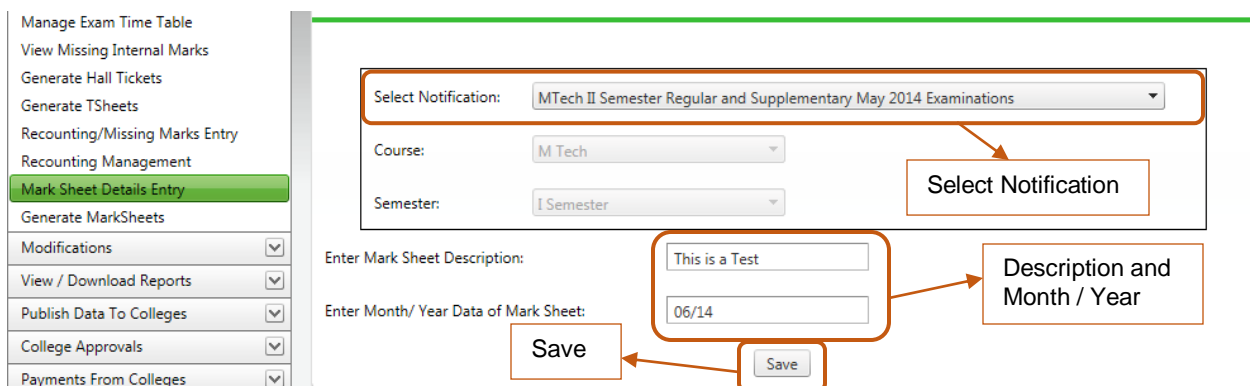


Figure 24: Marks Sheet Detail Entry

Generate Marks Sheets

You can generate student's marks sheets using the Generate Marks Sheets option. You will not be able to generate another marks sheet for an hour. In order to generate Marks Sheet, select the **Notification**, enter or select the **Date** to print on Marks Sheet and click **Generate** as shown below:

The screenshot shows the 'Generate MarkSheets' interface. On the left is a sidebar menu with 'Exam Management' expanded, and 'Generate MarkSheets' highlighted. The main content area is titled 'Generate MarkSheets' and contains the following fields and controls:

- Select Notification:** A dropdown menu with the selected value 'MTech II Semester Regular and Supplementary May 2014 Examinations'. An arrow points from a box labeled 'Select Notification' to this dropdown.
- Course:** A dropdown menu with the selected value 'M Tech'.
- Semester:** A dropdown menu with the selected value 'I Semester'.
- Mark Sheet Heading:** A text field.
- Month/Year Displayed on Mark Sheet:** A text field.
- Select Date To Print on MarkSheet:** A date picker field showing 'Wednesday, Aug 20 2014'. An arrow points from a box labeled 'Date' to this field.
- Generate:** A button. An arrow points from a box labeled 'Generate' to this button.

Figure 25: Generate Marks Sheet

Modifications

The Modifications menu allows you to modify the Welcome Page updates and it allows you to make correction to student registrations. You can add, delete or edit the welcome page updates and you can change the registration of students using their Hall Ticket number. A detailed explanation about Welcome Page Update and Registration Correction is provide in the below sections:

Welcome Page Updates

The Welcome Page Update option allows you to add new update, edit or delete an existing update. You can also export the data to an excel file. The below screen provides a brief description of the Welcome Pages Updates option:

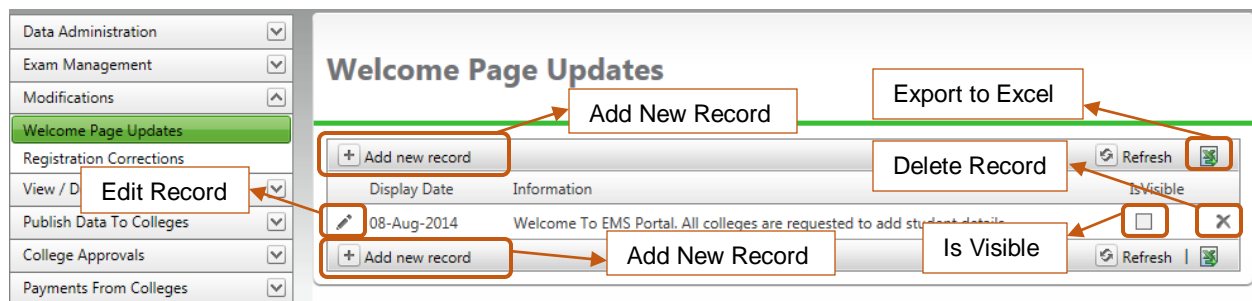


Figure 26: Welcome Page Updates

Registration Corrections

The Registration Correction option allows you to make changes to students' registration details. In order to make changes to student registration details, select the Notification, enter the Hall Ticket Number, and click **Get Detail** as shown below:

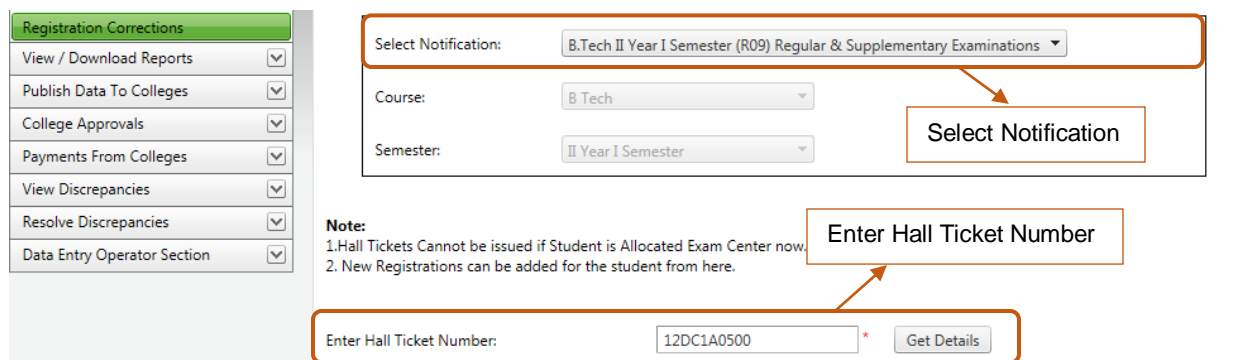


Figure 27: Registration Correction

The Registration Correction option allows you to change the details such as Exam Type, Subject Code, and Subject Name. The below screen provide a brief description of The Registration Correction option:

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplymentary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS304	PROBABILITY AND STATISTICS	Regular

Change Registered Subjects:

Regular or Supply Regular Supplementary

Student Registration Details

Exam Type

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS304	PROBABILITY AND STATISTICS
<input type="checkbox"/>	9A02306	BASIC ELECTRICAL ENGINEERING
<input type="checkbox"/>	9A05301	MATHEMATICAL FOUNDATIONS OF COMPUTER SCIENCE
<input type="checkbox"/>	9A05302	ADVANCED DATA STRUCTURES
<input type="checkbox"/>	9A04306	DIGITAL LOGIC DESIGN
<input type="checkbox"/>	9A04301	ELECTRONIC DEVICES AND CIRCUITS
<input type="checkbox"/>	9A02307	ELECTRICAL AND ELECTRONICS LAB
<input type="checkbox"/>	9A05304	DATA STRUCTURES LAB

Change Registration

Change Registration

Subject Code and Subject Name

Figure 28: Registration Details

Once you click the Change Registration button, you will be prompted to confirm the action. Click Confirm to update the changes in the server, you can also cancel the action by clicking the Cancel button as shown in the snapshot below:



Figure 29: Confirm

View / Download Reports

You can view or download various types of reports using the View / Download Reports menu. The View / Download Reports menu allows you to view or download Exam Notifications and Exam Time Table. A detailed explanation about various reports are provide in the below sections:

Exam Notification

You can view and download Exam Notification report using the Exam Notification option. In order to view Exam Notification Reports, select **Notification** and click View as shown in the snapshot below:

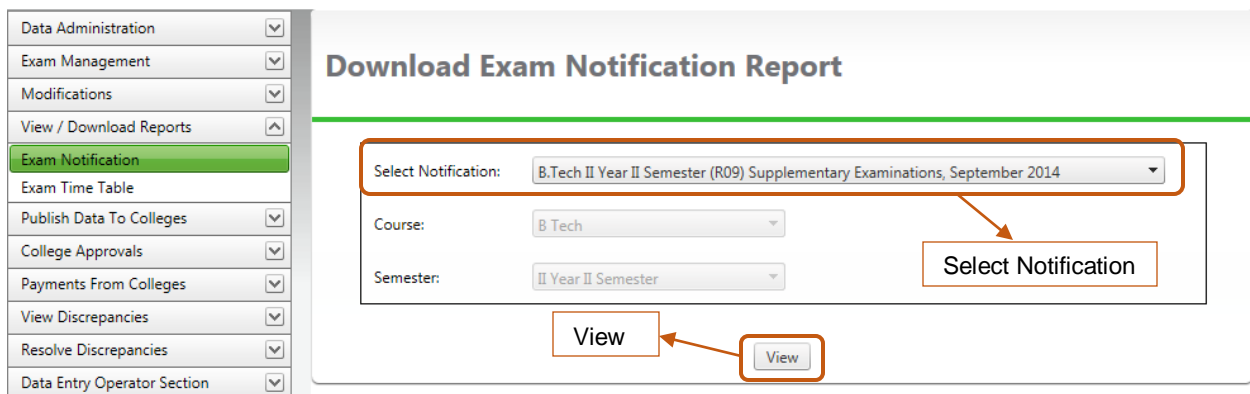


Figure 30: Exam Notification

Exam Notification Report will open in a new window, to download the report click the **Save** button as shown below:

