

# **A.P. STATE COUNCIL OF HIGHER EDUCATION**

## **APPGCET–2022 SPOT ADMISSIONS**

**From**  
**Chairman & Competent Authority,**  
**A.P.State Council of Higher Education**

**To**  
**The Principals of Universities and their**  
**Constituent colleges & Govt. Colleges in**  
**AP.**

### **Letter No. APPGCET–2022/UNIVERSITY/GOVT/SPOT ADMNS, DT: 26-12-2022**

#### **GUIDELINES FOR SPOT ADMISSIONS**

Sir,

**SUBJECT:** APPGCET-2022 admissions into MA, M.Com,M.Ed and M.Sc., Courses in Universities and their Constituent Colleges and Govt. Colleges in A.P - Communication of guidelines to fill the leftover vacancies during Spot Admissions – Reg.

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1. The Principals of Universities and their Constituent Colleges & Govt. Colleges in AP state are informed that the first & Second phase of APPGCET-2022 Admissions are completed.

2. Principals are requested to comply for conducting spot admissions with the following sequence of operations:

1. The Universities and their Constituent Colleges & Govt. Colleges have to complete Not admit/Admit process before taking up Spot Admissions as per the following procedure
  - The vacant seat shall be filled with the same category candidate on merit of APPGCET-2022 rank.
  - If same category candidate is not available, seat shall be filled with the candidate as per seat conversion matrix given below

<b>SEAT CONVERSION MATRIX FOR Regional/Local-open Category</b>						
If seat is vacant in	Converted into	Converted into	Converted into	Converted into	Converted into	Converted into
OC General						<b>UNRESERVED/OPEN CATEGORY</b>
OC Women	OC General					
BC-A General	BC-B General	BC-C General	BC-D General	BC-E General		
BC-B General	BC-C General	BC-D General	BC-E General	BC-A General		
BC-C General	BC-D General	BC-E General	BC-A General	BC-B General		

BC-D General	BC-E General	BC-A General	BC-B General	BC-C General	
BC-E General	BC-A General	BC-B General	BC-C General	BC-D General	
BC-A Women	BC-A General	BCB General	BC-C General	BC-D General	BC-E General
BC-B Women	BC-B General	BC-C General	BC-D General	BC-E General	BC-A General
BC-C Women	BC-C General	BC-D General	BC-E General	BC-A General	BC-B General
BC-D Women	BC-D General	BC-E General	BC-A General	BC-B General	BC-C General
BC-E Women	BC-E General	BC-A General	BC-B General	BC-C General	BC-D General
ST General	SC General				
ST Women	ST General	SC General			
SC General	ST General				
SC Women	SC General	ST General			
EWS Women	EWS General	<b>No Conversion</b>			

**3. Derive spot vacancy** - The unfilled and not joined/dropout vacant seats will now become vacancies for spot admissions.

The Vacancies under Spot admissions shall be filled with the candidates qualified in APPGCET-2022 and satisfying the prescribed educational qualifications given in APPGCET-2022 Notification.

Please comply the following:

1. Candidates who have not taken admission in Convener Quota so far are only eligible.
2. Certificates to be Verified:
  - Qualifying examination marks memo and provisional pass certificate
  - Eligibility for admission into a course shall be as prescribed educational qualifications given in APPGCET-2022 Notification.
  - Appgcet 2022 rank card
  - Study certificate.
  - Caste certificate
  - Aadhar number/any govt id

**Principals are requested to collect from each candidate admitted through Spot admissions the following processing fee.**

3. **Please Note that the Students admitted through Spot Admissions leftover seats of the Convener quota in the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No. 66, SW- Edn., Department Dated: 08.09.2010.**

**PROCESS for the ratification/rejection of admissions made**

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website by clicking on Proceedings link.

**Competent Authority  
APPGCET-2022ADMISSIONS**

<b>ACTIVITY</b>	<b>DATE</b>
CONDUCTING NOT ADMIT/ADMIT PROCESS	<b>27-12-2022 to 28-12-2022</b>
DERIVE SPOT VACANCY	<b>29-12-2022</b>
ISSUE OF NOTIFICATION	<b>30-12-2022</b>
CONDUCTING OF SPOT ADMISSIONS	<b>03-01-2023</b>
UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL WITH OUT LATE FEE	<b>03-01-2023 to 06-01-2023</b>
PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITHOUT LATE FEE	<b>03-01-2023 to 06-01-2023</b>

**PAYMENT OF PRESCRIBED FEE FOR SPOT ADMISSIONS**

The Universities and their Constituent Colleges & Govt. Colleges in A.P are informed to collect and remit the following processing fee from the candidates seeking admission under spot admissions.

<b>Status of the candidate</b>	<b>FEE</b>
<b>Qualified in APPGCET-2022</b>	<b>500/-</b>

Further, the Principals of Universities and their Constituent Colleges & Govt. Colleges in A.P are requested to follow the above guidelines and in case of any doubt they are requested to contact **9100998069**

If any error is occurred while entering the data kindly mail the error with screen shot to **specialofficerapsche@gmail.com**

