

TENDER DOCUMENT

Reference : Notice inviting Tenders No. 01/JNTUA/ATP/2020 dt. 08/01/2020 PUBLISHED
IN LEADING NATIONAL NEWSPAPERS

(1) BASIS:

Andhra Pradesh State Council of Higher Education, Hyderabad has issued orders that the construction works in the Universities are required to be entrusted to the Central Govt. Departments or State Govt. Departments or Statutory Agencies of the Central/State Govt. Departments and the JNTUA Ananthapuramu has issued Notification based on the orders vide references :

- (i) Lr.No. APSCHE/UMS-Construction works/2015 from the Secretary (FAC), APSCHE, Hyderabad.
- (ii) Note Orders of Hon'ble Vice-Chancellor dated 03/01/2020

(2) NECESSITY:


At present there are ten works under 2 packages in the jurisdiction of JNTUA, Ananthapuramu

S.No.	Name of the works	Administrative and Financial sanction Amount (In Crores)
1.	PACKAGE I : (1) Construction of additional building to Civil Engineering Department JNTUA College of Engineering, Ananthapuramu (2) Construction of Hostel block for Women at Govt. Polytechnic in JNTUA (3) Construction of PG & Research Scholars Hostel Block in JNTUA College of Engineering, Ananthapuramu (4) Construction of MBA Block in JNTUA, Ananthapuramu (5) Construction of Compound wall between newly alienated land and Govt. Polytechnic Ananthapuramu	50.93
2.	PACKAGE II : (1) Extension over newly constructed Academic Block (Civil Engineering Department) for accommodating placement cell, classes for P.G. Programs & Civil Engineering Labs, Construction of Canteen with stalls and Engineering Cell (Civil & Electrical) over the Canteen building in JNTUA College of Engineering, Pulivendula (2) Construction of Lecturer Hall Complex in JNTUA College of Engineering, Pulivendula (3) Construction of Skill Development Centre in JNTUA College of Engineering, Pulivendula (4) Construction of new building for bank and post office in JNTUA College of Engineering, Pulivendula (5) Construction of 1000m of Compound wall in JNTUA College of Engineering, Pulivendula	28.15

The Administrative and Financial sanction cost of the above four works is Rs.79.08 crores including agency charges. The above sanctioned works shall be started immediately by utilizing University Funds & any external funds if granted by State/Central Governments.

(3) ELIGIBILITY:

The State Govt. Departments / Central Govt. Departments or Statutory agencies of the Central Govt./State Govts. who satisfy and agree to the General Terms and Conditions of this notification shall submit the details of experience and agency charges in the prescribed proforma on or before the prescribed last date duly following the procedure for submission of quotation.


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002

(4) LAST DATE FOR SUBMISSION : 03.02.2020 upto 05.00 p.m.

(5) GENERAL TERMS AND CONDITIONS :

(A) The Notice inviting Tenders Interest no. 01/JNTUA/ATP/2020 dated 08/01/2020 is published in leading National Newspapers.

(B) Sealed tenders are invited from State Govt. Departments/Central Govt. Departments/Statutory agencies of State Govt./Central Govt. for agency charges for Construction works mentioned in Para-2.

The Agency charges shall be for Architectural Planning, Designing, Preparation of Drawings, Estimation, Architectural Services, Tendering, awarding of contract to a main contractor, Supervision for Structural & Architectural aspects, Quality control, completion of the Project, submission of as - built drawings and supervision during defects liability period of the project.

Agency charges shall be quoted for both the packages (given in Para-2) separately in the given format only and also without any clauses or preconditions. Agency charges will be paid on the value of civil work completed excluding all other centages in the estimate.

Vetting charges for designs, drawings and estimate shall be borne by the Project implementing Agency only. The JNTUA will appoint a Third party quality control team and all the charges pertaining to third party quality control shall be borne by the JNTUA only. The Director (ICS) JNTUA and his team will verify the structural designs and drawings. The vetting charges of Rs.1.00 per Sq.ft. for Structural Designs & Drawings are to be borne by the Project implementing Agency. Also the vetting charges of Rs.100/- per 1 lakh of Estimate Cost towards estimate verifications shall be borne by Executing Agency only.

(C) **Experience :**

Experience of having executed similar Govt. works/University works of value not less than 80 crores in any one financial year from 2014-15 to 2018-19 is compulsory. 10% weightage will be given for each financial year backwards from 2018-19. Necessary documents of proof shall be submitted.


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002

(D) FUNDS :

The required funds for the works will be utilized from the University and external funds from State Govt./Central Govt. will be

(E) RIGHT OF UNIVERSITY ON THE TENDER :

The University reserves the right to cancel/postpone the Notification/Tenders at any time without assigning any reason thereof.

(F) AGENCY CHARGES :

The details of organization, qualifications and % of Agency charges shall be given in the prescribed proforma only.

(G) SUBMISSION OF TENDERS :

Properly sealed cover containing details of Organization's Experience and the Quotation for Agency charges in prescribed format and any other information shall be dropped in the sealed Tender Box kept in the Office of the Registrar, JNTUA, Ananthapuramu during office hours on all working days during the period of tender. Tender box will be sealed immediately after the due date & time.

Note :

The Tender Box will have a slit opening of 750mm x 35mm. Suitable planning shall have to be made by the bidders to drop the cover/covers in the Tender Box accordingly.

The sealed covers shall be superscribed with the Notice no. and addressed to the Registrar, JNTUA, Ananthapuramu and contain the full address of the bidder on the front face.