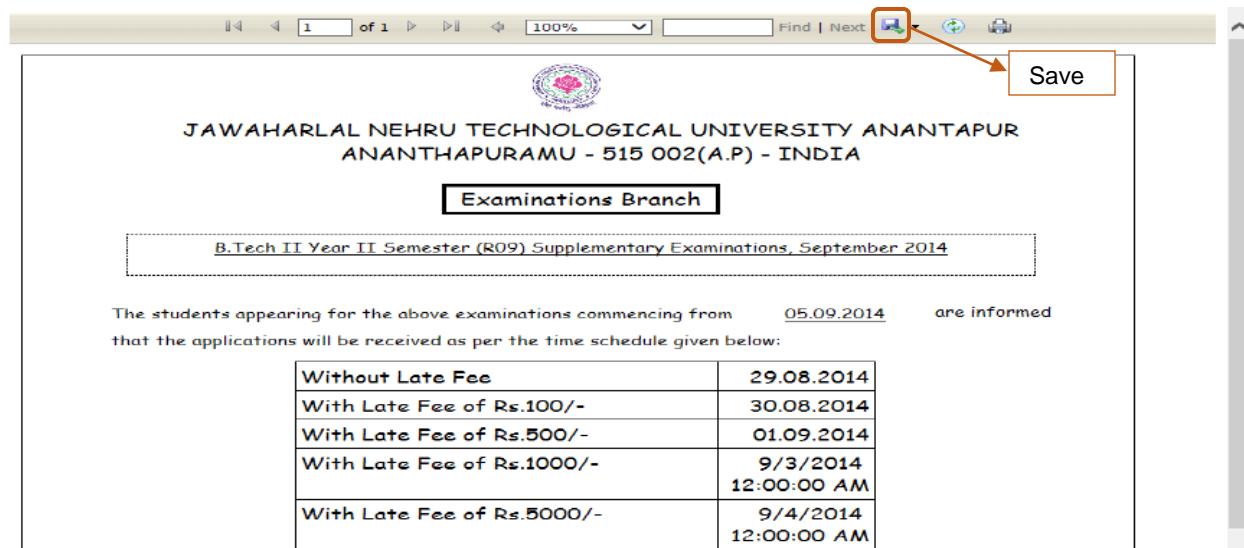


Figure 31: Exam Notification Report

Exam Time Table

You can view and download Exam Time Table using the Exam Time Table option. In order to view Exam Time Tables, select **Notification** and click View as shown in the snapshot below:

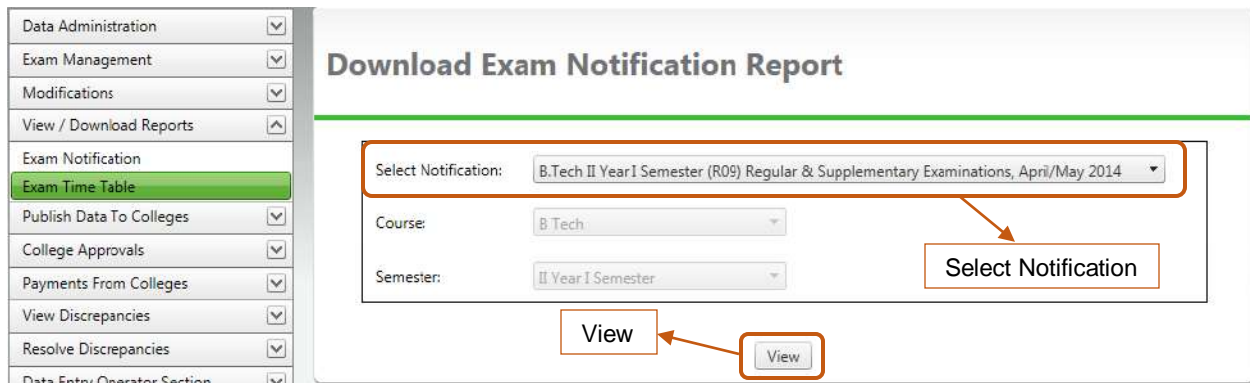


Figure 32: Exam Time Table

Exam Time Table will open in a new window, to download the Time Table click the **Save** button as shown below:

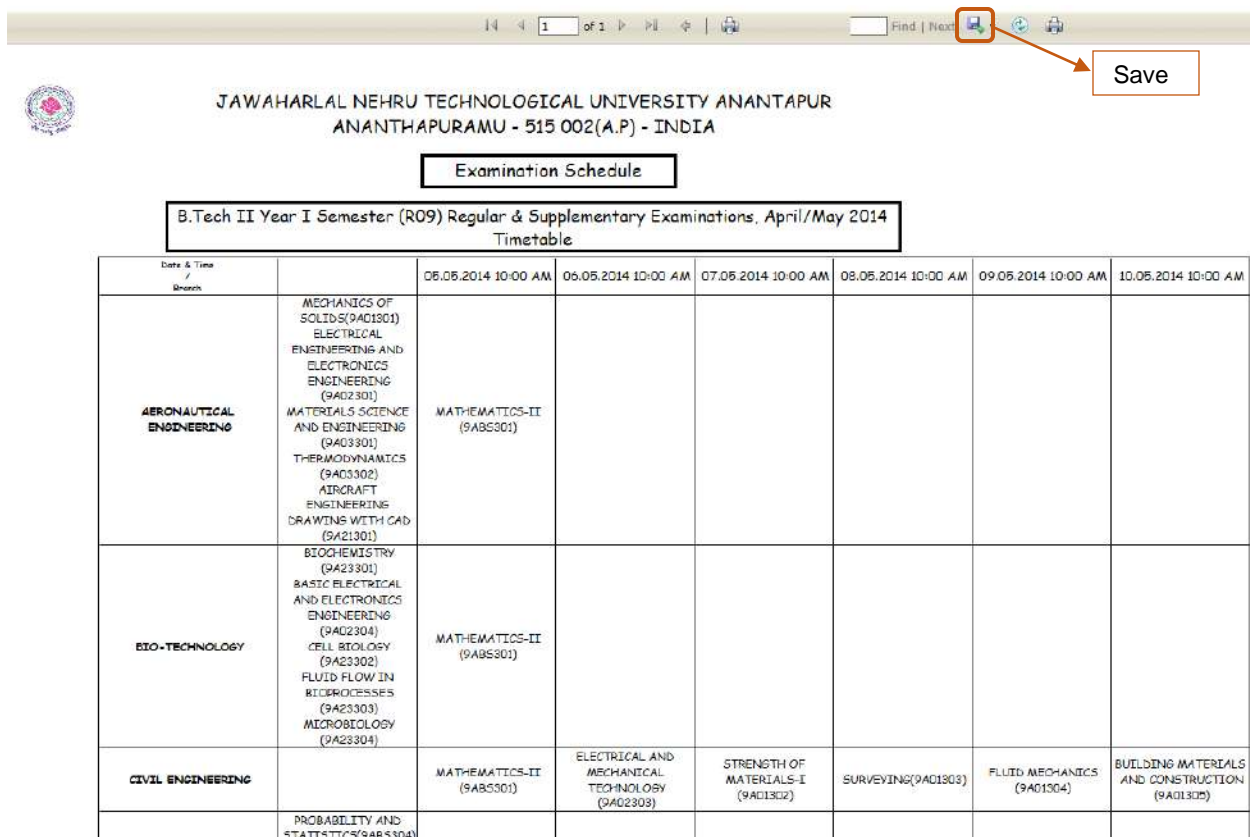


Figure 33: Exam Time Table

Publish Data to College

You can publish various types of notifications such as Exam Notifications and Exam Time Table using the Publish Data to College option. A detailed explanation about publish data is provided in the below section:

Exam Notification

You can publish exam notifications using the Exam Notification option. In order to publish exam notifications, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 34: Publish Exam Notification

Exam Time Table

You can publish exam time table using the Exam Time Table option. In order to publish exam time table, select **Notification** form the list and click the **Click Here** link as shown below:

Figure 35: Exam Time Table



In order to publish exam notifications and exam time table, you need to upload the notifications and time table in an Excel format as shown below:

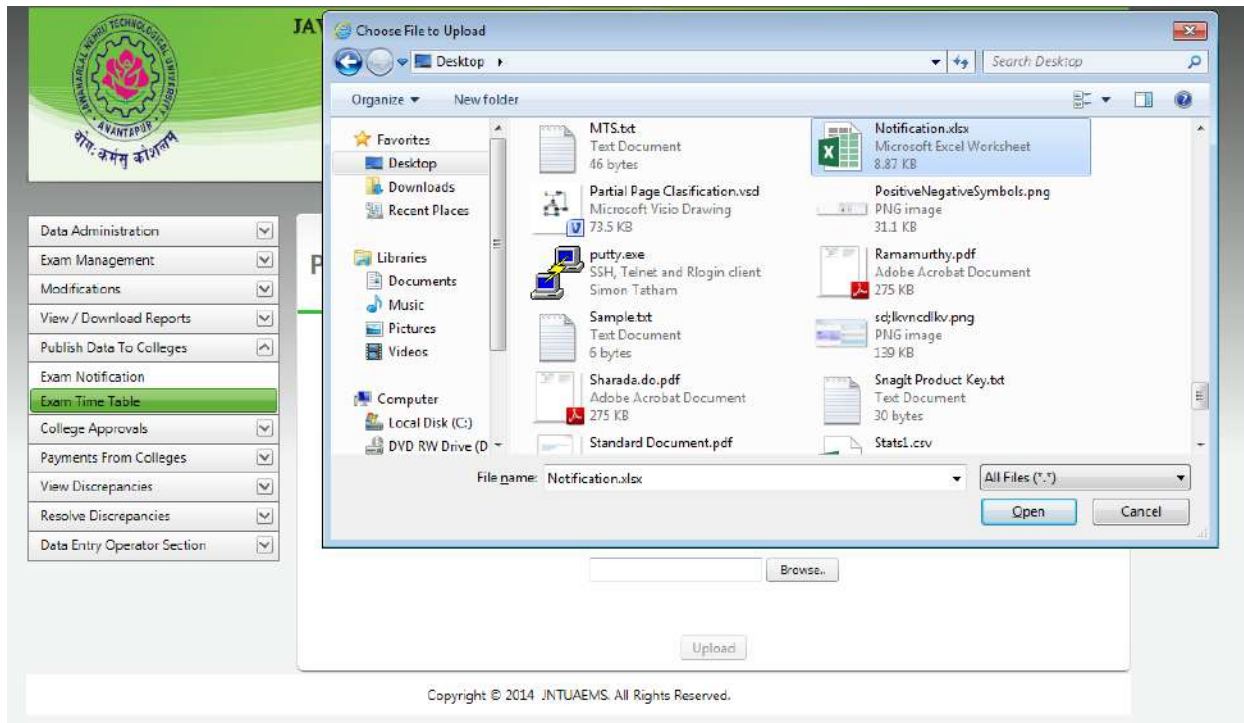


Figure 36: Upload Excel File

College Approvals

The College Approvals menu enables you to approve modified student details, new student details and Re- Registration request. A detailed explanation about the College Approvals option is provided in the below section:

Approve Modified Students

You can approve details modified by students such as Student Name, Father Name, Mother Name, Caste, etc. You can approve all using the Select All checkbox or you can also approve individual details using respective checkboxes as shown below:

