

# MEMORANDUM OF UNDERSTANDING

BETWEEN



NATIONAL BOARD OF ACCREDITATION  
NEW DELHI

AND

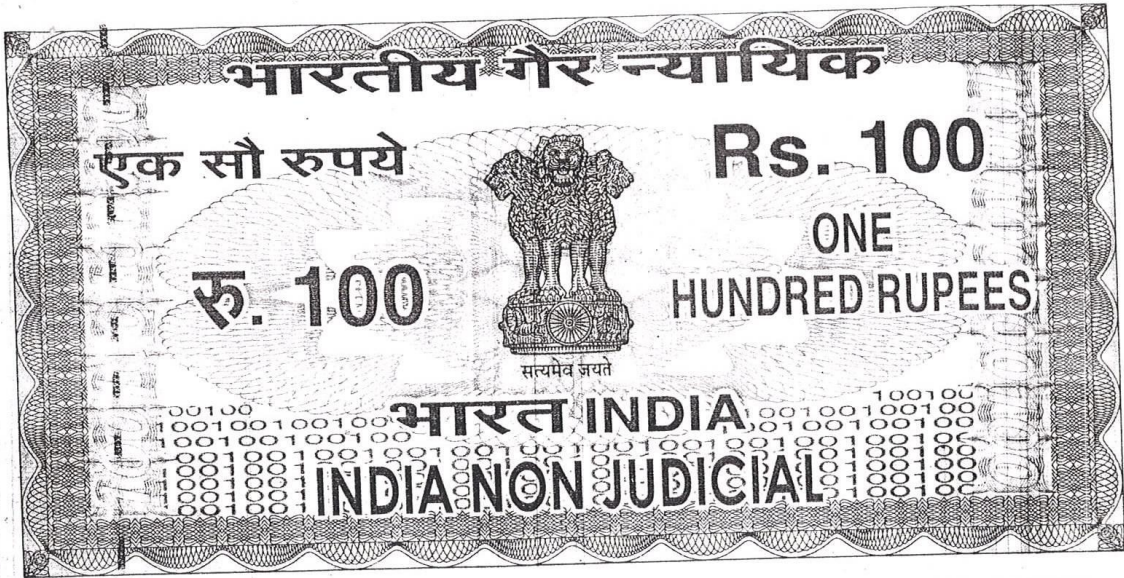


JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY  
ANANTAPUR

D. K. Baliswari

H. S. Choudhary





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## MEMORANDUM OF UNDERSTANDING [MoU]



This Memorandum of Understanding [MoU] is executed on the ..... day of ..... 2013 at New Delhi

BETWEEN

**National Board of Accreditation [NBA]** located at 4<sup>th</sup> floor, East Tower, NBCC place, Bhisma Pitamah Marg, Pragati Vihar, New Delhi-110 003 established in 2010 under section 10(u) read with section 10(r) of the All India Council for Technical Education Act, 1987 represented through its Member Secretary which expression shall unless repugnant to the context of meaning therefore include its successors and permitted assignees of the **FIRST PARTY**.

AND

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR** located at Anantapur established by A.P. Government/Trust/Society through an Act of 30 dated:24-09-2008 and represented through its REGISTRAR which expression shall include its successors in the office and permitted assignees of the **SECOND PARTY**.

Whereas, **First Party** having one of its objectives to facilitate improvement in the quality and relevance of Technical Education and is the prime mover in accreditation of programs in Engineering and Technology.



D. K. Balijep

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*[Signature]*



**AND**

**Whereas Second Party** has capabilities for creating awareness and conducting training for Outcome Based Education (OBE) and Outcome Based Accreditation (OBA), Faculty Development Program (FDP) for identification and training of resource persons and evaluators and other education and training programs of NBA in the areas of Engineering & Technology.)

**AND**

**Whereas the First and Second Party** desire to collaborate to promote specific training programs /faculty development programs based on Outcome based Education and Accreditation.)

**AND**

**Whereas** through this MoU a strategic alliance would emerge, which would be the first of its kind for capacity building for OBA and OBE as envisaged by Second Party. Each entity will undertake to support each other's efforts for the specific purpose mentioned in this MOU.

**Now, Therefore, the First and Second Party** have intended, agreed and consented to the following terms and deeds in pursuance of the common intent:

**The First Party:**

- Shall widely publish calendar of events of Nodal centers.
- Shall nominate resource persons and bear their expenses towards travel and pay honorarium for conducting workshops and training programs.
- Shall arrange resource persons to Nodal Center and Training center in case of shortage of resource persons and allows centers to have some sessions through video conference
- Shall bear expenses of towards travel and pay honorarium to observer nominated by Nodal Center.
- Shall charge Rs.10,000/- (in form of DD in the Name of National Board of Accreditation payable at New Delhi/preferably by NEFT to NBA account/by RTGS) per person from an individual for the training /workshop for 2/3days. The fees would cover training, course material, lodging and boarding for participants. This expenditure will be borne by the training center.
- Shall provide the soft copy of standard training material for all training programs
- Shall forward the certificates of the training programs to Nodal Center of successful participants recommended by observer and resource persons with security checks like numbering, hologram etc. (Faculty/Evaluators/resource persons)
- Shall seek feedback from each participant of training program about overall quality of program, resource persons etc.
- Shall send observer for supervision of program at Nodal Center

D.K. Reddy

[Signature]





