Prof. E.Keshava Reddy
Director of Evaluation

ONLINE REGISTRATION

Lr. No. DE / JNTUA/ ATP/ M.Sc IV semester Regular Examinations / August/September 2023 /Instructions dt.12.07.2023

To
The Director,
Oil Technological & Pharmaceutical Research Institute,
JNTUA,
Ananthapuramu – 515 001 (A.P),
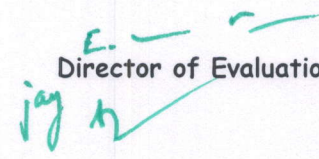JNTU Anantapur.

Sir/Madam,

You are requested,

1. To upload internal marks of M.Sc IV semester Regular students (AY 2022-23) to examinations portal 'JNTUA EMS' on or before 05:30 PM of **14.08.2023 (Monday)**. Internal marks uploaded after 05:30 PM of 14th August 2023 will not be considered. Hard copy of the same duly signed and stamped by the college principal on each sheet should reach **Additional Controller of Examinations, University Examinations Building,Opp.Govt. Polytechnic College, JNTUAnantapur, Ananthapuramu – 515002 (A.P)** on or before **16.03.2023 (Wednesday)**. Please superscribe the cover containing the hard copy of internal marks as M.Sc/IV sem/IM/Aug/Sep-2023 Exams/<College Code>.

2. You are requested to finalize the attendance particulars of the students for regular examinations and to upload the detained list to the examinations portal 'JNTUA EMS' on or before 05:30 PM of **10.08.2023 (Thursday)** without fail.

3. To note that schedule for online registration is as follows (for regular only):

	Opens	Closes	No. of Days
Without late fee	12.07.2023	01.08.2023	21 days
With Rs.100/- late fee	02.08.2023	04.08.2023	03 days
With Rs.1000/- late fee	05.08.2023	06.08.2023	02 days
With Rs.3000/- late fee	07.08.2023	08.08.2023	02 days
With Rs.5000/- late fee	09.08.2023	10.08.2023	02 days

Schedule for submission of online receipts/challan for verification at Head Quarters on **11.08.2023 (Friday)** only.

4. To submit the following at the time of verification along with online receipts/Challans without which verification process will not undertaken
   (a) Detained List signed by the college principal.
   (b) Condoned List signed by the college principal along with online receipts/Challan towards condonation fee.
   (c) College Academic Committee (CAC) resolution approving detained and condonation Lists.
   (d) Copy of Clearance Certificate.
   (e) Copy of UCS Fee Receipts (or proof of fee payment).

5. To note that hall tickets will be generated only for eligible students who have paid the UCS fee, for whom clearance has been given by the University and whose examinations fee has been received and will be available in the JNTUA EMS on **11.08.2023 (Friday)** for download.

Yours faithfully,

Director of Evaluation

Copy to
The Controller of Examinations.
The Additional Controller of Examinations.
File.