Approve Modified Students In College

Page size: 10 | 1 items in 1 pages

Select All	HallTicketNumber	CollegeName (Code)	CourseName	BranchName	Reason For Change
<input type="checkbox"/>	12DC1A0500	Demo College(DC)	B Tech	COMPUTER SCIENCE & ENGINEERING	details modified

	Old Details	New Details
Student Name	DEMO STUDENT1	DEMO STUDENT1
Father Name	STUDENT FATHER	STUDENT FATHER1
Mother Name	STUDENT MOTHER	STUDENT MOTHER1
Date Of Birth	8/1/1990	8/1/1990
Caste	OC	BC-A
Gender	Male	Male
Physically Handicapped	No	No
Photo		

Page size: 10 | 1 items in 1 pages

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Figure 37: Approve Modified Student Details

Approve New Students

You can approve new student details such as College, Course, Branch, Hall Ticket Number, etc. You can approve all students using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

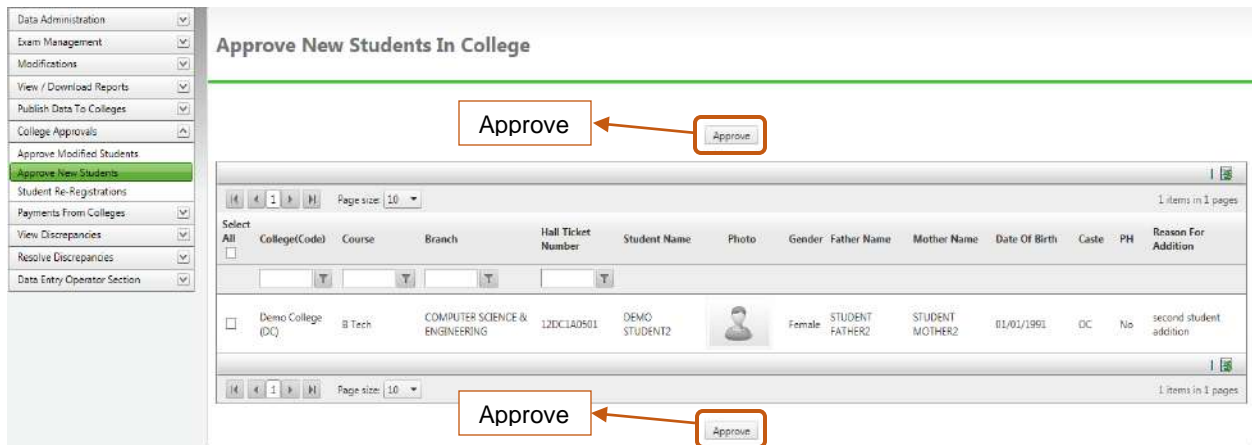


Figure 38: Approve New Students

Student Re-Registration

You can approve re-registered student details such as Hall Ticket Number, Student Name, and College Name etc. You can approve re – registered student details using the Select All checkbox or you can also approve individual student details using respective checkboxes as shown below:

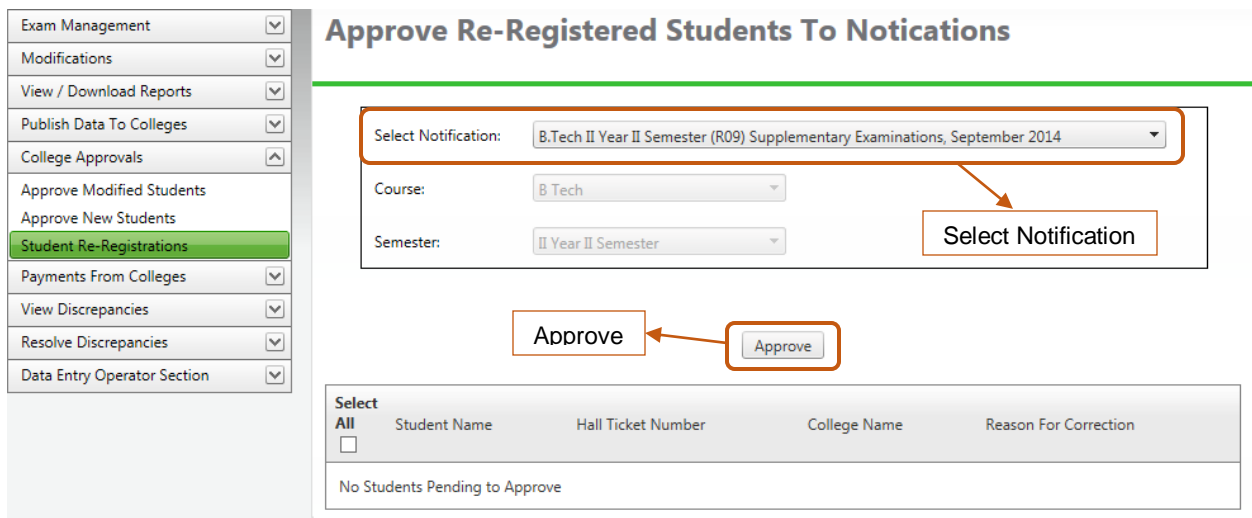


Figure 39: Student Re-Registration

Payments from Colleges

You can view the Registration Amount from colleges using the Registration Amount option in the Payments from Colleges menu. You can also download the registration amount details using the Export to Excel or Export to Adobe options, the below screen provides a brief description of the Registration Amount option:

Registration Amount From Colleges

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Amount For the Selected Notification

College Code	College Name	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
DC	Demo College	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1	Count : 1	Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee(All Colleges): 310.0

Figure 40: Registration Amount from Colleges

View Discrepancies

The View Discrepancies option allows you to view various types of discrepancies such as Lab Marks not Found, Labs Marks Missing 2nd Entry, HT vs PC Not Found, HT vs PC Missing 2nd Entry, PC vs Marks Not Found, PC vs Marks Missing 2nd. A detailed explanation about various Discrepancies are provided in the below sections:

Lab Marks Not Found

The Lab Marks Not Found option enables you to view the details of students registered to lab but lab marks are not found in first entry and second entry. In order to view the details of students registered to lab but lab marks are not found, select the **Notification** as shown below:

Figure 41: Lab Marks not Found

Lab Marks Missing 2nd Entry

The Lab Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the details of student records missing in second entry, select the **Notification** as shown below:

Figure 42: Lab Marks Missing 2nd Entry

HT vs PC Not Found

The HT vs PC Not Found option enables you to view the details of the students registered to subject but Hall Ticket vs Paper Code Not Found in first entry and second entry. In order to view the details, select the **Notification** as shown below:

HallTicketNumber	Subject Code
12DC1A0500	9ABS303
12DC1A0500	9A05406
12DC1A0500	9A05401

Figure 43: HT vs PC Not Found

HT vs PC Missing 2nd Entry

The HT vs PC Missing 2nd Entry option enables you to view the missing Hall Ticket vs Paper Code in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A03402	122M1A0306	344007848	Sivaranjanamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekhar	22-08-2014 15:47:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00

Figure 44: HT vs PC Missing 2nd Entry

PC vs Marks Not Found

The PC vs Marks Not Found option enables you to view the PC vs Marks Not Found in first and second entries (HT vs PC 1st entry present). In order to view the missing details, select the **Notification** as shown below:

Paper Code vs Marks Not Found or Missing Entries

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa
 Course: B Tech
 Semester: II Year II Semester

HT vs PC 1st entry present but PC vs Marks Not Found in Both entries

Subject Code	Missing PC Entry
9AHS401	34108311
9A02404	341001767
9A02404	341001768
9ABS304	341004341
9ABS304	341004342
9ABS304	341004343

Figure 45: PC vs Marks Not Found

PC vs Marks Missing 2nd Entry

The PC vs Marks Missing 2nd Entry option enables you to view the missing records in second entry but present in first entry. In order to view the missing details in second entry, select the **Notification** as shown below:

Paper Code vs Marks Missing Second Entry

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa
 Course: B Tech
 Semester: II Year II Semester

Missing Records in Second Entry but Present in First Entry

SubjectCode	PaperCode	Marks	1st Entry By	Date
9ABS303	342001991	40	M.Chandra Sekhar	30-08-2014 16:08:00
9ABS303	342009494	13	M.Mamta	30-08-2014 16:16:00
9A02401	342022090	43	P.Lalitha	28-08-2014 12:38:00
9ABS303	342009490	3	M.Mamta	30-08-2014 16:15:00
9ABS303	342009521	25	M.Mamta	30-08-2014 16:18:00
9ABS303	342008886	40	M.Mamta	30-08-2014 15:29:00
9ABS303	342009517	13	M.Mamta	30-08-2014 16:17:00

Figure 46: PC vs Marks Missing 2nd Entry

Resolve Discrepancies

The Resolve Discrepancies option allows you to resolve the discrepancies in various scenarios such as Lab Marks, HT vs PC Not Found, HT vs PC Missing 2 Entry Delete, HT vs PC Discrepancies, PC vs Marks Not Found Delete, PC vs Marks Missing 2nd Entry Delete, PC vs Marks Discrepancies and Missing Paper Codes. A detailed description is provided below:

Lab Marks Discrepancies

The Lab Marks Discrepancies option allows you to resolve the discrepancies in Lab Marks. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

The screenshot displays the 'Lab Marks Discrepancies' interface. On the left, a navigation menu lists various options, with 'Lab Marks Discrepancies' highlighted. The main content area features a form for selecting a notification, course, and semester. Below the form, a table titled 'Discrepancy Records' is shown, which currently displays 'No Discrepancies Found'. At the bottom of the interface, there are two 'Save New Entries' buttons, one of which is highlighted with a red box and an arrow.

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Figure 47: Lab Marks Discrepancies

HT vs PC Not Found Resolver

The HT vs PC Not Found Resolver option allows you to resolve the discrepancies list of students who are registered to subject but Hall Ticket vs Paper Code not found in first entry and second entry. You can update the status and click **Save Changed Data** to clear that Hall Ticket vs Paper Code Not Found entry as shown below:

Hall Ticket vs Paper Code Not Found Resolver

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Select Notification

- Following is the list of Students Registered To Subject But Hall Ticket vs Paper Code Not Found in First Entry and Second Entry.
- Update the Status in "Action To Take" column and click "Save Changed Data" to clear that Hall Ticket vs Paper Code Not Found Entry.