(H) OPENING OF TENDERS :

The sealed Tender Box will be opened at 11.30 a.m. on 04.02.2020 in the Conference Hall of Administrative Building of JNTUA, Ananthapuramu by the Registrar or his nominee in the presence of the bidders or their authorized representatives. The bidders who want to be present for the opening process of box and bidders shall take prior permission from the Registrar, JNTUA.

(I) FINALISATION OF TENDERS :

(i) The JNTUA, Ananthapuramu hereinafter called Employer will select the successful agency hereinafter called Project implementing Agency, observing due procedure of transparent evaluation, approval and sanction from the competent authority.


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002

(ii) The Project implementing Agency will be informed about the decision of the Employer in due course of time after obtaining approval for the selection of Agency from the Executive Council of JNTUA, Ananthapuramu.

(iii) The Project implementing Agency shall enter into MoU with the Employer (JNTUA, Ananthapuramu) within 15 days of the invitation letter for MoU. Otherwise University reserves the right to take any action as per University Rules.

(6) **GENERAL INFORMATION ON THE RESPONSIBILITIES OF EXECUTIVE AGENCY AND EMPLOYEE:**

1. RESPONSIBILITIES OF THE PROJECT IMPLEMENTING :

1. After signing of the MoU, the Executive Agency shall get the preliminary inputs and specifications from the Employer and prepare Architectural, Plans & Designs, Estimate and other Drawings, shall carry out all necessary activities to ground the work within the time limit mentioned in the MoU (usually not more than 1 month). The estimates are to be prepared as per A.P. State Govt. R&B Dept. norms.

2. The Project implementing Agency shall execute the works at sanctioned cost inclusive of agency charges for project management, and other centages.

3. The Project implementing Agency shall follow the procedure of Civil works as laid down in the Andhra Pradesh PWD codes and manuals as per the guidelines issued from time to time and award the works to contractors on behalf of JNTUA. However, for the system of execution of work, Project monitoring Agency shall be directly responsible for the supervision, quality assurance and management of construction work, audit remarks, vigilance inspections etc.,

4. Project monitoring Agency shall have a Quality Control cell which will inspect the works during execution periodically and draw samples for testing, carry on the test share the test results with the Employer and maintain the record of the test results. The employer or any State Govt. Agencies viz., V&E or any other Quality Control Agency of State Govt. or any Agency nominated by the Employer has the right to inspect the works during execution or after and call for the Quality Assurance Record.


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002


5. Executive Agency shall be wholly responsible for any observations/comments/defects pointed out by V&E/any Govt. of A.P. agency/C.T.E/C.V.C./C.A.G. in the planning & procedures of execution of the project. The Agency is also responsible for any audit objections to be clarified and dropped.
6. Any defects observed and brought to the notice of the Project implementing Agency during the periods of execution and liability shall be got rectified to the satisfaction of the Employer by the Contractor appointed by the Project implementing Agency. Project implementing Agency shall ensure that in the event of the failure on the part of the Contractor, the same may without prejudice to any other rights available to it in law, rectified by the Project implementing Agency at the cost and expense of the Contractor.
7. The Project implementing Agency shall unless otherwise specified be fully responsible for procurement of all materials and services for the construction activity.
8. During the various stages of execution, Project monitoring Agency shall submit monthly progress reports with site photographs, bar charts etc.,

II. RESPONSIBILITIES OF THE EMPLOYER :

1. The Employer shall demarcate and make available the site for individual project free of all encumbrances or charges.
2. The Employer shall exercise its responsibility as the Owner of the Project by signing the approved drawings required for Statutory approval and also by giving necessary authorization to the Agency to secure approvals from local bodies of statutory authorities for the planning, construction as contemplated in the MoU from time to time.
3. Employer or any person authorized by them may inspect and check the 'Construction work' from time to time to see that the buildings are being constructed as per drawings & specifications as provided in the approved Estimate. If during the inspection, any defects or variation without the written request/permission of the Employer are found they shall be rectified by the Project implementing Agency/their contractor at their own cost.


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002

ANNEXURE

I. DETAILS OF ORGANIZATION :

Name of the Agency (Organization name) Governance,
(State Govt./Central Govt./Statutory Body of Central
Govt./Statutory body of State Govt.) :
(write whichever is applicable)

Administrative Head (Central Govt./State Govt.) :
(write whichever is applicable)

Address for Communication :

Contact Phone numbers :

Signature of the Competent Authority of the Agency with Seal

II. EXPERIENCE :

(1) Experience in having executed similar Govt. works/University works in the past 5 (Five) years ending with 2018-19 year wise.

S.No.	Name of the work	Value of work	Name of Employer	Year of execution

(Proofs for Experience have to be enclosed)

Signature of the Competent Authority of the Agency with Seal


REGISTRAR
J.N.T.U. Anantapur
ANANTHAPURAMU-515002

III. AGENCY CHARGES

Consent for Accepting as Project implementing Agency and Agency charges

(Agency charges for Planning, designs & drawings, Architectural Services, Estimation, tendering, awarding contract, Execution and submission of As-built drawing and supervision during defect liability period)

To
The Registrar,
JNTUA,
ANANTHAPURAMU.

Sir,

I/We..... (Dept/Organization) have gone through the terms and conditions of the Project implementing Agency and those of the Employer and express our willingness to accept the assignment of Project implementing Agency to get the works executed through a construction company selected by due process & procedure laid down.

The Agency charges are as follows :


PACKAGE - I

	Agency charges on value of Civil work excluding all other centages in the estimate %	G.S.T. %	Total
In figures			
In words			

PACKAGE - II

	Agency charges on value of Civil work excluding all other centages in the estimate %	G.S.T. %	Total
In figures			
In words			

Signature of the Competent Authority of the Agency with Seal


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ANANTHAPURAMU-515002