**The Second Party:**

- Shall provide all necessary infrastructural facilities such as Seminar hall with minimum 60 seating capacity, LCD projector, Laptop, classrooms with projection facility, at least 2MBps Internet bandwidth either through leased line or wifi or through datacard, accommodation facility for participants/resource persons/observer.
- Shall be located at convenient place for transport or else should provide Transport facilities to resource persons as well as participants.
- Shall identify training center(s) within their jurisdiction
- Shall prepare a calendar every six months of all training program in consultation with NBA.
- Shall provide wide publicity of programs to be conducted by training center/nodal center through their website and other media.
- Shall Advertise for promotion of the workshops and shall send communications
- Shall submit a comprehensive quarterly activity report to the NBA along with financial details of nodal Center/Training Center.
- Shall encourage and motivate their faculty members to become resource persons.
- Shall issue receipt on behalf of NBA
- Nodal center and Training centers may train their own faculty members without any cost.
- Shall ensure that at least 50% of its faculty members and 40% of training center's faculty members shall be trained for evaluator and faculty development programs on outcome based education and accreditation within a year. The centers should give preference to Associate Professors and Professors initially. Subsequently remaining faculty members can be trained on the basis of seniority and doctoral qualifications.
- Shall while recommending a training center may attach a list of surrounding institutions who are likely to be benefited
- Shall take a lead to organize orientation for Members of Board of Studies and Academic Council of the concerned universities and Autonomous Institutions at no cost.
- Training center should ensure that every participant should come prepared to attend the workshop by watching NBA videos studying / training material , information on OBE and OBA
- Shall send an observer for supervision of program at training center.
- The assessment of participants at training centers will be carried out by resource persons and the observer nominated by second party collectively. The observer shall make a recommendation of the successful participants to the Nodal center for consideration and thereafter forwarding the same to the first party for issuance of certificate.
- After training, an assessment will be carried out. Training center shall recommend the list of participants who have successfully completed the program to Nodal Center. Nodal Center shall forward the same to NBA
- For training programs conducted at Nodal center, NBA shall nominate an observer who shall, in consultation with the resource person shall make the recommendation of successful participants.
- Thereafter NBA will issue certificate to the participants.

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- Shall encourage faculty members (Associate Professors and Professors) from the departments having accredited programs to successfully complete the training programs for evaluators by registering for the evaluators program. Nodal centers shall make the recommendation to NBA for considering such successful participants for recognising them as evaluators.
- NBA may recommend the name of evaluators for training at no cost.
- May choose to conduct a one off program at a venue which will attract participants from institutions where there is a likelihood of number of new colleges and where a training center is not located in the vicinity.
- Shall ensure conduct of minimum 6 programs per Training Center per year.
- For conducting a training program Nodal center must ensure that at least 60 % of the participants are paid with a minimum batch of 30 participants.
- Shall ensure that Training centers bear expenditure on Lodging, Boarding training material, registration kit, stationary, Xerox etc. from their share
- Shall intimate their as well as Training center's bank details within 15 days of signing of MoU to NBA.
- **The fees received by first party directly or through second party for a training program would be shared amongst NBA, Training Center and Nodal Center in the ratio of 45%, 45 % and 10% respectively. In case, Nodal Center (second party), is also acting as training center, it shall be entitled for additional 45 % of the share of the fee collected for training at its premises**
- This MoU will be effective when signed by both the parties and shall remain valid for a two years term from the effective date which may be extended, from time to time, with mutual consent. The MoU may be amended/extended, at any time, with the mutual written consent of both the parties.
- The MoU may be terminated at any time during the currency of its period of validity through mutual consent after sixty days Notice from either side in this regard.
- No amendment or change hereof or addition hereto shall be effective or binding on either of the parties hereto unless set in writing and executed by the respective duly authorized representatives of each of the parties hereto.
- The obligations of First Party and Second Party have been outlined in the MoU. However, during the operation of MoU circumstances may arise which may call for alterations or modifications of this agreement. These alterations will be mutually discussed and agreed upon in writing.
- If any dispute or difference of any kind whatsoever may arise out of the implementation of this MoU between the parties in connection with or arising out of this agreement or out of the breach, termination or invalidity of the agreement hereof, the First Party and Second Party shall attempt for a period of 30 days, after receipt of Notice by the other party, of the existence of a dispute and to settle such dispute in the first instance by mutual discussions between the parties.
- If the dispute cannot be settled by mutual discussions within 30 days as provided herein, only the Courts of Delhi/New Delhi will have the jurisdiction to adjudicate upon the matter.



D. K. Reddy

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- The parties to this MoU undertake to treat as CONFIDENTIAL AND PRIVILEGED information of the other institutions, which is so classified in advance. The terms of confidentiality and mode of disclosure shall be as per mutually acceptable terms.
- This MoU shall require the ratification of the competent executive body of both the parties.
- The Intellectual Property Rights (IPR) of all the training material developed by NBA either prior or during the course of workshop shall vest with NBA with due acknowledgement of the efforts of the contributors and the source form where some of the material is referenced.

In consideration of the mutual covenants contained herein above and the terms and conditions of this MoU and in witness whereof both the parties have hereinto set their hand/seal:

**For and on behalf of First Party  
[NBA]**

*D.K. Paliwal*

**Dr. D.K. Paliwal**  
Member Secretary  
National Board of Accreditation  
4<sup>th</sup> Floor, East Tower, NBCC Place,  
Bhisham Pitamah Marg,  
Pragati Vihar, New Delhi 110 003

**For and on behalf of Second Party  
[Nodal Centre]**

*K. Hemachandra Reddy*

**Prof. K. Hemachandra Reddy**  
Registrar  
Jawaharlal Nehru Technological University  
Anantapur,  
Anantapur-515 002



**Name & Address of the witness:**

1. *Rakesh Kumar Chari*  
SAO (NBA)  
New Bell

*Rakesh Kumar Chari*

SIGNATURE

2. *D. G. ARRAVAH*  
JNTU  
Kali road

*D. G. ARRAVAH*

SIGNATURE