Hall Ticket Number	Subject Code	Action To Take
12DC1A0500	9ABS304	None

Action to Take

Save Changed Data

Figure 48: Hall Ticket vs Paper Code Not Found Resolver

HT vs PC Missing 2nd Entry Delete

The HT vs PC Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Hall Ticket vs Paper Code Missing Second Entry Delete

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Select Notification

Delete the Missing Records in Second Entry but Present in First Entry

SubjectCode	HallTicketNumber	1st PC Entry	1st Entry By	Date
9A04406	109G1A0404	346015443	Anitha	20-08-2014 12:47:00
9A05401	123A1A0530	344031933	P.Mu	20-08-2014 15:26:00
9A03403	128T1A0306	346006882	R.Hal	20-08-2014 10:54:00
9A01405	122M1A0119	346001888	Shaik Farooq Nathan	21-08-2014 15:15:00
9A03402	12745A0304	344006995	Shaik Farooq Nathan	18-08-2014 15:41:00
9A01403	124E1A0109	345003514	M.Ranjith Kumar	19-08-2014 15:42:00
9ABS303	12L21A0535	342002159	P.Lalitha	08-08-2014 10:39:00
9A04404	11G81A0474	344026301	K.Subhashini	18-08-2014 10:23:00
9A02401	12F81A0408	342018176	Anitha	12-08-2014 11:30:00
9A03402	118P1A0301	344007989	Sivaranjamma	18-08-2014 11:47:00
9A03402	122M1A0306	344007848	Sivaranjamma	18-08-2014 11:30:00
9A02407	13AT5A0201	346009602	M.Chandra Sekher	22-08-2014 15:47:00

Delete Records

Figure 49: HT vs PC Missing 2nd Entry Delete

HT vs PC Discrepancies

The HT vs PC Discrepancies option allows you to resolve the hall ticket vs paper code discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

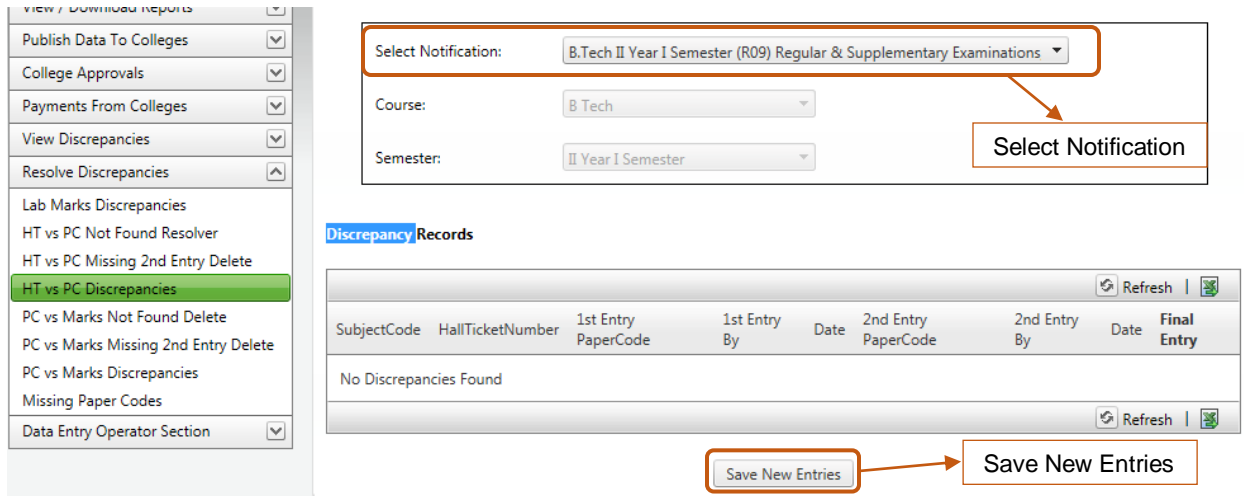


Figure 50: HT vs PC Discrepancies

PC vs Marks Not Found Delete

The PC vs Marks Not Found Delete option allows you to delete the records of entries present in HT vs PC 1st Entry but PC vs Marks Not Found in both entries. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

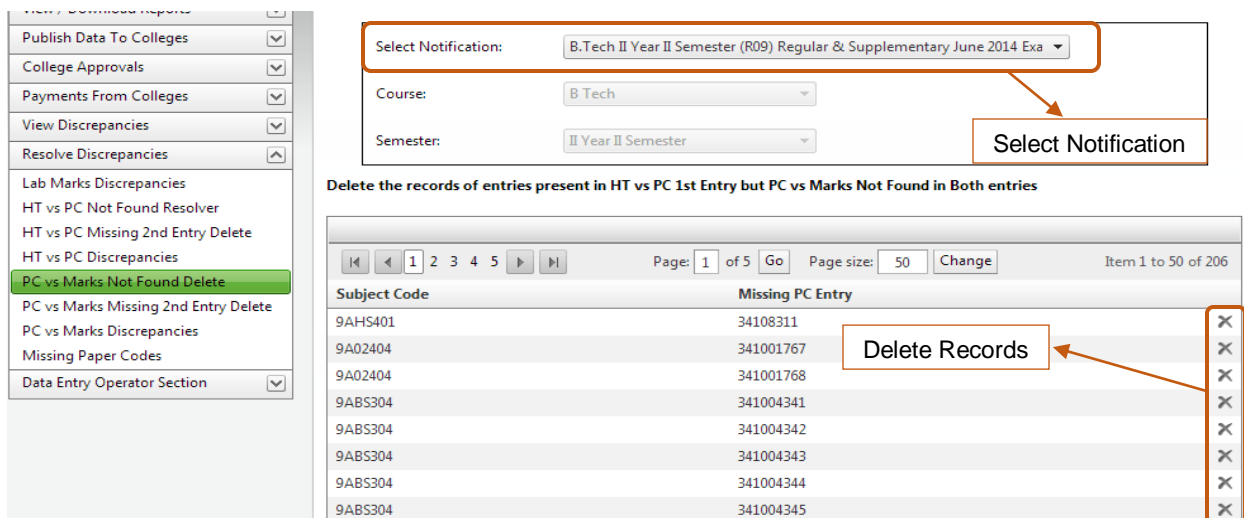


Figure 51: PC vs Marks Not Found Delete

PC vs Marks Missing 2nd Entry Delete

The PC vs Marks Missing 2nd Entry Delete option allows you to delete the missing records in second entry but present in first entry. In order to delete the missing records, select the **Notification** and click **Delete** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Delete the Missing Records in Second Entry but Present in First Entry

SubjectCode	PaperCode	Marks	1st Entry By	Date	
9A02401	342022090	43	P.Lalitha	30-08-2014 12:38:00	X
9ABS303	342009493	33	M.Mamta	30-08-2014 16:16:00	X
9ABS303	342008888	43	M.Mamta	30-08-2014 15:29:00	X
9ABS303	342009488	27	M.Mamta	30-08-2014 16:15:00	X
9ABS303	342009512	36	M.Mamta	30-08-2014 16:17:00	X
9ABS303	342009521	25	M.Mamta	30-08-2014 16:18:00	X
9ABS303	342008883	39	M.Mamta	30-08-2014 15:29:00	X
9ABS303	342008886	40	M.Mamta	30-08-2014 15:29:00	X

Figure 52: PC vs Marks Missing 2nd Entry

PC vs Marks Discrepancies

The PC vs Marks Discrepancies option allows you to resolve the Paper Code vs Marks Discrepancies. In order to resolve the discrepancies, select the **Notification** and once the required changes are done, click **Save New Entries** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Exa

Course: B Tech

Semester: II Year II Semester

Paper Code vs Marks Discrepancies

Discrepancy Records

SubjectCode	PaperCode	1st Entry Marks	1st Entry By	Date	2nd Entry Marks	Final Entry
9ABS303	342011971	11	R.Haritha	28-08-2014 16:55:00	35	<input type="text"/>
9ABS303	342009611	12	R.Haritha	30-08-2014 14:50:00	26	<input type="text"/>
9ABS303	342011136	20	R.Haritha	26-08-2014 17:08:00	37	<input type="text"/>
9A04401	345024849	12	P.Lalitha	26-08-2014 17:16:00	4	<input type="text"/>
9A04401	345025033	32	P.Lalitha	26-08-2014 12:25:00	20	<input type="text"/>
9A02405	344014231	8	P.Lalitha	26-08-2014 17:00:00	22	<input type="text"/>
9A04401	345024661	25	P.Lalitha	26-08-2014 14:45:00	47	<input type="text"/>
9A04401	345022572	49	P.Lalitha	26-08-2014 11:17:00	20	<input type="text"/>
9A02405	344012949	2	P.Lalitha			<input type="text"/>

9A05406	341030971	20	P.Swamalatha	28-08-2014 12:31:00	2	
9A05406	341031288	25	P.Swamalatha	28-08-2014 14:15:00	35	
9ABS303	342003669	41	P.Swamalatha	30-08-2014 14:17:00	33	
9ABS303	342004153	25	P.Swamalatha	30-08-2014 14:51:00	24	
9ABS303	342004151	36	P.Swamalatha	30-08-2014 14:51:00	26	
9A04402	343019950	38	P.Swamalatha	27-08-2014 10:50:00	35	
9A04402	343020295	5	P.Swamalatha	27-08-2014 11:06:00	16	
9A04402	343021697	28	P.Swamalatha	27-08-2014 12:41:00	26	
9A05406	341029721	11	P.Swamalatha	28-08-2014 11:00:00	14	
9ABS303	342004152	25	P.Swamalatha	30-08-2014 14:51:00	36	
9A04402	343022230	33	P.Swamalatha	27-08-2014 14:40:00	38	
9A04402	343022322	35	P.Swamalatha	27-08-2014 14:44:00	25	
9ABS303	342004312	32	P.Swamalatha	30-08-2014 15:03:00	2	
9A04402	343020770	20	P.Swamalatha	27-08-2014 11:33:00	25	
9A05406	341029780	29	P.Swamalatha	28-08-2014 11:02:00	20	
9A05406	341031184	18	P.Swamalatha	28-08-2014 12:51:00	8	
9A05406	341031022	26	P.Swamalatha	28-08-2014 12:35:00	36	
9A05406	341032039	1	P.Swamalatha	28-08-2014 14:48:00	7	
9ABS303	342002967	19	P.Swamalatha	30-08-2014 12:04:00	49	
9A04402	343021868	14	P.Swamalatha	27-08-2014 12:52:00	25	
9A05406	341027536	27	M.Mamta	28-08-2014 10:15:00	17	

Page: 1 of 12 Go Page size: 50 Change Item 1 to 50 of 576

Save New Entries Save New Entries

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Figure 53: PC vs Marks Discrepancies

Missing Paper Codes

You can view the missing paper codes in notification using the Missing Paper Codes option. In order to view the missing paper codes, select the **Notification** from the list, select or enter the **Subject Code** as shown in the below snapshot:

- Data Administration
- Exam Management
- Modifications
- View / Download Reports
- Publish Data To Colleges
- College Approvals
- Payments From Colleges
- View Discrepancies
- Resolve Discrepancies
- Lab Marks Discrepancies
- HT vs PC Not Found Resolver
- HT vs PC Missing 2nd Entry Delete
- HT vs PC Discrepancies
- PC vs Marks Not Found Delete
- PC vs Marks Missing 2nd Entry Delete
- PC vs Marks Discrepancies
- Missing Paper Codes
- Data Entry Operator Section

Missing Paper Codes In Notification

Select Notification

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select / Enter Subject Code: 9A01401 (STRENGTH OF MATERIALS-II)

Select Subject Code

PaperCode	Offset
343000179	3
343000882	22
343001818	2
343004329	9999997488

Figure 54: Missing Paper Code

Data Entry Operator Section

The Data Entry Operator Section allows you update Lab Marks First entry, Lab Marks Second Entry, HT vs PC First Entry, HT vs PC Second Entry, PC vs Marks, PC vs Marks First Entry, PC vs Marks Second Entry and it also allows you to Change the Password. A detailed description is provides below:

Lab Marks First Entry

The Lab Marks First Entry allows you to update lab marks award list first entry for different students. In order to update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select Notification

Select College Code: 9E (SVECW-CHENNAIGUNTA-TIRUPATI)

Select Branch Code: 05 (COMPUTER SCIENCE & ENGINEERING)

Select Subject Code: 9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)

Get Students

Enter Lab Marks and click Validate & Save

Select College Code, Branch Code and Subject Code

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

Figure 55: Lab Marks First Entry

Lab Marks Second Entry

The Lab Marks Second Entry allows you to validate and update lab marks award list second entry for different students. In order to validate and update the lab marks, select the **Notification**, select **College Code**, **Branch Code** and **Subject Code**, enter the **Lab Marks** and click **Validate& Save** as shown below:

Select Notification: B.Tech II Year II Semester (R09) Regular & Supplementary June 2014 Examinations

Course: B Tech

Semester: II Year II Semester

Select College Code: 9E (SVECW-CHENNAIGUNTA-TIRUPATI)

Select Branch Code: 05 (COMPUTER SCIENCE & ENGINEERING)

Select Subject Code: 9A05405 (DATABASE MANAGEMENT SYSTEMS LAB)

Get Students

Hall Ticket Number	Lab Marks
119E1A0546	<input type="text"/>
123T1A0560	<input type="text"/>

Validate & Save

Figure 56: Lab Marks Second Entry

HT vs PC (Code Slips) First Entry

The HT vs PC First Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and click **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Course: B Tech

Semester: II Year I Semester

Select Subject Code: 9A04301 (ELECTRONIC DEVICES AND CIRCUITS)

Hall Ticket Number	Paper Code
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Validate & Save Clear All Boxes

Figure 57: HT vs PC First Entry

HT vs PC (Code Slips) Second Entry

The HT vs PC Second Entry allows you to validate and update Hall Ticket vs Paper Code(Code Slips) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Hall Ticket Number** and **Paper Code** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 58: HT Vs PC (Code Slips) Second Entry

PC vs Marks(Award List) First Entry

The PC vs Marks First Entry allows you to validate and update Paper Code vs Marks (Award List) First Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate& Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Figure 59: PC vs Marks (Award List) First Entry

PC vs Marks (Award List) Second Entry

The PC vs Marks Second Entry allows you to validate and update Paper Code vs Marks (Award List) Second Entry. In order to validate and update the details, select the **Notification**, select **Subject Code**, enter the **Paper Code**, **Marks** and **Validate & Save** to save the details and click **Clear All Boxes** to clear the details as shown below:

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations, April/May 2014

Select Subject Code: Tech

Semester: II Year I Semester

Select / Enter Subject Code: 9A02306 (BASIC ELECTRICAL ENGINEERING)

Paper Code	Marks
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Enter Paper Code, Marks and click Validate & Save

Validate & Save Clear All Boxes

Figure 60: PC vs Marks (Award List) Second Entry

Change Password

You can change the site password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 61: Change Password

Acronyms

JNTU	Jawaharlal Nehru Technical University
D - Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JNTUA – Anantapururamu Examination Management System

College User Guide


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

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Preface

Purpose and Audience

This is a user guide for Examination Management System of Jawaharlal Nehru Technical University Anantapur. This document describes the options such as college user selection, student exam registrations, upload data, view / download reports, and payments to university. The document is targeted at users of Examination Management System.

Document Convention

This section of the document describes various types of conventions used throughout the document:

1. Note



Information that is incidental to the main text flow or to an important point or tip provided in addition to the previous statement or instruction.

2. **Bold**

Bold text is used to designate file and folder names, dialog titles, names of buttons, icons, and menus, and terms that are objects of user selection.

Overview

Jawaharlal Nehru Technological University, Anantapur (JNTU Anantapur) is a state university in Anantapur, Andhra Pradesh, India. Founded in 1946, since 1972 it has been a constituent college of Jawaharlal Nehru Technological University.

The Examination Management System is a web portal that allows the users to perform tasks such as user section management, view / download reports, upload data, and make payments. You can access Examination Management Portal using the hyperlink <http://sarasems.cloudapp.net/cems/WebLogin.aspx> as shown below.

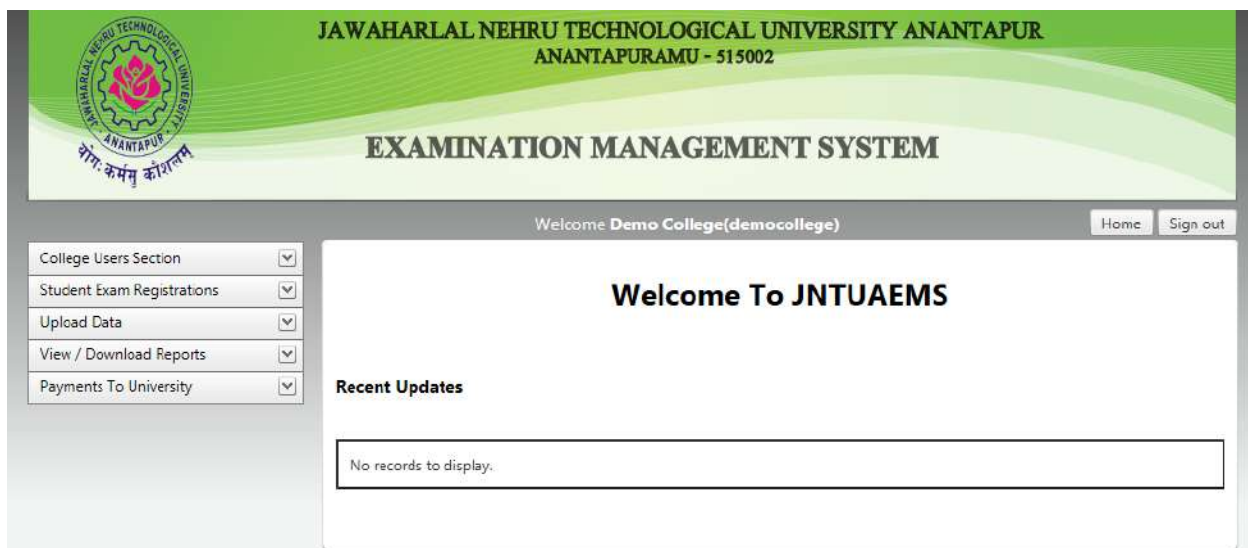


Figure 1: Login Screen

Features and Functionalities

The features and functionalities of Examination Management System admin portal are listed below:

1. College User Section
2. Student Exam Registration
3. Upload Data
4. View / Download Reports
5. Payments to University

Getting Started

In order to get started, you need to first login to web portal. To login to Exam Management System, enter the **User Name** and **Password** and click **Login** as shown below:

Figure 2: Login Screen

After logging into the admin portal, the home page will appear on your computer screen with updates given by admin as shown below:

Figure 3: Home Page

College User Section

The College User Section allows you to add student to college, edit student details, view students in college, view internal marks, view missing internal marks and change password the site password. The various option of College Use Section is explained in detail in the following sections:

Add Student to Your College

You can add students to your college using the Add Student to Your College option. In order to add a student to your college, you need to enter the mandatory student details like halt ticket number, student name, father's name, gender, date of birth, reason for addition and you would also require to upload a photograph of the student.

The below screen provides a brief description of the Add Student to Your College option:

The screenshot shows the 'Add Student To Your College' form. On the left is a navigation menu with options: Add Student To College, Edit Student Details, View Students In College, View Internal Marks, View Missing Internal Marks, Change Password, Student Exam Registrations, Upload Data, View / Download Reports, and Payments To University. The main form area is titled 'Add Student To Your College' and contains several input fields:

- Hall Ticket Number:** A text input field with an asterisk.
- Student Name(as per SSC):** A text input field with an asterisk.
- Father Name(as per SSC):** A text input field with an asterisk.
- Mother Name:** A text input field.
- Gender:** A dropdown menu with '--Select--' and an asterisk.
- Date Of Birth:** A date picker with '--Select Date--' and an asterisk.
- Caste:** A dropdown menu with 'OC' selected.
- Physically Handicapped(PH):** A checkbox.
- Upload Student Photo:** A section with a placeholder image of a person and a 'Select Photo' button.
- Reason For Addition:** A text area with an asterisk.

Callout boxes provide instructions for each section:

- Enter the Halt Ticket Number, Student Name, Father's Name and Mother's Name
- Specify the Gender, Date of Birth, Caste and Specify if Physically Handicapped
- Upload Student's Photo
- Enter the Reason for Addition and click Save

A 'SAVE' button is located at the bottom right of the form.

Figure 4: Add Student to Your College

Edit Student Details

You can edit the student's details using the Edit Student Details option. If you edit the student details more than once, the latest modifications will be updated in the college database. In order to edit the student details, you need to enter the hall ticket number first. The below screen provides a brief description of the Edit Student Details option:

College Users Section

- Add Student To College
- Edit Student Details**
- View Students In College
- View Internal Marks
- View Missing Internal Marks
- Change Password
- Student Exam Registrations
- Upload Data
- View / Download Reports
- Payments To University

Edit Student Details In Your College

Note: If Student Details are edited more than once, only the latest modifications will be considered.

Enter Hall Ticket Number: *

Course Name:

Branch Name: COMPUTER SCIENCE & ENGINEERING

Student Name(as per SSC): *

Father Name(as per SSC): *

Mother Name:

Gender: *

Date Of Birth: *

Caste:

Physically Handicapped(PH):

Student Photo

Reason For Change:

Enter the hall ticket number and click Get Details

Edit Student Details as per your requirement and Click Save

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Figure 5: Edit Student Details

View Students in College

The View Students in College option allows you to view the list of students in colleges. You can filter the list by course, by branch and by year. The below screen provides a brief description of the View Students in College option:

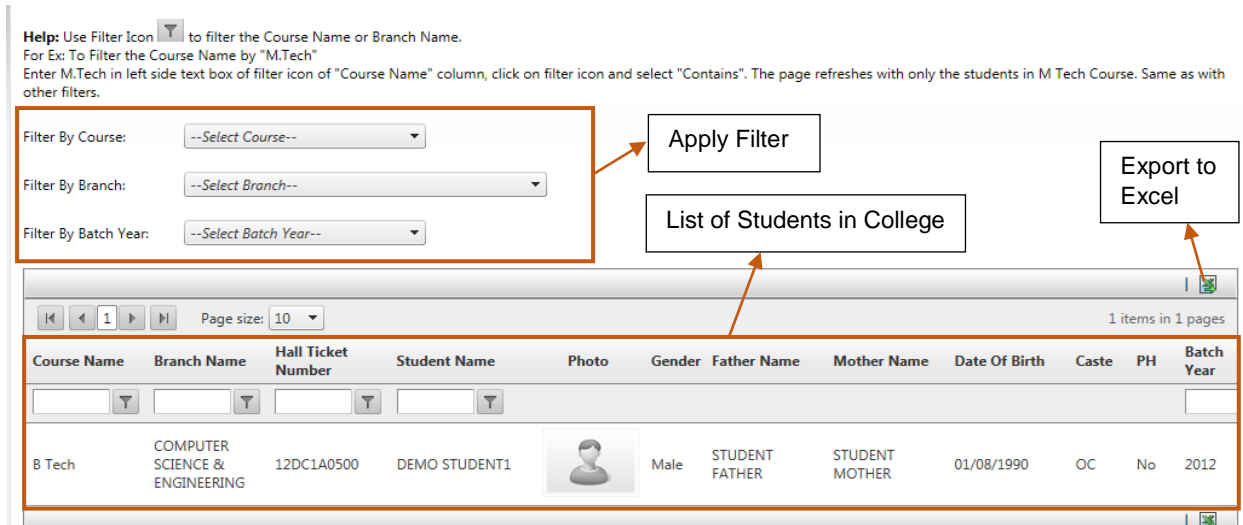


Figure 6: View Students in College

View Internal Marks

You can view the internal marks of different students using the View Internal Marks option. In order to view the internal marks of the students, you need to select the course, branch, batch year and semester. The below figure provides a brief description of the View Internal Marks option:

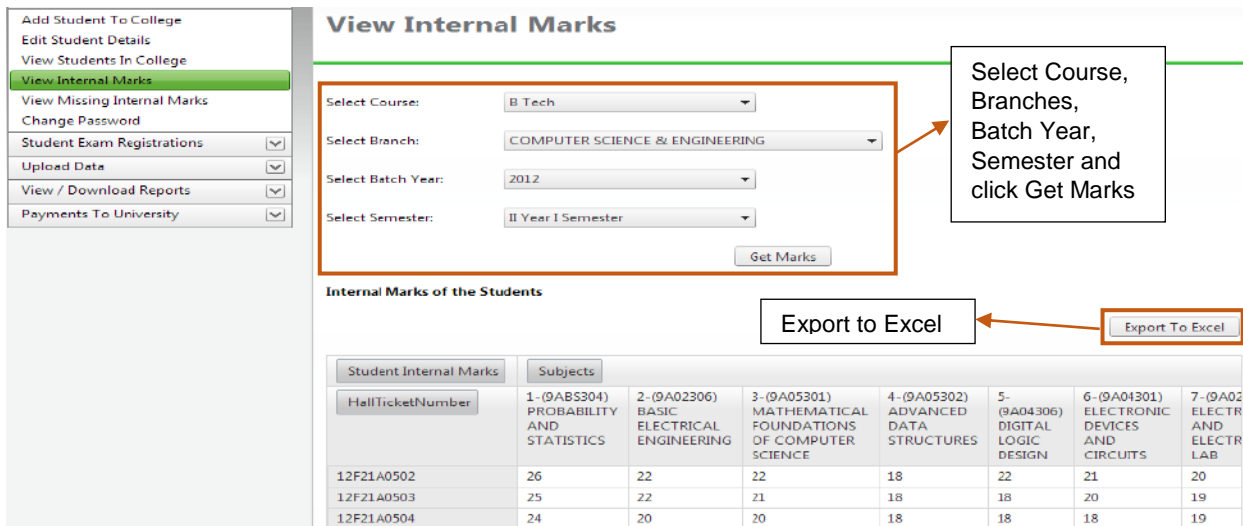


Figure 7: View Internal Marks

View Missing Internal Marks

The View Missing Internal Marks option allows you to view the missing and zero internal marks of the students. In order to view the missing internal marks, you need to select the Notification first. The below screen provides a brief description of the View Missing Internal Marks option:

View Missing Internal Marks of Students

Select Notification:

Course:

Semester:

The following students Internal Marks are NOT FOUND or marked as 0 for processing the Results.

Hall Ticket Number	Subject Code	Internal Marks
10F21A0501	9A05101	Not Available
10F21A0501	9ABS105	Not Available
10F21A05B8	9A05101	Not Available
10F21A05B8	9A03101	Not Available
10F21A05B8	9ABS102	Not Available
10F21A05B8	9ABS104	Not Available
10F21A1214	9ABS102	0
10F21A1214	9ABS104	0

Select Notification, Course and Semester

Figure 8: View Missing Internal Marks of Students

Change Password

You can change the password using the Change Password option. In order to change the password, enter the **Current Password**, **New Password**, **Confirm New Password** and click **Save** as shown below:

Change Password

New Password Criteria:

- 1) At least 1 upper case character
- 2) At least 1 lower case character
- 3) At least 1 numerical character
- 4) At least 1 special character
- 5) Minimum of 8 characters and maximum of 18 characters length.

Enter Current Password:

New Password:

Confirm New Password:

Save

Figure 9: Change Password

Student Exam Registration

The Student Exam Registration screen allows you to Add Exam Registration, View Registered Students, and Delete Registration. Various options of Student Exam Registration is explained in the below sections:

Add Exam Registration

You can register to exam notification using the Add Exam Registration option. You can register to notifications any number of times. However, the recent registration will be considered by the system. Below screen provides a brief description of Add Exam Registration:

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Enter Hall Ticket Number: 12DC1A0500 * Get Details

Name: DEMO STUDENT1

Branch: COMPUTER SCIENCE & ENGINEERING

Regular or Supply: Supplementary

Select Subjects

Select	SubjectCode	SubjectName
<input type="checkbox"/>	9ABS303	ENVIRONMENTAL SCIENCE
<input type="checkbox"/>	9A05406	COMPUTER ORGANIZATION
<input type="checkbox"/>	9A05401	DATABASE MANAGEMENT SYSTEMS
<input type="checkbox"/>	9A05402	OBJECT ORIENTED PROGRAMMING
<input type="checkbox"/>	9A05407	FORMAL LANGUAGES AND AUTOMATA THEORY
<input type="checkbox"/>	9A05403	DESIGN AND ANALYSIS OF ALGORITHMS
<input type="checkbox"/>	9A05404	OBJECT ORIENTED PROGRAMMING LAB
<input type="checkbox"/>	9A05405	DATABASE MANAGEMENT SYSTEMS LAB

Register

Figure 10: Add Exam Registration

View Registered Students

You can view the list of the students registered for the selected notifications. In order to view the list of students registered for notifications, select the type of notification from the list. The below screen provides a brief description of View Registered Students option:

View Students Registered To Notification

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Registered Students

HallTicketNumber	StudentName	BranchName	SubjectCode	SubjectName	Regular Or Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05401	DATABASE MANAGEMENT SYSTEMS	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9A05406	COMPUTER ORGANIZATION	Supplementary
12DC1A0500	DEMO STUDENT1	COMPUTER SCIENCE & ENGINEERING	9ABS303	ENVIRONMENTAL SCIENCE	Supplementary

Export to Excel

Figure 11: View Registered Students

Delete Registration

A Student registration can be removed from a Notification if student has already registered for it. You can remove a student from the registered list using the Delete Registration option. The below screen provides a brief description of the Delete Registration option:

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Select Notification

Enter Hall Ticket Number: 12DC1A0500 * Get Details

Name: DEMO STUDENT1

Branch: COMPUTER SCIENCE & ENGINEERING

Enter Hall Ticket

Registered Subjects

SubjectCode	SubjectName
9ABS303	ENVIRONMENTAL SCIENCE
9A05406	COMPUTER ORGANIZATION
9A05401	DATABASE MANAGEMENT SYSTEMS

Delete Registration

Delete Registration

Figure 12: Delete Registration

Upload Data

You upload various types of data into Exam Management System using the Upload Data option. The Upload Data option allows you to upload Student Photo, Student Details, Detained List Records, Internal Marks Data, D-Form and MP Details. Each of these options are explained in the below section:

Student Photo

You can upload student's photo using the Student Photo option. You can only upload a relevant zip file which contains student images. The maximum file size should be 5MB, you can upload bulk images using the Student Photo option as shown below:

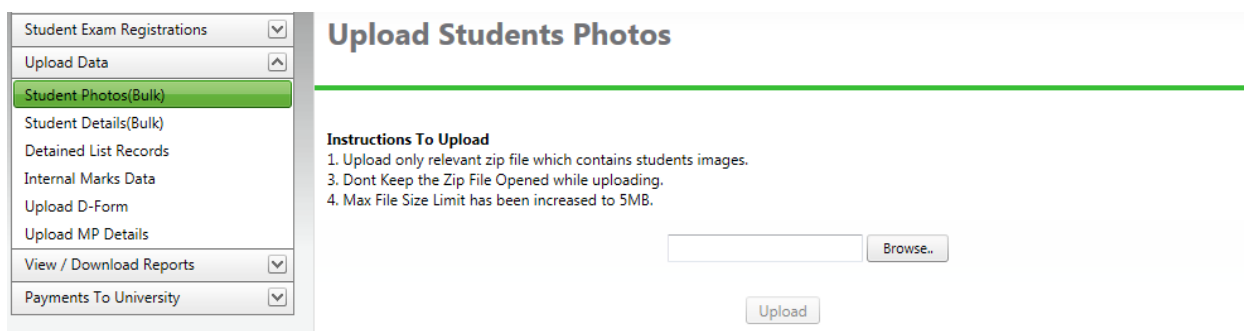


Figure 13: Upload Student Photo

Student Details

You can upload student details using the Student Details option. You can only upload an Excel file which contains student data. The Student Details option allows you to download the templates for uploading student details, you also can upload student details in bulk using the Student Details option as shown below:

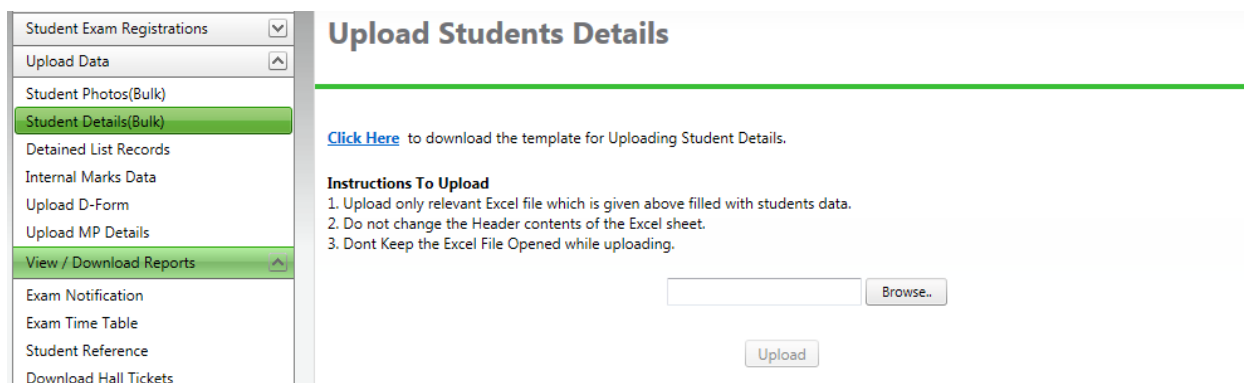



Figure 14: Upload Student Details

Detained List Records

The Detained List Records option allows you to add or remove students from detained students list. In order to add or delete students from the detained students list, select the **Course**, Enter the **Halt Ticket Number** and click Add As Detained to add a student and click the Delete  a student from the detained students list as shown below:

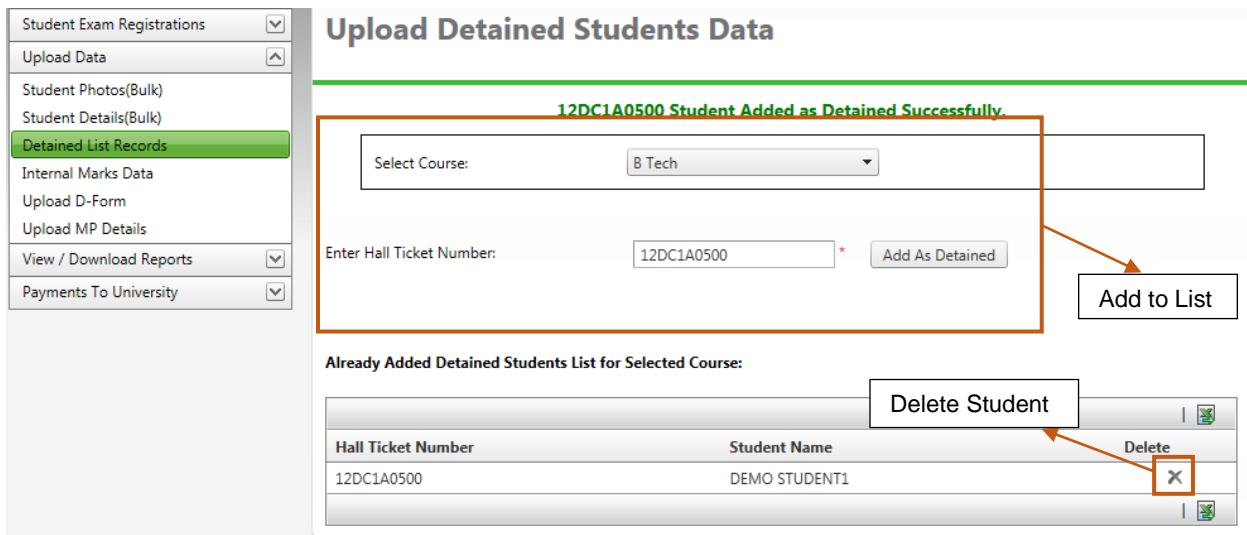


Figure 15: Upload Detained Students Data

Internal Marks Data

You can upload internal marks of the students using the Internal Marks Data option. You can download exam notification from exam section and enter the data to the excel file, in order to upload internal marks of the students select **Notification** from the list, browse the file and click **Upload** as shown below:

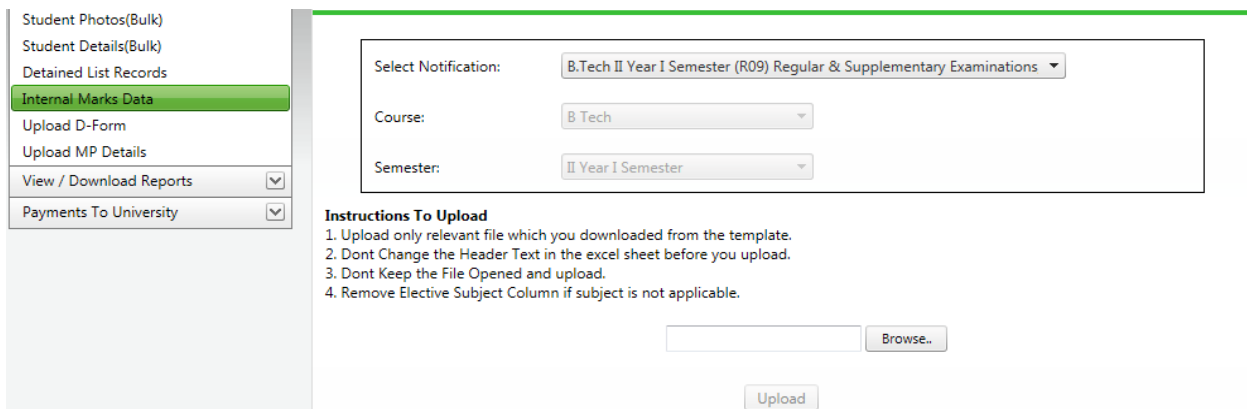
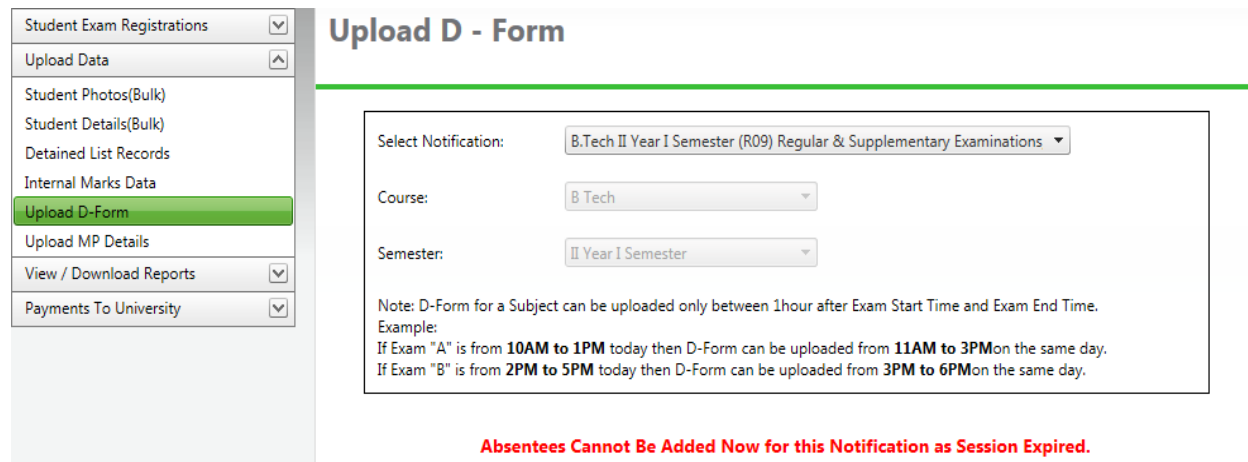


Figure 16: Upload Internal Marks

Upload D – Form

You can upload the D – Form using the Upload D – Form option. You can upload the D – Form for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload D – Form option:



Upload D - Form

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

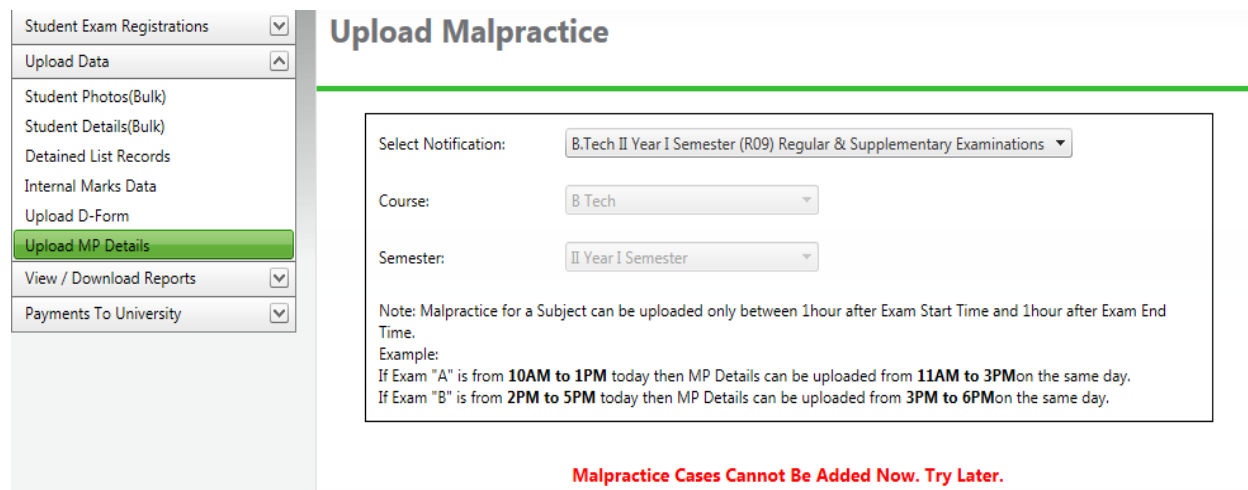
Note: D-Form for a Subject can be uploaded only between 1hour after Exam Start Time and Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then D-Form can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then D-Form can be uploaded from **3PM to 6PM** on the same day.

Absentees Cannot Be Added Now for this Notification as Session Expired.

Figure 17: Upload D – Form

Upload MP (Malpractice) Details

You can upload the MP Details using the Upload MP Details option. You can upload the MP Details for a subject only an hour after exam start date and exam end date. The below screen provides a brief description of the Upload MP Details option:



Upload Malpractice

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Note: Malpractice for a Subject can be uploaded only between 1hour after Exam Start Time and 1hour after Exam End Time.
Example:
If Exam "A" is from **10AM to 1PM** today then MP Details can be uploaded from **11AM to 3PM** on the same day.
If Exam "B" is from **2PM to 5PM** today then MP Details can be uploaded from **3PM to 6PM** on the same day.

Malpractice Cases Cannot Be Added Now. Try Later.

Figure 18: Upload Malpractice

View or Download Reports

You can view or download various types of reports using the View / Download option. The View / Download option allows you to view or download exam notifications, time table, student references, hall tickets, individual hall tickets, TSheets, internal marks template, D – Form, MP details and students writings in your college. A detailed explanation of various types of reports are provided in the below sections:

Exam Notification

You can download exam notifications using the Exam Notifications option. In order to download an exam notification, select the **Notification** from the list and click **Download** to download the notification as shown below:

Figure 19: Download Exam Notifications

Exam Time Table

You can download exam time table using the Exam Time Table option. In order to download an exam time table, select the **Notification** from the list and click **Download** to save the time table as shown below:

Figure 20: Exam Time Table

Student Reference

The Student Reference option allows you to view the finalized list of student data in the server which will be used to generate hall tickets. You can also download the finalized student data using the Student reference option as shown below:

Student Data In Your College

Note: This report is the finalized Students Data in the Server which will be used to Generate Hall Tickets. Any Discrepancy Please report immediately to **Controller of Examinations**.

Select Course:

Select Branch:

Figure 21: Student Reference

Download Hall Tickets

You can download exam hall tickets using the Download Hall Tickets option. In order to download an exam hall tickets, select the **Notification** from the list and click **Download** as shown below:

Download Hall Tickets

Instructions

1. Download the "Instructions to the candidates" file and the same instructions shall be printed on the back side of each hall ticket. [Click Here To Download](#)
2. Download the Hall Tickets and take the printout on the front side.

Select Notification:

Course:

Semester:

Figure 22: Download Hall Tickets

Download Individual Hall Tickets

You can download individual exam hall tickets using the Download Individual Hall Tickets option. Hall Ticket is available for download only if the student has registered after Hall Tickets are generated. In

order to download an individual exam hall tickets, select the **Notification** from the list, enter **Hall Ticket Number** and click **Download** as shown below:

Download Individual Hall Ticket

Hall Tickets Not Generated By Admin for the Selected Notification. Please Contact CE for more Information.

Note: Hall Ticket is available here only If Student has registered after Hall Tickets are generated.

Select Notification: B.Tech II Year I Semester (R09) Regular & Supplementary Examinations

Course: B Tech

Semester: II Year I Semester

Enter Hall Ticket Number: *

Download

Figure 23: Download Individual Hall Ticket

Download TSheet

You can download TSheet using the Download TSheet option. In order to download a TSheet, select the **Notification** from the list and click **Download** as shown below:

EXAMINATION MANAGEMENT SYSTEM

Welcome Demo College(democollege) Home Sign out

Download TSheets

Select Notification: B.Tech II Year II Semester (R09) Supplementary Examinations, Septemb

Course: B Tech

Semester: II Year II Semester

Download

Copyright © 2013 JNTUA. All Rights Reserved.

Figure 24: Download TSheet

Internal Marks Template

You can download Internal Marks Templates using the Internal Marks Template option. In order to download a template, select the **Notification** from the list and click **Download** as shown below:

Figure 25: Internal Marks Template

Students Writing in Your College

You can view and download students writing for a particular date using the Student Writing in Your College option. In order to download Students Writing, select the **Notification**, select **Examination Date** and **Exam Type** from the list and click **Download** as shown below:

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Figure 26: Students Writing In Your College

Download D – Form Report

You can view and download D – Form Report using the D - Form option. Download the D-Form Report only after uploading the details of Absent Students and one D- Form is enough for one Notification. In order to view and download D - Form Reports, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 27: Download D – Form Report

Malpractice Details

You can view and download MalpracticeDetails using the Malpractice Details option. In order to view and download Malpractice Details, select the **Notification** from the list, select **Exam Date** and click **Download** as shown below:

Figure 28: Download Malpractice Report

Payments to University

You can view the payments details such as registration amount using the Payments to University option. To view the Registration Amount, click **Payments to University** and then click **Registration Amount** as shown below:

Student Exam Registrations

Upload Data

View / Download Reports

Payments To University

Registration Amount

Registration Amount to Pay to University

Select Notification:

Course:

Semester:

Instructions
1. Click on any of the column name to Sort by that column.

Amount For the Selected Notification

Hall Ticket Number	Registration Date	No Of Subjects Registered	Regular Or Supplementary	Application Fee (1)	Memorandum Of Marks Fee (2)	Examination Fee (3)	Late Fee (4)	Deduction (5)	Total Fee (1)+(2)+(3)+(4)-(5)
12DC1A0500	8/27/2014	3	Supplementary	5.00	10.0	400.0	0.0	105.0	310.0
Count : 1				Sum: 5.0	Sum: 10.0	Sum: 400.0	Sum: 0.0	Sum: 105.0	Total Fee (All Students): 310.0

Figure 29: Registration Amount to Pay to University



You can download the Registration Amount details using the Export to Excel or Export to PDF.

Acronyms

JNTU	Jawaharlal Nehru Technical University
D - Form	
MP	Malpractice
TSheet	
HT	Hall Ticket
PC	Paper Code


REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

FY-20-21

TAX INVOICE

ORIGINAL FOR RECIPIENT

Docile
Infotech

Invoice No. : DIL223
Invoice Date : 17/07/2020
Reference No : Work Order No.JNTUA/
Exam branch/EMS
Software/2018-19,20.09
.2018
Place of supply : 37-Andhra Pradesh
Due Date : 17/08/2020

CE-06/RG
4
18/7
E-1
2
171

From
Docile Infotech India Private Limited
No: S02, 4th Cross, 4th Main, D-Block, AECS Layout, Kundalahalli,
Bangalore, Karnataka 560037
08041624856, contactus@docileinfotech.com

GSTIN 29AADCD2488B1ZQ
PAN AADCD2488B

Billing Address
The Director of Evaluation
JNT University Anantapur, Anantapuramu, Andhra Pradesh,
515002
GSTIN: 37AAAJJ0861G1ZC

Shipping Address
The Director of Evaluation
JNT University Anantapur, Anantapuramu, Andhra Pradesh,
515002
GSTIN: 37AAAJJ0861G1ZC

#	Description	HSN / SAC	Qty	Rate / Unit	Taxable Value	IGST	Total Amount
1	Annual Maintenance Charges for JNTUA Examination Management System for the period June 2020 to May 2021	997331	1.00	7,43,400.00	6,30,000.00	1,13,400.00	7,43,400.00
						(18%)	
TOTAL (₹)					6,30,000.00	1,13,400.00	7,43,400.00

Bank Details:
Account Number : 148411100001149 IFSC : ANDB0001484
Bank Name : Andhra Bank Branch Name : Sarjapur Road

Taxable Amount ₹ 6,30,000.00
Total Tax ₹ 1,13,400.00

Total amount (in words)

Seventy lakh Fourty Three Thousand Four Hundred Rupees Only

Total Amount ₹ 7,43,400.00

Notes
This is a computer generated invoice.

Terms & Conditions:
Make all checks payable to Docile Infotech India Private Limited

Docile Infotech India Private Limited
For Docile Infotech India Pvt. Ltd.

G.V. Satish Kumar
Authorised Signatory
Director

Suppl
Pl. process the bill

4
18/7

A1
18/7

REGISTRAR
J.N.T.U. Anantapur
ANANTAPURAMU-515002

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt of A.P., Act.No.30 of 2008)
ANANTHAPURAMU - 515 002 (A.P.) INDIA



Prof.S.Krishnaiah, M.E., Ph.D.
Registrar

Phone : + 918554272433
FAX : +918554 272437
Mobile: + 91 9908 088806
E. mail : registrar@jntua.ac.in

Dt.07-09-2018

Proc.No.C2/JNTUA/Estt./Software / 2018

Sub:-JNTUA, ATP-Estt.- Renewal of Annual Maintenance Charges for EMS Software for Examination Branch, JNTUA, ATP- Internal Committee Report -Orders-Issued.

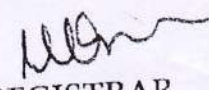
- Read:- (1) Note submitted by D.E., JNTUA, ATP, dt.28-08-2018
(2) Proc.No.C2/Estt./JNTUA/EMS Committee/2018, dt.29-06-2018
(3) Proc.No.C2/Estt./JNTUA/EMS Committee/2018, dt.11-07-2018
(4) Committee Report dt. 25-08-2018
(5) Note orders of the Vice-Chancellor, JNTUA, ATP on the above said note

ORDER:-

In the Proceedings (2) & (3) a committee has been constituted for detailed Examination and to submit a report in connection with the Annual Maintenance charges for JNTUA Examination and the committee has submitted its report, As per the recommendations made by the Committee in its report dt.25-08-2018 (4) read above, the Vice-Chancellor, JNTUA, Ananthapuramu is pleased to accept the revised quotation dt.27-08-2018 submitted by M/s Docile Infotech Pvt Limited, Bangalore with regard to Annual Maintenance Charges towards AMC for this an amount of Rs.7,08,000 (Rs.6,00,000 +GST of 18%) will be paid towards AMC Charges per for the period of 01st June, 2018 to 31st May, 2019. Further committee also made recommendations for increase of 5% towards AMC every year applicable from 2019 onwards.

The Director of Evaluation is requested to take further action as per the recommendations of the committee and duly following the rules inforce.

Encl:- Revised Quotation Submitted by M/s Docile
Committee Report


REGISTRAR

To
The Director of Evaluation, JNTUA, ATP for information
Copy to C.E (U.G.) & C.E. (P.G.), JNTUA, Ananthapuramu for information
Copy to F.O. i/c ATP for information & necessary action
Copy to A.R. (Estt.) & D.R. (Accts.), JNTUA, Ananthapuramu
Copy to P.A. to Vice-Chancellor., P.A. to Rector & P.A. to Registrar.
Copy to file.


REGISTRAR
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ANANTAPURAMU-515002